

## HASSOCKS PARISH COUNCIL

### Minutes of the Neighbourhood Plan Working Group Meeting held on 23 October 2014 at 7.30 pm in the Parish Centre, Adastra Park, Hassocks.

Present: Paul King (Chairman) Ian Credland  
Judith Foot Steven Ecroyd  
Bill Hatton Geoff Copley  
Frances Gaudencio Virginia Pullen

Clerk; Linda Baker

- 1. Apologies for Absence.** Apologies for absence were received from David Cumberland and Penny Wadsworth. Absent without apology, Georgia Cheshire. Peter Young of Dowsett Mayhew also sent an apology as he was unwell.
- 2. Declarations of Interest.** None.
- 3. Minutes of the Meeting held on 25 September 2014.** The minutes were taken as read, agreed by the meeting, and signed by the Chairman as a correct record.
- 4. Vision and Objectives for the Neighbourhood Plan.** The revised Vision and Objectives, circulated by Geoff Copley were, agreed and a copy would be sent to Dale Mayhew. Dowsett Mayhew would now be asked to proceed with the Scoping Report.
- 5. Housing Needs Assessment.** The Housing Needs Assessment had been revised and showed a need of between 250 and 400 houses, before any development constraints were taken into consideration. The committee discussed whether the range was too broad at this stage, but agreed to accept the range for the moment. The need now was to start an analysis of possible sites for development.

It was agreed that a sub-group, comprising Geoff Copley, Judith Foot and Frances Gaudencio, would:

- Draw up a list of criteria with which to judge each site
- Review the list of potential development sites identified to date, with the inclusion of the land set aside for a health centre at Clayton Mills, the Hassocks Golf Club, and South Downs Garden Centre, and the deletion of the Belmont recreation ground
- Rule out any sites which were not available
- Apply the criteria to each remaining site
- Email the assessment of the sites to the Working Group before the next meeting.

Dale Mayhew would be sent a copy of the site assessments to confirm if the work was robust, and the sites identified would be discussed at the next meeting. There was a need, as previously highlighted by Dale Mayhew, to contact landowners to discuss any sites they wanted to bring forward, and the potential for development of the sites.

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MSDC would be asked if there was a recommended set of criteria which should be used in the analysis, and Mark Bristow at MSDC would be asked if he could attend the first meeting of the sub-group, which it was hoped to arrange in the week commencing 27 October 2014, to give some guidance on the process.

The SDNP authority would be asked to confirm what the planning constraints were in the SDNP.

6. **Analysis of Responses to Public Consultation.** Members had circulated their analysis of the responses on the various topic areas following the two open days. It was agreed that Dale Mayhew would be asked for a quotation to collate the information into a consolidated report, which could then be made available to the public.

7. **Consultation with Hard to Reach Groups.**

(i) **Older People.** Bill Hatton and Frances Gaudencio had visited Age Concern on 23 October 2014 to make a presentation. Bill Hatton would prepare a report on the responses, which would then be integrated into the consolidated report.

(ii) **Young People.** It was understood that Georgia Cheshire had made preliminary contact with pre-school groups, and Downlands School would arrange a Pupil Voice Group to canvas opinion among a range of the school's pupils. Georgia Cheshire should speak to Mark Hill at Downlands to make the arrangements.

(iii) **Commuters.** Leaflets should be delivered on 27 October 2014, and Geoff Copley would hand these out to commuters at Hassocks Station.

8. **Expenditure to Date.** The expenditure to date was noted. Dale Mayhew would be asked for a further invoice for the work done by Dowsett Mayhew to date, and MSDC would be asked for an estimate of the cost of a village referendum.

Virginia Pullen and Frances Gaudencio would draft a project plan, based on the Gant chart circulated by Dowsett Mayhew, and the previous work done by Paul King. The project plan would enable the working group to produce a draft budget for the completion of the Neighbourhood Plan.

9. **Date of Next Meeting.** 27 November 2014 at 7.30 pm. The agenda for the meeting would include:

- The development site criteria and assessments
- The outcome of the 19/20 September 2014 consultation exercise
- Progress on the Scoping Report
- The draft project plan
- Draft budget

There being no other business, the Chairman closed the meeting at 9.25 pm.

Chairman.....

Date.....

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