

HASSOCKS PARISH COUNCIL

Minutes of the Policy, Resources and Communications Committee Meeting held on Tuesday 26 February 2013 at 7.30 pm in the Parish Centre, Adastra Park, Hassocks.

Present: Judith Foot (Chairman) Frank Rylance
 David Cumberland Penny Wadsworth
 Peter Gibbons Bill Hatton

Clerk: Linda Baker

- 1. Apologies for Absence.** Apologies for absence were received from Paul King and Phil Mead.
- 2. Declarations of Interest.** None.
- 3. Minutes of the Meeting held on 4 December 2012.** The minutes were taken as read, agreed by the meeting, and signed by the Chairman as a correct record.
- 4. New Parish Council Website.** David Cumberland demonstrated the new website, which had gone live earlier in the day. This was a holding site for the moment, which would contain all the essential information for the public on meetings, planning etc. The next step would be for the working group to look at all the information on the old site, and edit it for transfer to a duplicate of the new site, which would then replace the temporary site when they were satisfied that all the information was relevant and up to date. Once the final site went live, routine updates would be done in the parish office, while any new pages or tabs would be added by Trigger Solutions.
It was agreed that the committee would review the website every six months.
- 5. MSDC Tax and Benefits Surgeries.** It was noted that the MSDC Tax and Benefits Surgeries at the parish centre would be discontinued after 7 March 2013. They had not been well supported by local residents. Weekly surgeries were held in Burgess Hill, and it was thought that a number of Hassocks residents used this service.
- 6. Councillor Vacancy.** Five applications had been received for the councillor vacancy in Keymer North ward, and one application was awaited. Another councillor in Keymer North ward had written to Bill Hatton tendering his resignation with effect from mid March 2013. The council would have to declare and advertise this vacancy in the normal manner. It was agreed to wait until the notice period for election had lapsed and then, if an election was not called, consider applications for the two vacancies together, in mid April 2013, and make recommendations to council.

DC/PK/
FR

7. Date of Next Meeting. 23 April 2013 at 7.30 pm.

There being no other business, the Chairman closed the meeting at 7.43 pm.

Chairman.....

Date.....