

HASSOCKS PARISH COUNCIL

Minutes of the Policy, Resources and Communications Committee Meeting held on Thursday 27 June 2013 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.

Present: Judith Foot (Chair)
Paul King
Penny Wadsworth

Frank Rylance
David Cumberland

Assistant: Tracy Bates

- 1. Apologies for Absence.** Apologies for Absence were received from Peter Gibbons.
- 2. Appointment of Chairman.** Judith Foot was appointed as Chairman.
- 3. Declarations of Interest.** There were no declarations of interest.
- 4. Minutes of the Meeting held on 26 February 2013.** The minutes were taken as read, agreed by the meeting, and signed by the Chairman as a correct record.
- 5. New Parish Council Website: Update.** The update from the Clerk was noted. Frank Rylance reported that the website is now live and the office is taking over the day to day maintenance of the site. The understanding is that Trigger will provide help within reasonable parameters but beyond this there will be an hourly charge. With regard to the time taken by the office to maintain the website, this needs to be monitored and the committee informed if it becomes more than an hour weekly. The existing site needs proof reading and reviewing every six months. It was RESOLVED that the office should hold central responsibility for any updates to the website. Frank Rylance will investigate the addition of more photographs to the site.
It was RESOLVED that the News page should contain more publicity about current events in the Parish Council including Talkabout Articles, any relevant actions by the various committees etc. Chairs of each committee to be asked to forward relevant positive information to the Office. Facebook and Twitter also to be used to publicise the same information.
- 6. To consider Parish Council Communications.** Methods of publicising the achievements and actions of the Parish Council were considered and it was RESOLVED that Twitter and Facebook would be the current platforms. The current twitter site is maintained by David Cumberland and this would continue at present. It was noted that it would be a positive step if all Councillors with a Twitter page were to follow the HPC page.
- 7. Date of Next Meeting.** 24 September 2013 at 7.30pm

TB

FR

DC

There being no other business, the Chairman closed the meeting at 7.50pm

Chairman..... Date.....