

HASSOCKS PARISH COUNCIL

Minutes of the Neighbourhood Plan Working Group Meeting held on 25 September 2014 at 7.30 pm in the Parish Centre, Adastra Park, Hassocks.

Present: Paul King (Chairman) Ian Credland
David Cumberland Penny Wadsworth
Bill Hatton Geoff Copley
Georgia Cheshire Judith Foot

In attendance: Dale Mayhew, Director, Dowsett Mayhew.

Clerk; Linda Baker

Also present was Frances Gaudencio

1. **Apologies for Absence.** Apologies for absence were received from Steven Ecroyd and Peter Gibbons.
2. **Declarations of Interest.** None.
3. **Minutes of the Meeting held on 28 August 2014.** The minutes were taken as read, agreed by the meeting, and signed by the Chairman as a correct record.
4. **Open Days 19 & 20 September 2014.** The Open Days had been very well organised, and had proved very successful, 431 people had attended, and written feedback had been gathered on the topic areas in the Neighbourhood Plan.
 - The slides and brochure from the event were on the parish council's website
 - An email list was being compiled from information given at the event, which could be used to give feedback and keep people informed of further consultation
 - A log had been set up to collect evidence of each stage of the consultation, and the event would be included
5. **Consultation with Hard to Reach Groups.** It was agreed that to include hard to reach groups in the consultation process the following would be targeted:
 - **Older People.** Bill Hatton would contact Age Concern to discuss the best way to involve older people, and what sort of information would be most appropriate for them
 - **Commuters.** Geoff Copley would target commuters with a morning and evening distribution of literature at Hassocks station.
 - **Working Parents.** Georgia Cheshire would distribute literature at pre-school groups
 - **Young People.** An approach to Downlands pupils would be discussed by Ian Weir with the Headteacher at the parish council's quarterly meeting with

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the school on 14 October 2014. Georgia Cheshire was prepared to talk to Downlands pupils, and could talk to young people in Adastra Park, and Janet Slaughter of the HAA had also offered to talk to Downlands pupils.

Geoff Copley would consider the best way of producing the slides in an appropriate format for the above groups, and additional printing would be arranged as required.

Members would report back at the next meeting on progress.

- 6. Co-operation with the Hassocks Amenity Association (HAA).** The HAA had set up three groups focussing on cycling/footpaths, traffic, and housing/planning. The NP Working Group would welcome general comments from the HAA on their findings at this stage. On the HAA approach to Downlands, if an objective set of questions could be agreed, the HAA's findings could be used as part of the HPC evidence gathering process.

- 7. Response to the Open days 19 & 20 September 2014.** It was agreed that the responses for each topic area would be analysed, as follows:

Housing	Geoff Copley
Transport	Geoff Copley
Young People	Georgia Cheshire
Countryside	Judith Foot
Leisure & Recreation	Judith Foot
Education	Paul King
Quality of Life	Judith Foot
Business & Tourism	Bill Hatton
Older People	Bill Hatton
Community Facilities	Penny Wadsworth.

Members would aim to present their findings by the next meeting, and Paul King would draft an email to update consultees on the response to the Open days.

Geoff Copley would also look at the qualitative feedback from the questionnaire circulated in May 2014.

Dale Mayhew recommended the Hurstpierpoint and Sayers Common Parish Council website, which contained details of the consultation stages Hurst had been through in the preparation of its Neighbourhood Plan.

A consultation statement was only required once a final plan had been produced, but it was important to gather evidence at each stage of the consultation process. Dale Mayhew would provide a flow chart setting out the stages.

- 8. Vision and Objectives.** Dale Mayhew needed to have the Vision and Objectives agreed shortly so that he could start work on the Scoping report, which would be the prelude to producing a Sustainability Appraisal. This did not preclude the possibility of making changes at a later stage. Geoff Copley would look at the comments on the Vision and Objectives in the questionnaire responses, and it was agreed that the Vision and Objectives would be approved at the next meeting.

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9. **Housing Needs Assessment.** Geoff Copley would finalise the Housing Needs Assessment, pass to Virginia Pullan for comment, and circulate to members, for final approval at the next meeting.
10. **Co-option of Members.** RESOLVED TO RECOMMEND that Virginia Pullan, County Landscape Architect at ESCC, and Frances Gaudencio, should be co-opted as members of the Neighbourhood Plan Working Group.

There being no other business, the Chairman closed the meeting at 8.50 pm.

Chairman.....

Date.....