

HASSOCKS PARISH COUNCIL

Minutes of the Neighbourhood Plan Working Group Meeting held on Thursday 22 January 2015 at 7.30pm in the Parish Centre, Adastra Park, Hassocks

Present: Paul King (Chairman) Judith Foot
Steven Ecroyd Peter Gibbons
Bill Hatton Penny Wadsworth
David Cumberland Geoff Copley
Frances Gaudencio Ian Credland
Virginia Pullan Adrian Batchelor

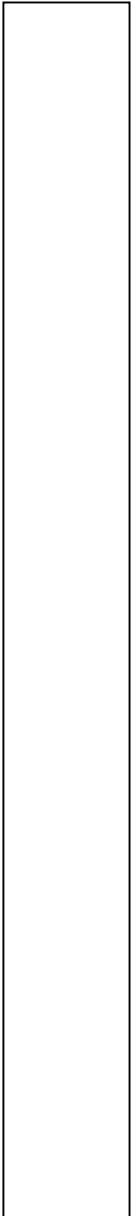
Assistant: Pat Elliott

Also present were Peter Young of Dowsett Mayhew Planning Partnership and 5 members of the public.

1. **Apologies for Absence.** Apologies were received from Georgia Cheshire
2. **Declarations of Interest.** Ian Credland and Judith Foot declared an interest in Ham Fields; Frances Gaudencio, Land East of Ockley Lane; Peter Gibbons, Land North of Clayton Mills; Virginia Pullan, Pattendens and Adrian Batchelor, Land South of Dale Avenue.
3. **Minutes of the Meeting held on 17 December 2014.** Minute 5 to be amended to include neighbouring parishes and other interested parties in the consultation. The minutes of the meeting held on 27 November 2014 were signed by the chairman as a correct record.
4. **Consultation Event.** The event will take place in both the main hall and the dining hall at Downlands School. Paul King will give a short introduction setting the scene and encouraging the public to give their views. This will be followed by a presentation by Dale Mayhew lasting 15 to 20 minutes. As an independent expert Dale will explain the background to the NP, explain what can and can't be achieved and what are valid planning constraints. The consultation with the public will follow, at tables for 12 people, each table led by a facilitator.

The materials to be provided for each table are:

- Site plans showing potential development sites
- Constraints map
- Photographs of each site – 10 copies of 1 or 2 for each site are being printed



- Site assessment information – factual sheets only, not commentary pages and Dale stressed that the sheet for each site must be consistent
- Questionnaires for completion by the public. 400 copies to be provided initially, but Bill Hatton to have an office key so that further copies could be taken if necessary.
- Blank sheets of paper for those who wish to write more than the forms allow for.
- Pens

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It has been decided not to provide tea and coffee to the public.

The tables are to be manned by the NPWG and other members of the Parish Council. David Cumberland to email all members of the Parish Council asking them to participate. The office will collate the responses and advise Frances and Paul.

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A1 size maps and pictures taken from the Downs will be on display. Frances will check if Downlands School has available display boards. If not, the office will contact Steven Hoyles of Hurstpierpoint Parish Council and ask to borrow theirs.

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Penny Wadsworth volunteered to count in the number of attendees and somebody else will be required for signing in and organising the completion of contact detail sheets.

Finalisation of details meeting will take place at Georgia Cheshire's house at 7.30pm on Tuesday 27 January and it is hoped all members of the NPWG will attend.

5. **Topic Areas.** Volunteers from the NPWG will lead the following Topic Areas:

- Economic Development and Tourism
- Older People and Young People
- Amenities, Education and Health
- Transport
- Environment, Wildlife, Nature and Heritage

After the meeting Peter Young emailed a list combining the Topic headings as shown above. The office will advise Peter who is to lead each topic. Other members of the public will be asked to get involved with the different topics with the leaders reporting back to the NPWG. It was suggested that volunteers could be sought from the forthcoming Development Site consultation meetings and Peter Young will consult Dale Mayhew on whether this is advisable. The following Topic Leaders came forward:
 Older People and Young People – Penny Wadsworth
 Transport – Geoff Copley assisted by Peter Gibbons
 Environment, Wildlife, Nature and Heritage – Virginia Pullan

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6. **Scoping Report.** Peter Young reported that the Scoping Report had been submitted for pre-consultation comments, with SDNP requesting slight alteration and Mark Bristow of MSDC pleased and with no comments. The next stage is the formal consultation. It is understood that Mark Bristow is planning to attend the consultation event on Friday 30 January. The Scoping Report was approved by the working Group and Peter instructed to submit to the statutory bodies for formal consultation.
7. **Site Assessments.** Peter Young will ask Dale Mayhew to advise on the analysis of the Site Assessment questionnaires and Geoff Copley offered to train others to carry out this work. This should take place before the next meeting on 26 February.
8. **Date of Next Meeting.** 26 February 2015 at 7.30 pm.

There being no other business, the Chairman closed the meeting at 9pm

Chairman..... Date.....