

HASSOCKS PARISH COUNCIL

Minutes of the Meeting held on 8 September 2015 at 7.30 pm in the Parish Centre, Adastra Park, Hassocks.

Present:	Ian Weir (Chairman)	Peter Gibbons
	Jane Baker	Sue Hatton
	Leslie Campbell	Bill Hatton
	Ian Credland	Nick Owens
	Justine Fisher	Darryl Sinclair (items 1-7)
	Frances Gaudencio	Victoria Standfast
	Carol Wise	

Clerk: Linda Baker

Also present were two members of the public. In attendance for item 7, Dale Mayhew and Laura Brouke, Dowsett Mayhew.

15/67 Apologies for Absence. An apology for absence was received from Judith Foot, who was abroad. Apologies were also received from District Councillors Gordon Marples and Kevin Burke, who had to attend an MSDC committee Meeting, District Councillor Peter Martin and County Councillor Andy Petch.

15/68 Declarations of Interest. Peter Gibbons and Leslie Campbell declared an interest in item 17, and in item 20 as members of the Hassocks Amenity Association (HAA).

Bill Hatton and Sue Hatton declared an interest in item 20 as members of the HAA, and HKD Transition.

Darryl Sinclair declared an interest in item 20 as Chair of Light Up Hassocks.

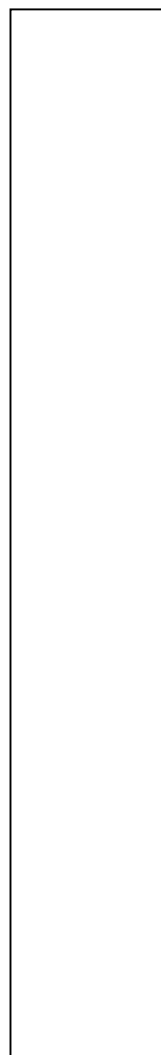
15/69 Election of Chairman. It was noted that David Cumberland had resigned as Chairman of the Parish Council, and as a councillor on 24 July 2015. Ian Weir was elected as Chairman for 2015/16.

15/70 Chairman's Declaration of Acceptance of Office. The Chairman signed a declaration of acceptance of office.

15/71 Appointment of Vice-Chairman. Sue Hatton was appointed as Vice-Chairman for 2015/16.

Public Participation. The meeting was adjourned for public participation. There were no questions from the public.

15/72 Minutes of the Parish Council Meeting held on 14 July 2015 and the Extra-ordinary Meeting held on 11 August 2015. The minutes were taken as read, agreed by the meeting, and signed by the Chairman as a correct record.



15/73 Presentation by Dale Mayhew of Dowsett Mayhew on the Site Selection Process for the Neighbourhood Plan.

Information would be circulated to councillors before the 22 September 2015 Extra-ordinary meeting of the Parish Council to inform the key decisions they would have to make at the meeting. At that meeting the council would have to agree, in sequential order, the housing number the Neighbourhood Plan would be planning for up to 2031, what sites should be identified to deliver that housing number, and finally the designation of any Local Green Space (LGS) sites. To facilitate these decisions, a constraints map, a Housing Need Document (which was already available on the Parish Council website), a parish Housing Land Availability Assessment detailing how each site had been assessed, a report on sites considered for LGS, a Sustainability Appraisal and recommendations from the Neighbourhood Plan Working Group (NPWG) would be circulated on 15 September 2015 to all councillors. It was not possible to circulate the information earlier because the NPWG were not meeting until 10 September 2015 to finalise their recommendations. Some members expressed concern that this would not give councillors much time to study all the information, but it was suggested that the summaries were a useful guide which councillors should have sufficient time to examine, and a lot of background information was available in support of the recommendations. Councillors were advised to contact Cllr Ian Credland or Dale Mayhew if they had any technical questions or queries so that these could be dealt with before the meeting.

The council thanked Dale Mayhew for all his work in support of the Neighbourhood Plan, and for the speed with which Dowsett Mayhew had produced all the supporting documentation.

15/74 Arrangements for the Extra-ordinary Parish Council Meeting on 22 September 2015 at 7.30 pm. The meeting would be held in the hall at Dowlands. The public would be able to attend, but there would be no public participation. The seating for councillors would be set out in a horseshoe shape, and Justine Fisher was liaising with the school regarding the use of microphones so that the discussion would be audible. Ian Weir would introduce the meeting and Bill Hatton would do the presentation on the site assessments. The meeting would be advertised in the usual way for meetings of the Parish Council, with an agenda posted via the noticeboard and council website. In addition a newsletter would be circulated to all those residents and stakeholders on the NP circulation list advising of the meeting. It was agreed that the wording would be "An Extra-ordinary Meeting of the Parish Council will be held on 22 September 2015 at 7.30 pm at Dowlands. The meeting will determine the housing need and consider the allocation of specific sites for development and candidates for designation as sites for Local Green Space. The public are invited to attend to observe the meeting"

15/75 Reports.

(a) Police Report. There was no report. Information on recent incidences of crime had been circulated.

(b) District Councillors' Report. There was no report.

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(c) County Councillor's Report. County Councillor Andy Petch had submitted a report, including:

- The submission to the Boundary Commission regarding keeping Hassocks and Clayton in the same division had gone through governance at WSCC
- The CLC meeting would be at the Adastra Hall on 30 September 2015 at 7.00 pm. Councillors were encouraged to attend.
- A WSCC council meeting had been called for 30 October 2015 to discuss capital expenditure. The outcome could impact on the plans for parking mitigation in the village.
- The watch commander at Burgess Hill was the contact for a fire engine to attend Light Up Hassocks.

(d) Planning Committee Meetings 27 July and 17 August 2015. The minutes were NOTED.

(e) Grounds Committee Meeting 8 July 2015. The minutes were noted.

(f) Neighbourhood Plan Working Group Meetings 21 and 30 July and 13 August 2015. The minutes were noted. The meeting scheduled for 27 August 2015 had been cancelled. A question was raised regarding expenditure on the Neighbourhood Plan, which was not fully documented in the minutes. The council Chairman agreed that the recording and authorisation of expenditure on the Neighbourhood Plan was an area which needed to be addressed at a future meeting.

(g) Policy, Resources and Communications Meetings 23 July, 4 and 20 August 2015. The minutes were noted.

(h) Rail Matters. There were no matters to report.

(i) Meetings of Outside Bodies where the Council is Represented.
None.

15/76 Chairman's Report.

(a) Recruitment of a Parish Clerk. An advertisement for the post of Parish Clerk would be sent out on 14 September 2015 with a closing date for applications of 9 October 2015. Interviews would be held on 22 October 2015. An Extra-ordinary Meeting of the Parish Council would be held on 22 October 2015 at 7.30 pm to confirm the appointment, and the Policy, Resources and Communications Meeting scheduled for that date would be cancelled. The selection panel would consist of the Parish Council Chairman, the Vice-Chairman, the Chair of the Policy, Resources and Communications Committee, and Trevor Leggo of the Sussex Association of Local Councils.

(b) MSDC Community Service Awards. The Chairman had attended the ceremony on 13 September 2015.

15/77 Clerk's Report. There were no matters to raise.

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15/78 Financial Report. The financial report and list of cheques presented for July and August 2015 were approved and the Chairman was authorised to sign them.

15/79 Resignation of David Cumberland. The vacancy for a councillor following the resignation of David Cumberland had been advertised in accordance with the Local Government Act 1972, but a poll had not been claimed, so the council could co-opt to fill the vacancy. It was RESOLVED that the Policy, Resources and Communications Committee would make recommendations to council regarding the co-option.

15/80 Bank Mandate. RESOLVED that David Cumberland is removed from the council's bank mandate with Barclays, and RESOLVED that Ian Weir is added to the council's bank mandate with Barclays, in addition to existing signatories Bill Hatton and Leslie Campbell.

15/81 Oldland Mill Trust. It was RESOLVED that following the resignation of David Cumberland, who was the council's representative on the Oldland Mill Trust, the council would not nominate a representative to the Trust, but that the Trust would be welcome to make a presentation to the council from time to time on its activities.

15/82 Hassocks Twinning Association. RESOLVED that Justine Fisher would replace Sue Hatton as the council's representative on the Hassocks Twinning Association.

15/83 Grounds Committee. It was noted that David Cumberland was no longer a member of the Grounds Committee following his resignation. RESOLVED that Leslie Campbell and Peter Gibbons were appointed as members of the committee.

15/84 Parklands Copse Path. Work had been carried out on the trees in Parklands Copse, as agreed at the 14 April 2015 Parish Council meeting (minute 15/27 (a) refers) but further work had been identified as necessary following the heavy rain in August. RESOLVED that the quotation from Roots Upwards, in the sum of £680, plus VAT, would be accepted for further tree clearance prior to groundworks on the path.

15/85 Bus Routes 40 and 40X. Peter Gibbons put forward proposals for re-routing and renumbering bus services 40 and 40X in Hassocks to avoid duplication and to provide a better service to residents, particularly through the centre of the village. The council RESOLVED to support representations being made to Sussexbus and Metrobus on behalf of the council.

15/86 Grants and Donations. After discussion, the council RESOLVED that the following grants should be made to local organisations from the £1,500 grants and donations budget for 2015/16, and the budget for support for Light Up Hassocks:

St Catherine's Hospice	£200
Adastra Hall	£500
Hassocks Amenity Association	£175
Victim Support	£50
Hassocks Twinning Association	£200
HKD Transition	£375

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Light Up Hassocks £1,000

A letter would be sent to Hassocks and Hurst Info regarding the grant request explaining that the council, under its grants policy, was unable to make donations to individuals.

15/87 Correspondence.

Consultation on the South Downs local Plan: Community Infrastructure Levy; Draft Charging Schedule. The letter dated 19 August 2015 from the SDNP was NOTED. Nick Owens would attend the roadshow on 12 September 2015 and produce a synopsis for circulation to council members for the next council meeting.

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NO

There being no other business, the Chairman closed the meeting at 9.35 pm.

Chairman

Date.....

