

## HASSOCKS PARISH COUNCIL

### Minutes of the Grounds Meeting held on 11 March 2015 at 7.30 pm in the Parish Centre, Adastra Park, Hassocks.

Present: Steven Ecroyd (Chairman) Bill Hatton  
Chris Bere Darryl Sinclair  
David Cumberland Murray Thomson

Clerk: Linda Baker

In attendance: Ian Weir

Also present were Michelle Binks for item 5 (a) and one member of the public.

1. **Apologies for Absence.** Apologies for absence were received from Leslie Campbell, Sue Hatton and Paul King.
2. **Declarations of Interest.** None.
3. **Minutes of the Meetings held on 12 November and 29 December 2014.** The minutes were taken as read, agreed by the meeting, and signed by the Chairman as a correct record.

4. **Adastra Community Pavilion.**

a) **Bi-fold Doors.**

The order for the bi-fold doors had been placed following council approval, and the delivery time was likely to be 4-6 weeks. An estimate for replace the damaged panels only had been sent to the council's insurers, who had appointed loss adjusters to process the claim.

b) **Security.** A site visit had been made by the Sussex Police Crime Prevention Officer on 3 March 2015, and a representative of the KHCC had also been in attendance. The recommendations made by the Crime Prevention Officer were considered. It was agreed that the following would be investigated:

- Lighting of the entrance to the Community Pavilion car park
- Collapsible bollards in front of the Groundsman's Garage
- Marking of equipment
- Signage.

A letter would be sent to KHCC asking the club if they intended to introduce any measures to secure the bar and the KHCC garage.

5. **Adastra Park.**

- a) **May Day Event.** Michelle Binks attended to outline plans for a village May Day event she wished to hold in the Adastra Park on 4 May 2015. The committee considered the request and AGREED:

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- That there would be no charge as it was a community event, but that in accordance with the council's normal procedure a £500 damage deposit would be required, which would be returned if the event took place without any damage to the park or community pavilion
  - That the organisers made special arrangements for rubbish collection and removal, at their cost, following the event
  - That a copies of the risk assessment and insurance cover were provided to the council
  - That the organisers contacted the junior football club to see if they had any events planned for that day
  - That the north field was used to avoid any damage to the cricket square in the south field
  - That in the event of very wet weather the event would be cancelled to avoid damage to the park
  - KHCC would be informed of the event and asked to leave the pavilion clean and tidy the previous evening
- b) **Request for a Cycling Event in August 2015.** A request for a cycling event in the Adastra Park had been received and it was agreed that the promoters, Proper Cycling, would be invited to attend the next meeting of the committee to discuss their proposals.
- c) **Equipment Inspection Summary.** The summary was noted. The repairs identified would be carried out.
- d) **Memorial Bench.** The committee approved the request for a bench in the Memorial Garden in memory of Josie Gargett, to replace an existing bench in poor repair, the cost to be met by the Field Society.
- e) **Trees.** Correspondence from the residents of 23 Fir Tree Way and 9 Parkside regarding trees in Adastra Park were considered. It was agreed that quotations would be obtained from three tree surgeons for an inspection and report on all the trees in Adastra Park on safety grounds, and quotations for the removal of some branches on the trees bordering 23 Fir Tree Way and 9 Parkside, for consideration by the committee.
- f) **Skatepark Refurbishment.** A report from some users of the skatepark on the additional equipment they would like to see provided was considered. It was agreed that if the skatepark was ungraded, it would have to be on the existing footprint. It was agreed that the possibility of improving the facility should be explored, in consultation with the users, and that advice should be sought from the Brighton and Hove Skatepark Association, and companies that carried out refurbishment.

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- g) **Tennis Court Netting.** One of the tennis court nets had been damaged, and it was agreed that a quotation would be obtained for a replacement.
6. **Parklands Copse Project Proposal.** Ian Weir presented a report on the proposal to create a route which could be walked through Parklands Copse. The cost would be in the region of £11,340, plus VAT. The committee supported the project and noted that Ian Weir would put detailed proposals to full parish council for approval.
7. **Parklands Road Allotments.**
- a) **Report from the HAHA.** Murray Thomson reported that:
- 30 sheds had been broken into and some items including a garden fork had been stolen. The matter had been reported to the police. It was thought that entry had been gained over the fence as the gate was locked.
  - More plastic sheeting was going to be put down to increase the car parking area, so that cars could be parked in winter and a turning circle would be created.
  - Some MOT1 was going to be put down on the path near the chalk stream which was prone to flooding.
  - The next inspection would be carried out in April 2015. Chris Bere would represent the council.
- b) **Allotment Rent Formula.** The mechanism for calculating the rent, composed of three elements, plot rent, water installation, and water charges, proposed by the HAHA, was agreed.
8. **Date of Next Meeting.** 8 April 2015 at 7.30 pm.

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There being no other business, the Chairman closed the meeting at 8.45 pm

Chairman.....

Date.....