

HASSOCKS PARISH COUNCIL

Minutes of the Neighbourhood Plan Working Group Meeting held on 13 August 2015 at 7.30 pm in the Parish Centre, Adastra Park, Hassocks.

Present: Ian Credland (Chairman) Nick Owens
Victoria Standfast Virginia Pullan
Justine Fisher David Withycombe
Ian Weir

Clerk: Linda Baker

Also present: Dale Mayhew, and Laura Brouke, Dowsett Mayhew

1. **Apologies for Absence.** Apologies for absence were received from Judith Foot, Sue Hatton, Bill Hatton, Frances Gaudencio and Georgia Cheshire.
2. **Declarations of Interest.**
Ian Credland declared an interest in sites 1&2,
Victoria Standfast declared an interest in sites 1&2,
Nick Owens declared an interest in sites 1,2,15 and 17,
Virginia Pullen declared an interest in site 7,
David Withycombe declared an interest in site 12.
Justine Fisher declared an interest in sites 7&8
3. **Minutes of the Meeting held on 30 July 2015.** The minutes were taken as read, agreed by the meeting, and signed by the Chairman as a correct record
4. **Review of Action Points from 23 July 2015 NPWG Meeting.**
 - (1) Geoff Copley had emailed the mathematics on the July feedback to Nick Owens, who had verified on the analysis.
 - (2) Virginia Pullen had sent the all constraints map to Dale Mayhew who is to review it
 - (3) The all constraints map had been amended to correctly show the strategic and local gaps.
 - (4) The constraints document had been revised to include biodiversity and ancient woodland.
 - (5) The housing numbers had been revised by Geoff Copley and Dale Mayhew had reviewed them, and a revised analysis was circulated to the meeting. Constraints might mean a range of 250-400. Dale Mayhew confirmed that the Household Formation Rate had been updated, as the average household size was now slightly smaller, but this did not impact on the constraints. Ian Credland would email the Parish Office with the revised information for publication on the website.

IC

(6) & (7) Ian Credland had written to landowners regarding sites for possible designation as Local Green Space, but no responses had been received to date.

(8) Virginia Pullen had done an analysis of proposed Local Green Spaces (LGS) and Priority Footpaths (PF), and this was circulated at the meeting. In terms of how these sites would be allocated, Dale Mayhew explained that at the 22 September 2015 Parish Council meeting, the council would need to consider housing numbers first, then individual housing sites, and then Local Green Space designations. Each possible LGS site would have to be judged on whether it met the criteria for a LGS, that it was in close proximity to the community, that it was demonstrably special and of particular local significance, and that it was local in character and not an extensive tract of land.

It was agreed that the criteria for LGS designation would be included as an introduction to the analysis, Virginia Pullen would email the analysis to members, who would forward any additional comments to David Withycombe for inclusion as Virginia would be away. The sites would be renumbered and the land north of Mackie Avenue would be included.

VP
VP
All
DW

5. Preparation for the Extra-Ordinary Meeting of Hassocks Parish Council.

Downlands had been booked for the meeting on 22 September 2015. The group discussed possible lay-outs for the meeting, and it was thought that seating councillors in a semi-circle would be preferable. Justine Fisher would contact Downlands regarding the use of microphones to establish what was available. It was suggested that a power point presentation should be used to include a site map. The meeting would be advertised via the email newsletter, and with the usual council meeting notices, and a quotation for a Public Notice in the Mid Sussex Times would be obtained. Two versions of the results of the July 2015 consultation event had been produced, one for councillors, and one for the public, and the public version would be put on the HPC website, and a newsletter regarding the results would be circulated.

J Fisher

C

IC

6. Policy Options. All the policy option material had been sent to Dowsett Mayhew, the Land Availability Assessment was now complete, and the individual site assessments were almost complete. There were some small inconsistencies in the individual site assessments, but these were being dealt with. All the information would be circulated to members for comments to be received by the end of the month, but it was hoped that at this stage there would only be minor changes. Work on the sustainability appraisal for each site would commence tomorrow.

DM

DM

Dowsett Mayhew would have all the information completed by the 8 September 2015, when Dale Mayhew would be attending the parish

council meeting to explain how council members should assess all the information, but he would not discuss individual sites.

7. Correspondence. None.

8. Date of Next Meeting. 3 September 2015 at 7.30 pm. (The 27 August 2015 meeting was cancelled)

DM

There being no other business, the Chairman closed the meeting at 9.00 pm.

Chairman.....

Date.....