

HASSOCKS PARISH COUNCIL

To; Ian Credland, Justine Fisher, Judith Foot, Frances Gaudencio, Peter Gibbons, Sue Hatton, Ian Weir.

A meeting of the Policy, Resources and Communications Committee will be held on 4 August at 7.30 pm in the Parish Centre, Adastra Park, Hassocks.

AGENDA

1. To accept apologies for absence.
2. To receive Declarations of Interest
3. To accept the minutes of the meeting held on 23 July 2015 (previously circulated).
4. Statement by the Chair of the Committee (oral report Judith Foot)
5. To RESOLVE in view of the nature of the business about to be transacted under items 6-8 on the agenda that it is in the public interest that these items are treated as confidential and the public are invited to withdraw.
6. Overview of Staffing Requirements (oral report, Ian Weir)
7. Clerks Job Description and Person Specification (attached)
8. To consider how the Job Description and Person Specification need to change/develop to meet future requirements.
9. Date of Next Meeting: 22 October 2015.

Clerk

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