

## HASSOCKS PARISH COUNCIL

To; Ian Credland, Justine Fisher, Judith Foot, Frances Gaudencio, Peter Gibbons, Sue Hatton, Ian Weir.

A meeting of the Policy, Resources and Communications Committee will be held on 20 August at 7.30 pm in the Parish Centre, Adastra Park, Hassocks.

### AGENDA

1. To accept apologies for absence.
2. To receive Declarations of Interest
3. To note the present structure and responsibilities of the Parish Office staff
4. To RESOLVE in view of the nature of the business about to be transacted under items 5-7 on the agenda that it is in the public interest that these items are treated as confidential and the public are invited to withdraw.
5. To review the Parish Clerk's Role and Responsibilities
6. To consider any associated staff requirements
7. Recommendations
8. Date of Next Meeting: 22 October 2015.

Clerk

Parish Clerk: Miss L Baker, Parish Centre, Adastra Park, Keymer Road, Hassocks, BN6 8QHTel: 01273 842714 Fax 01273 843836 email [hassockspc@btconnect.com](mailto:hassockspc@btconnect.com)