

## HASSOCKS PARISH COUNCIL

Minutes of the Meeting of the Policy, Resources and Communications Committee held on the 20<sup>th</sup> August 2015 at 7.30 pm in the Parish Centre, Adastra Park, Hassocks.

**Present:** Judith Foot (JF) (Chairman)  
Ian Weir(IW)  
Ian Credland (IC)  
Peter Gibbons (PG)  
Sue Hatton (SH)  
Bill Hatton (Minutes)

**1 Apologies for Absence.**

Frances Gaudencio and Justine Fisher.

**2 Declarations of Interest.**

None.

**3 Minutes of Meeting of 4<sup>th</sup> August 2015.**

To be circulated at the next meeting of the Committee.

**4 Exclusion of the Public**

The Committee RESOLVED in view of the nature of the business about to be transacted under items 5-8 on the agenda that it was in the public interest that these items were treated as confidential.

**5 Consideration of present structure and future staffing requirements.**

Confidential session.

**6 Responsible Finance Officer.(RFO)**

Confidential session.

**7 Appointment of New Clerk**

Confidential session.

**It was resolved:**

- 1 That the recruitment package set out in the letter of 17<sup>th</sup> August 2015 from SALC, at a cost of £480, be accepted and auctioned immediately. SALC should also be asked to advise on the possibility of advertising the post beyond the Parish Council Network.

**ACTION Judith Foot .**

- 2 The assistance of SALC be sought in the appointment of a Locum Clerk to cover the period from the 31<sup>st</sup> September until the new Clerk is in post. Probably January/February 2016. **ACTION Judith Foot**
- 3 An estimate of the cost of the Locum be obtained from SALC and the next meeting of the Parish Council on the 8<sup>th</sup> September 2015 be requested to release the necessary funding. **ACTION Judith Foot.**

**8. Date of Next Meeting.** 22 October 2015.

DRAFT