

HASSOCKS PARISH COUNCIL

To: All Members of the Policy, Resources and Communications Committee (Kate Bailey, Ian Credland, Justine Fisher, Judith Foot, Frances Gaudencio, Peter Gibbons, Sue Hatton, Ian Weir) with copies to all other Councillors for information

A meeting of the **POLICY, RESOURCES and COMMUNICATIONS COMMITTEE** will be held on **Tuesday 20 September 2016 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.**

AGENDA

1. APOLOGIES

2. DISCLOSURE OF INTERESTS

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under Hassocks Parish Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. MINUTES

3.1 To accept Minutes of the Meeting held on 25 July 2016 (previously circulated).

4. PUBLIC PARTICIPATION

5. STAFFING COMMITTEE

5.1 The purpose of this report is for Members to consider the membership of the Staffing Committee. Currently the Staffing Committee is made up of the Chairman, Vice Chairman and Chairman of the Policy, Resources and Communications Committee.

5.2 Members are asked to consider increasing this membership to ensure that the Staffing Committee Terms of Reference are reviewed and that the highest possible standard of staff management is met.

5.3 RECOMMENDATION – Members are recommended to increase the membership of the Staffing Committee, to consider those within the Group with relevant expertise and make a recommendation to Council.

6. Urgent Matters at the discretion of the Chairman for noting and/or inclusion on a future agenda.

7. DATE OF NEXT MEETING

Tuesday 18 October 2016.

EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of the business about to be transacted Councillors will be referred to the Confidential Agenda. If any members of the public or press are in attendance they will be requested to withdraw from the meeting in the public interest.

8. MINUTES

8.1 To accept the Confidential Minutes of the Meeting held on 25 July 2016 (previously circulated).

9. STAFFING MATTERS – Report to follow.

Clerk

Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.