

HASSOCKS PARISH COUNCIL

Minutes of the Neighbourhood Plan Working Group held on 3 May 2012 at 7.30 pm in the Parish Centre, Adastra Park, Hassocks.

Present: Paul King (Chairman) Phil Mead
Leslie Campbell Judith Foot
Bill Hatton (for items 1-6) Peter Gibbons
Ian Weir

Clerk: Linda Baker

1. **Apologies for Absence.** None.
2. **Declarations of Interest.** None.
3. **Minutes of the Meeting held on 4 April 2012.** The minutes were taken as read, agreed by the meeting, and signed by the Chairman as a correct record.
4. **Vision Statement.** The draft Vision Statement was considered. The committee approved the general structure. It was suggested that under Next Steps, the Village Environment and provision for the Elderly should be included.
RESOLVED that the committee would submit any detailed comments on the draft to Paul King, who would produce a revised draft.
The committee would submit any photographs which could be included for consideration at the next meeting.
5. **Proposals for Community Involvement.** The draft proposals were considered. It was agreed:
 - A Neighbourhood Plan tab would be added to the HPC Website, and reference to the Neighbourhood Plan would be included on the home page.
 - Paul King would contact Hassocks Infants School regarding a stand at the 19 May 2012 fete.
 - Ian Weir would produce a stand for the 19 May Infants School fete, and the 26 May 2012 Village Market, and circulate proposed details for the display materials, and circulate a copy of the parish map to committee members
 - Ian Weir would produce an A4 poster and Judith Foot would ask local shops and businesses if they would display copies
 - Paul King would contact Dianne Jones at the Mid Sussex Times regarding an article.

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- Paul King would draft a public questionnaire, including asking the public how they would like to be consulted on the development of a Neighbourhood Plan.
- 6. Stakeholders.** The list of stakeholders was considered. It was suggested that the following should be included:
- Adjoining parishes, e.g. Pyecombe
 - Major businesses, e.g. South Downs Garden Centre, National Tyres, Budgens
 - Large landowners and farmers
 - Social housing providers and care for the elderly. E.g. Villa Adastra, Affinity Sutton
 - Woodland Trust
 - National Trust
- Statutory Consultees would have to be consulted at a later stage, e.g. Environment Agency, utilities such as water, electricity.
- 7. Draft Timetable.** The draft timetable was noted. This would be refined as the project developed.
- 8. Village Market 26 May 2012.** Ian Weir would provide the display stand (see 5 above) and would provide a gazebo. Judith Foot would research the cost of a gazebo for the parish council to consider purchasing for future such events. Volunteers to man the stall were as follows:
- 8.30 am – 10.00 am Paul King
 9.00 am – 11.00 am Leslie Campbell
 11.00 am – 1.00 pm Ian Weir
 11.00 am – 1.00 pm Judith Foot
- 9. Housing Supply Document.** The committee considered the email dated 20 April 2012 from Claire Tester at MSDC and the draft site assessments relating to Hassocks. The assessments were agreed, and there were no new sites the committee wished to add. The Station Goods Yard site could not be included as it was already committed. A response would be sent to MSDC
- 10. Neighbourhood Plan Area.** It was agreed that the Plan should cover the whole parish area, even though the council would have to make separate submissions to MSDC and the South Downs National Park Board as part of the area was in the National Park.
- 11. Locality.** The email dated 30 April 2012 from Claire Tester regarding Locality, a government funded organisation to support Neighbourhood Planning, was considered. It was agreed that Paul King would make an application to Locality before the 8 May 2012 deadline, although it was accepted that only a limited number of applicants would be successful.
- The question of resources to cover all the work involved in producing a Neighbourhood Plan was discussed. Other councils were using professional planning consultants on a limited basis, but there

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was also the question of project management and administrative back up. The Clerk would contact Cuckfield and Hurstpierpoint Parish councils to set up a meeting with Ian Weir and Judith Foot to discuss how they were resourcing their Plans.

12. Date of Next Meeting. 7 June 2012 at 7.30 pm.

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There being no other business, the Chairman closed the meeting at 10.00 pm.

Chairman.....

Date.....