

HASSOCKS PARISH COUNCIL

To: All Members of the Policy, Resources and Communications Committee (Kate Bailey, Justine Fisher, Judith Foot, Frances Gaudencio, Peter Gibbons, Sue Hatton, Ian Weir) with copies to all other Councillors for information

A meeting of the POLICY, RESOURCES and COMMUNICATIONS COMMITTEE will be held on Tuesday 21 March 2017 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.

Ian Cumberworth
Parish Clerk

AGENDA

1. APOLOGIES

2. DISCLOSURE OF INTERESTS

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under Hassocks Parish Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

3. MINUTES

- 3.1 To accept Minutes of the Meeting held on 17th January 2017 (previously circulated).

4. PUBLIC PARTICIPATION

5. CLERKS REPORTS

5.1 Review of existing Council policies-

Standing Orders & Financial Regulations.

Pursuant to the resolution made by Committee to charge the then Locum Clerk with the task of reviewing existing Council policies (Reference 16/551), (**Appendix 1**) is attached which is the draft Standing Orders/Financial Regulations for consideration.

Committee should consider the draft and propose amendments /clarification prior to referral to Council for formal adoption.

5.2 Traders Event.

The Tourism & Economic Development Working Group are currently engaged in developing a number of initiatives to improve engagement with Hassock's Traders. The inaugural trader's event was held on January 31st and attracted sixteen traders with a further event scheduled for April 4th at 6pm at the Parish Centre, Adastra Park.

The attached paper (**Appendix 2**) summarises the feedback received from the January event and identifies a number of potential work streams to be considered by the group. A verbal update will be provided by Frances Gaudencio.

5.3 Business Plan

Hassocks Parish Councils existing business plan covered the period 2009 -2014 and is therefore in need of review. Committee are requested to review the existing document and identify whether any priority areas identified in this plan remain relevant and be incorporated into the development of the new Business Plan.

In 2016/2017 a visioning event was run with Members to identify a number of priority areas for the Council to develop. To assist the Council in delivering these priorities Committee are requested to establish a small working group to progress these initiatives and to develop the new Business plan.

6. Urgent Matters at the discretion of the Chairman for noting and/or inclusion on a future agenda.

7. DATE OF NEXT MEETING

19th April 2017

EXCLUSION OF PUBLIC AND PRESS

In the event that any confidential business may be transacted, members of the public or press will be requested to withdraw from the meeting.

Clerk 14th March 2017

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting

Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda