

HASSOCKS PARISH COUNCIL

To: All Members of the Planning Committee (Jane Baker, Leslie Campbell, Judith Foot, Bill Hatton, Nick Owens, Victoria Standfast,) with copies to all other Councillors for information.

A meeting of the **PLANNING COMMITTEE** will be held on **Monday 9 October 2017** at **7.30pm** in the Parish Centre, Adastra Park, Hassocks

Parish Clerk
3 October 2017

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Disclosure by Councillors of personal and/or pecuniary interests in matters on the agenda and whether the Councillors regard their interest as prejudicial/pecuniary under the terms of the Code of Conduct.

3. MINUTES. To accept Minutes of the Meeting held on 18 September 2017 (previously circulated)

4. PUBLIC PARTICIPATION

5. APPLICATIONS (copies of each application are held in the Parish Office, and you may find it helpful to consult these prior to the meeting, and make site visits if necessary)

- 5.1 **DM/17/3626 Rear Of 52 - 58 Keymer Road Hassocks.** Demolition of existing industrial unit and erection of four new build houses. Three 3 storey and one 1 storey, with associated landscaping. (Proposed alterations to the erection of four new build houses as previously approved under application DM/16/5650).
- 5.2 **DM/17/3232 2 Dale Avenue, Hassocks, BN6 8LW.** Demolition of existing dwelling and construction of new dwelling.
- 5.3 **DM/17/3896 2 Dale Avenue, Hassocks BN6 8LW.** Variation of Condition 1 relating to planning application DM/17/1110 to alter the roof volume at the South elevation, and allow for the repositioning of PU panels on main roof, minor adjustments to some components and finishes and small revisions to window sizes.
- 5.4 **DM/17/3730 14 Orchard Lane, Hassocks, BN6 8QF.** Horse Chestnut (T3) remove.
- 5.5 **DM/17/3771 19 Mackie Avenue, Hassocks, BN6 8NH.** Proposed single storey rear extension to main property and a single storey outbuilding.
- 5.6 **DM/17/3830 58A Parklands Road, Hassocks, BN6 8JZ** Proposed variation of condition no 1. of permission DM/16/2846 to amend the approved plans to revise the ground floor layout, move the entrance door, remove one window and resize one window.
- 5.7 **SDNP/17/04933/HOUS Barn Cottage, Underhill Lane, Clayton, BN6 9PL** Proposed new garage with games room/storage over.

- 5.8 **DM/17/3735 Land East Of Weald House Ockley Lane Hassocks**
Construction of 1 no. new dwelling house.
- 5.9 **DM/17/3820 32 Manor Avenue, Hassocks, BN6 8NQ** *Proposed two storey rear extension and internal alterations.*
- 5.10 **DM/17/3428 9 Ockenden Way, Hassocks BN6 8HS.** *Single storey rear and flank extension (following removal of garage) and alterations to front porch. (Amended plans received 27.09.2017)*

6. DECISION NOTICES.

- 7. SOUTH DOWNS NATIONAL PARK AUTHORITY (SDNPA) LOCAL PLAN FINAL CONSULTATION.** Members are invited to view the SDNPA Pre-Submission Local Plan, and to consider the submission of any comments on behalf of Hassocks Parish Council. (Appendix 1)

- 8. EAST SUSSEX, SOUTH DOWNS AND BRIGHTON & HOVE WASTE AND MINERALS LOCAL PLAN REVIEW.** Members are invited to review the attached correspondence regarding the Waste and Minerals Local Plan Review and to consider the submission of any comments on behalf of Hassocks Parish Council. (Appendix 2)

- 9. PAPERLESS NOTIFICATION OF PLANNING APPLICATIONS FROM MID SUSSEX DISTRICT COUNCIL (MSDC).** Members are invited to note correspondence received from MSDC regarding changes to the notification of planning applications to Towns and Parishes. (Appendix 3)

- 10. DRAFT BUSINESS PLAN.** To further consider the Draft Business Action Plan assigned to the Planning Committee. (Papers to follow)

- 11. Urgent Matters at the discretion of the Chairman for noting and/or inclusion on a future agenda.**

- 12. Date of Next Meeting:** 30 October 2017 at 7.30pm

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

HASSOCKS PARISH COUNCIL

To: Planning Committee

Agenda Item 7

Date: 9 October 2017

Contacts for this report: Deputy Clerk

Subject: **PRE-SUBMISSION SOUTH DOWNS LOCAL PLAN.**

1. The purpose of this report is to inform Members of notification received from the SDNPA that the Pre-Submission version of the South Downs Local Plan has opened for public consultation from 26 September to 21 November 2017.
2. Full details and information on the Pre-Submission Local Plan can be found by following the link below:

<https://www.southdowns.gov.uk/planning/national-park-local-plan/>
3. Members are invited to review the Pre-Submission Local Plan and to consider any comments for submission on behalf of Hassocks Parish Council.

South Downs Local Plan Pre-Submission Consultation 26 September – 21 November 2017

The South Downs National Park Authority has published the Pre-Submission version of the South Downs Local Plan for public consultation.

This is your final chance to have your say on the Local Plan before it is submitted to Government in 2018.

This is the first Local Plan to cover the entire South Downs National Park. It sets out 96 policies which will be used to determine planning application in the South Downs National Park - including a number of land allocations for development.

While the consultation is mainly looking at the soundness of the plan, every comment will be passed, exactly as submitted, to the Planning Inspectorate who will respond to them as part of their examination into the Local Plan.

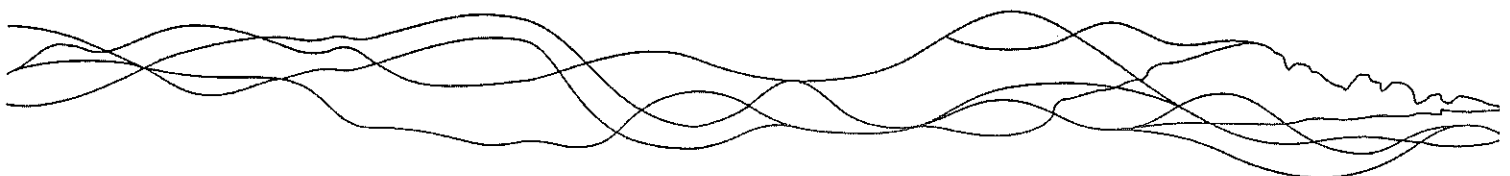
You can **read the local plan and respond online** at www.southdowns.gov.uk/localplan.

Our online consultation tool allows you to review the plan and make comments within the document itself. Or download a copy of the response form and complete your response in writing.

Paper copies of the plan, supporting documents and maps are also available at:

- Winchester Discovery Centre, Jewry Street, Winchester, SO23 8SB
- Lewes District Council offices, Southover House, Southover Road, Lewes BN7 1AB
- Petersfield Town Council offices, Heath Rd, Petersfield GU31 4EA
- Storrington library Ryecroft Lane, Storrington , RH20 4PA
- Chichester library, Tower Street, Chichester, PO19 1QJ
- Jubilee library (Brighton), Jubilee St, Brighton BN1 1GE
- South Downs Centre, North Street, Midhurst GU29 9DH

We are happy to answer any **questions about this consultation**. Please email planningpolicy@southdowns.gov.uk or telephone us on 01730 814810.



SOUTH DOWNS LOCAL PLAN: PRE-SUBMISSION

FREQUENTLY ASKED QUESTIONS

WHAT IS THE SOUTH DOWNS LOCAL PLAN?

The National Park needs properly managed development that conserves and enhances the natural beauty, wildlife and cultural heritage for which it was designated. The Local Plan is a set of policies which will be used to make decisions on planning applications in the National Park.

WHAT IS THE POLICIES MAP?

The South Downs Policies Map illustrates how the policies in the adopted development plan will apply. The Policies Map consists of three overview maps covering all of the National Park and about 50 inset maps. Together, these show all the site allocations and designations that are most relevant to the determination of planning applications, including all those contained in made neighbourhood development plans. It also shows, where practicable, planning constraints, for example environmental designations and conservation areas. The published paper and PDF (portable document format) versions of the Policies Map show some but not all the planning constraints. The National Park Authority will also maintain an interactive version of the Policies Map, which will include more features than the paper and PDF versions, and allow a more detailed look at specific localities.

The adopted Policies Map is not itself part of the statutory development plan. It will therefore be updated as required to reflect updated information, for example the making of further NDPs.

WHAT TIME PERIOD DOES THE LOCAL PLAN COVER?

The Local Plan covers the time period 2014 to 2033. It starts in 2014 when the Issues and Options consultation was published. The plan will be in place for 15 years after its adoption which is scheduled for 2018.

HOW DOES THIS LOCAL PLAN RELATE TO OTHER EXISTING LOCAL PLANS AND JOINT CORE STRATEGIES?

When it is adopted (expected to be in 2018) the South Downs Local Plan will replace all existing local plans and joint core strategies within the National Park area. These plans will

continue to operate outside the National Park. The South Downs Partnership Management Plan will continue to operate across the National Park alongside the South Downs Local Plan.

The current draft of the Local Plan puts forward a single set of 96 planning policies to apply across the 1,600km² of the National Park replacing around 1400 policies currently in operation across the area.

WILL THE LOCAL PLAN COVER WHERE I LIVE?

The Local Plan will cover the whole of the South Downs National Park. Visit the [interactive map](#) on our website to find out if this includes where you live.

WHO IS THE LOCAL PLAN FOR?

The South Downs Local Plan is relevant for everyone who is interested in the National Park whether they are residents, visitors or do business here. Once it has been adopted, the Local Plan will be used by anyone applying for planning permission within the National Park.

WHAT IS THIS CONSULTATION ABOUT?

This is the first Local Plan in the country to put the landscape first – our landscapes are the reason the South Downs became a National Park so it's only right that they sit at the heart of every planning decision we make. We've set out what we think are the right policies are to make this happen up to the year 2033. We are asking people to give their final comments this autumn and while we are mainly looking at the soundness of the plan, we will also listen to comments on all other aspects of the plan. Every comment will be passed to the Planning Inspectorate who will respond to them as part of their examination into the Local Plan.

Comments may be made on any aspect of the Local Plan, but should ideally focus on the following questions:

- Has the Plan been positively prepared? (Based on a strategy that provides for the development and infrastructure needs)
- In the Plan justified? (Founded on proportionate evidence and is the most appropriate strategy against all reasonable alternative)
- Is the Plan effective? (Deliverable and based on effective joint working on cross-boundary strategic priorities)
- Is the Plan consistent with national policy? (Enable the delivery of sustainable development in accordance with the National Planning Policy Framework and consistent with the DEFRA Vision and Circular on English National Parks and the Broads).
- Has the Plan met legal and procedural requirements?

CAN COMMENTS ONLY BE MADE ON SOUNDNESS AND LEGAL COMPLIANCE?

It is advisable that representations made at this stage should focus on whether the plans meets the tests of soundness and is legally complaint. This is because these are the broad areas that the inspector will focus on in examining the Local Plan.

While we are mainly looking at the soundness and legal compliance of the plan, we will also listen to comments on all other aspects of the plan. Every comment will be passed to the Planning Inspectorate who will respond to them as part of their examination into the Local Plan.

HOW CAN I MAKE MY COMMENT?

You can submit your comments to us online

https://consult.southdowns.gov.uk/consult.ti/Pre_Sub SDLP/consultationHome

For more information on how to respond online, see our consultation response guide

<https://www.southdowns.gov.uk/wp-content/uploads/2016/11/South-Downs-Local-Plan-How-to-respond.pdf>

You can also download a representation form www.southdowns.gov.uk/localplan or write to the National Park Authority at the South Downs Centre.

HOW LONG DOES THE CONSULTATION LAST?

The consultation will be available for comment for 8 weeks from **Tuesday 26th September 2017** to midnight **Tuesday 21st November 2017**. Comments submitted after that time will not be considered.

HOW CAN I GET HOLD OF A COPY OF THE LOCAL PLAN?

The Local Plan is available to view at the following locations:

Location	Opening Times
Winchester Discovery Centre	Mon – Fri 9am – 7pm Sat 9am – 5pm Sun 11am – 3pm
Petersfield Town Hall	Mon – Fri 9am – 5pm

Chichester Library	Mon – Fri 9am – 7pm Sat 9am – 5pm
Storrington Library	Mon – Fri 9.30am – 5.30pm Sat 10am – 4pm
Brighton & Hove Library	Mon, Tues, Thurs 10am – 7pm Wed, Fri, Sat 10am – 5pm Sun 11am – 5pm
Lewes District Council	Mon – Fri 8.30 – 5pm

You can also purchase a hard copy of the Local Plan for £33.27 which includes postage – they cannot be collected.

- Cash payments can be made at reception at the South Downs Centre (SDC). The telephone number for the SDC is: 01730 814810
- Cheques can be handed in or posted to the SDC – be sure to include your post address.
South Downs Centre
North Street
Midhurst
West Sussex
GU29 9DH
- Card payments can be made by phoning Brighton and Hove City Council – please speak to reception for further details.

HASN'T THE PUBLIC ALREADY BEEN CONSULTED ON THE LOCAL PLAN?

Yes, the public have been consulted throughout the development of the Local Plan. There was a consultation on the issues and options for the Local Plan in 2014. The SDNPA then published a draft Local Plan setting out the Preferred Options in 2015. This pre-submission consultation is the last stage before the Authority will submit the Local Plan to the Government for examination.

WHEN WILL THE LOCAL PLAN COME INTO FORCE?

Before it can come into force (also called being adopted) the Local Plan will be subject to an Examination in Public and the plan being found 'sound' by an Inspector. We expect this to happen in 2018.

WHAT HAPPENS AFTER THIS CONSULTATION?

Once the consultation has closed we will look at all comments together with any new evidence and take them into account to make appropriate changes to the Local Plan. In spring 2018, the consultation Local Plan, the proposed changes, all evidence documents, and all comments from the consultation will be submitted for examination. If the plan is found 'sound' at examination the National Park Authority will then adopt it. We anticipate this will be in 2018.

WILL THE PRE-SUBMISSION VERSION OF THE LOCAL PLAN BE TAKEN INTO ACCOUNT IN PLANNING DECISIONS NOW?

Yes but it will be given modest 'weight' in decisions in comparison to existing adopted local plans and joint core strategies.

WHAT HAPPENS IF THE GOVERNMENT CHANGES THE LAW ON DEVELOPMENT AND LOCAL PLANS?

As with existing local plans in other parts of the country, we will monitor changes in law and follow any new legislation as appropriate.

DOES THE LOCAL PLAN COVER MINERALS AND WASTE?

This Local Plan does not include policies on minerals and waste. These are contained in minerals and waste plans being prepared jointly with our neighbouring authorities. For further information please visit the [Minerals & Waste section](#) of our website.

WHAT IF OUR COMMUNITY HAS, OR IS, PREPARING A NEIGHBOURHOOD DEVELOPMENT PLAN?

There are over 50 neighbourhood development plans being prepared or have been made in the National Park by local communities as of September 2017. All the policies in these neighbourhood development plans need to conform with the policies in the Local Plan. Neighbourhood development plans can allocate sites for development and include detailed policies on subjects important to local people.

WHAT IS THE SHLAA AND HOW IS IT CONNECTED TO THE LOCAL PLAN?

The Strategic Housing Land Availability Assessment (SHLAA) is one of many pieces of evidence that supports the Local Plan. The SHLAA identifies sites across the National Park and considers whether they may be suitable for housing. Just because a site is identified in the SHLAA does not mean it will be allocated for housing in the Local Plan or granted planning permission for housing. All new sites for housing submitted will be considered through the SHLAA process by the National Park Authority. More information on this process can be found on the [SHLAA page of our website](#).

WHAT DID YOU DO WITH PEOPLE'S COMMENTS FROM THE LOCAL PLAN PREFERRED OPTIONS CONSULTATION IN 2015?

In 2015 we asked people to comment on the first draft of the Local Plan, which set out the preferred options for tackling a range of issues in the National Park. We took all these comments into account in writing the Pre-Submission version alongside evidence-based studies on a wide range of subjects such as landscape, the historic environment and local housing need as well as requirements of Government policy and legislation. For more details about the representations received and how these were taken into account, please see the Interim Consultation Statement published on the Local Plan page of the website.

WHAT ARE THE SUSTAINABILITY APPRAISAL (SA) AND THE HABITAT REGULATIONS ASSESSMENT (HRA)?

The Sustainability Appraisal (SA) is a process carried out during the development of the Local Plan to assess the impact of proposed policies both individually or in combination against a set of desired sustainability objectives.

The Habitat Regulations Assessment (HRA) is used to identify whether any aspects of the Local Plan proposed policies both individually or in combination would have a negative effect on specific, designated sites. These "European Sites" include Ramsar sites, Special Areas of Conservation and Special Protection Areas.

The SA and HRA are two important pieces of evidence that support the Local Plan and we have published them for consultation at the same time. There are specific questions on them in the representation form.

HASSOCKS PARISH COUNCIL

To: Planning Committee

Agenda Item 8

Date: 9 October 2017

Contacts for this report: Deputy Clerk

Subject: **EAST SUSSEX, SOUTH DOWNS AND BRIGHTON & HOVE
WASTE AND MINERALS LOCAL PLAN REVIEW.**

1. The purpose of this report is to inform Members of correspondence received regarding the East Sussex, South Downs and Brighton & Hove Waste and Minerals Local Plan Review, and the Draft East Sussex Statement of Community Involvement.
2. Members are invited to review the correspondence and relevant documentation and to consider the submission of any comments by Hassocks Parish Council.

Dear Sir/Madam,

EAST SUSSEX, SOUTH DOWNS AND BRIGHTON & HOVE WASTE AND MINERALS LOCAL PLAN REVIEW; AND DRAFT EAST SUSSEX STATEMENT OF COMMUNITY INVOLVEMENT.

East Sussex County Council, Brighton & Hove City Council and the South Downs National Park Authority (the Authorities) have responsibility for planning for the future management of waste and production of minerals within their administrative areas. The three Authorities work in partnership to prepare and monitor the Waste and Minerals Local Plan (the Plan) for the area of East Sussex and Brighton & Hove and part of the South Downs National Park. Through the Authorities' monitoring, it has been established that the allocated sites may not be able to supply sufficient minerals between now and 2026 to support currently planned development. Consequently, the Authorities have committed to undertake a review of the Plan.

At this time, the Authorities are undertaking a public call for evidence and sites to inform the scope of the review. In particular, the consultation is seeking minerals sites to be submitted for consideration for inclusion within the Waste and Minerals Local Plan and evidence relating to the supply, demand and safeguarding of minerals in the Plan Area. Full details of the consultation can be found in the Call for Evidence and Sites Explanatory Note. The County Council has also prepared a revised Statement of Community Involvement which incorporates changes to legislation and best practice. The statement sets out how the Council will undertake consultation when preparing waste and minerals planning documents and determining planning applications.

The Call for Evidence and Sites Explanatory Note, the attached factsheets, the Draft Statement of Community Involvement, and full details of both consultations can be found at <http://consult.eastsussex.gov.uk> or at the deposit points as indicated in the attached notices.

The deadline for both consultations is Monday 20 November 2017.

Why am I receiving this email?

You have received this email because your organisation has either been identified as having a potential interest in the Review, or is identified within the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

Contact us

If you have any general queries about the Review or the Waste and Minerals Local Plan please email us at wasteandmineralsdf@eastsussex.gov.uk or telephone either: East Sussex County Council, Waste & Minerals Planning Policy and Development Management Team on 01273 481846; or Brighton & Hove City Council, Planning Policy Team on 01273 292505.

Yours faithfully

Edward Sheath

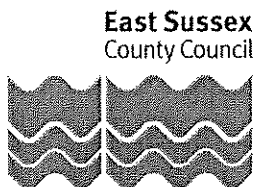
Head of Planning and Environment
East Sussex County Council

Liz Hobden

Head of Planning
Brighton & Hove City Council

Tim Slaney

Director of Planning
South Downs National Park Authority



**EAST SUSSEX COUNTY COUNCIL, SOUTH DOWNS NATIONAL PARK AUTHORITY,
BRIGHTON & HOVE CITY COUNCIL**

**East Sussex, South Downs and Brighton & Hove
Waste and Minerals Local Plan Review**

Public Call for Evidence and Sites

Regulation 18 Public Consultation

Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)

In accordance with the above Regulations, this Statement gives notice that East Sussex County Council, South Downs National Park Authority and Brighton & Hove City Council (the Authorities) are undertaking a public call for evidence and sites as detailed in the East Sussex, South Downs and Brighton & Hove Waste and Minerals Local Plan Review: Call for Sites and Evidence – Explanatory Note on Monday 25 September 2017. The consultation will last for 8 weeks, closing on 20 November 2017.

The Call for Evidence and Sites seeks the submission of evidence and sites, with a focus on the topic of minerals provision, for consideration in the preparation of revised draft policies. Full details can be found in the Call for Sites and Evidence – Explanatory Note.

The Call for Evidence and Sites - Explanatory Note and supporting documentation can be viewed at: <http://consult.eastsussex.gov.uk> and available for inspection at:

- **Battle** - Rother District Council Help and Advice Centre, 6 Market Square, Battle;
- **Brighton** - Customer Service Centre, Bartholomew House, Bartholomew Square, BN1 1JE; **and** Jubilee Library, Jubilee Street, Brighton, BN1 1GE;
- **Bexhill-on-Sea** - Rother District Council, Town Hall, Bexhill-on-Sea;
- **Crowborough** – Crowborough Library, Pine Grove, Crowborough, East Sussex TN6 1DH;
- **Eastbourne** - Eastbourne Borough Council, 1 Grove Road, Eastbourne, BN21 4TW;
- **Hailsham** - Wealden District Council, Vicarage Lane, Hailsham, BN27 2AX;
- **Hastings** - Community Contact Centre, Hastings Town Hall, Queens Road, Hastings, TN34 1QR;
- **Hove** - Customer Service Centre, Hove Town Hall, Norton Road, BN3 3BQ; **and** Hove Library, 182-186 Church Road, Hove, BN3 2EG;
- **Lewes** - East Sussex County Council, Communities, Economy and Transport, County Hall, St. Anne's Crescent, Lewes BN7 1UE; **and** Lewes District Council Planning and Environmental Services Department, Southover House, Southover Road, Lewes, BN7 1AB;
- **Midhurst** - South Downs National Park Authority, South Downs Centre, North Street, West Sussex, GU29 9DH;
- **Newhaven** - Newhaven Area Office (Lewes District Council), Saxon House, Meeching Road, Newhaven, BN9 9QX
- **Portslade** - Portslade Library, 223 Old Shoreham Road, Portslade, BN41 1XR;
- **Rye** - Rye Library and Community Help Point, 30 High Street, Rye, East Sussex TN31 7JF
- **Seaford** - Seaford Town Council Offices (Lewes District Council), 37 Church St, Seaford BN25 1HG

For the avoidance of doubt, the locations above are hereby designated as principal offices and other offices considered appropriate under section 35(1)(a) of the Regulations.

For further information please contact us:

By post: Planning Policy and Development Management, Communities, Economy and Transport Department, East Sussex County Council, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE;

By email: to wasteandmineralsdf@eastsussex.gov.uk;

By telephone: 01273 481846 or 01273 292505

25 September 2017



**EAST SUSSEX COUNTY COUNCIL
STATEMENT OF COMMUNITY INVOLVEMENT 2017**

Public Consultation

Regulation 18 Public Consultation

Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)

In accordance with the above Regulations, this Statement gives notice that East Sussex County Council published the Draft East Sussex Statement of Community Involvement on Monday 25 September 2017 and is seeking comment on the content of the document. The consultation will last for 8 weeks, closing on 20 November 2017.

The East Sussex Statement of Community Involvement sets out how the County Council will undertake public engagement when preparing minerals and waste local plans and when determining planning applications.

The Draft Statement of Community Involvement can be viewed at: <http://consult.eastsussex.gov.uk> and available for inspection at:

- **Battle** - Rother District Council Help and Advice Centre, 6 Market Square, Battle;
- **Bexhill-on-Sea** - Rother District Council, Town Hall, Bexhill-on-Sea;
- **Crowborough** – Crowborough Library, Pine Grove, Crowborough, East Sussex TN6 1DH;
- **Eastbourne** - Eastbourne Borough Council, 1 Grove Road, Eastbourne, BN21 4TW;
- **Hailsham** - Wealden District Council, Vicarage Lane, Hailsham, BN27 2AX;
- **Hastings** - Community Contact Centre, Hastings Town Hall, Queens Road, Hastings, TN34 1QR;
- **Lewes** - East Sussex County Council, Communities, Economy and Transport, County Hall, St. Anne's Crescent, Lewes BN7 1UE; **and** Lewes District Council Planning and Environmental Services Department, Southover House, Southover Road, Lewes, BN7 1AB;
- **Newhaven** - Newhaven Area Office (Lewes District Council), Saxon House, Meeching Road, Newhaven, BN9 9QX
- **Rye** - Rye Library and Community Help Point, 30 High Street, Rye, East Sussex TN31 7JF
- **Seaford** - Seaford Town Council Offices (Lewes District Council), 37 Church St, Seaford BN25 1HG

For the avoidance of doubt, the locations above are hereby designated as principal offices and other offices considered appropriate under section 35(1)(a) of the Regulations.

For further information please contact us:

By post: Planning Policy and Development Management, Communities, Economy and Transport Department, East Sussex County Council, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE; **by email:** to wasteandmineralsdf@eastsussex.gov.uk; **by telephone:** 01273 481846

25 September 2017

East Sussex, South Downs and Brighton & Hove
Waste and Minerals Local Plan Review

Call for Evidence and Sites

September 2017 | Factsheet R-FS01

East Sussex County Council, Brighton & Hove City Council and the South Downs National Park Authority are responsible for planning for the future management of waste and production of minerals within their administrative areas. The three Authorities work in partnership to prepare and monitor the Waste and Minerals Local Plan for the area of East Sussex and Brighton & Hove and part of the South Downs National Park.

What is the Waste and Minerals Local Plan?

The Waste and Minerals Local Plan is comprised of the 'Waste & Minerals Plan' (WMP), which is an overarching strategy on managing waste and producing minerals and contains policies which guide decisions on planning; and the 'Waste and Minerals Sites Plan' (WMSP) which identifies sites to ensure that the waste produced in the Plan Area can be managed, and that the minerals required for development can be supplied. These documents are used by the Authorities and other local planning authorities in East Sussex in the determination of planning applications.

What is the Waste & Minerals Local Plan Review?

The Authorities are required to regularly monitor how the Waste and Minerals Local Plan is being implemented and when necessary review all or part of the Plan. In the Local Aggregates Assessment 2016 it was identified that the planned provision of aggregate may be insufficient and that additional aggregate supplies may be required before 2026. In light of this the Authorities have committed to undertake a review of the Plan. This review will focus on:

- The Provision of Aggregates; and
- Mineral Resources and Infrastructure Safeguarding.

The review will also seek to improve the effectiveness of certain policies within the Plan. This will not change the direction of policy, but will provide further clarity where ambiguity has been found in the Plan.

About the Call for Evidence and Sites

The first stage in the review is a public Call for Evidence and Sites. This allows anyone to submit evidence and relevant sites for consideration, so that it may inform the preparation of the Draft Revised Policies Document. The Authorities are particularly interested in:

- evidence on the current and future supply and demand aggregates in and around the Plan Area;
- Proposals for minerals production and minerals infrastructure sites to be considered for inclusion within the Waste and Minerals Local Plan.

The Call for Evidence and Sites - Explanatory Note provides full details on the proposed scope of the review, the evidence being sought and the type of sites that the Authorities are seeking.

Timetable and Next Stages

Stage	When*
Public Call for Evidence and Sites	Autumn 2017
Public Consultation on Draft Revised Policies Document	Spring 2018
Public Consultation on 'Proposed Submission' Revised Policies Document	Autumn / Winter 2018
Submission of Revised Policies to Government	Early 2019
Public Examination	Spring 2019
Adoption	Summer 2019

* Timescales may vary.

How to comment and get more information

Website:	http://consult.eastsussex.gov.uk
Email:	wasteandmineralsdf@eastsussex.gov.uk
Phone:	East Sussex County Council - 01273 481846 Brighton & Hove City Council - 01273 292505 South Downs National Park Authority - 0300 303 1053
Address:	WMLPR Consultation 2017, Planning Policy & Development Management, Communities, Economy and Transport, East Sussex County Council, County Hall, St Anne's Crescent, Lewes, BN7 1UE

If you need any help, please contact us using the details above.

East Sussex, South Downs and Brighton & Hove Waste and Minerals Local Plan Review

Minerals

September 2017 | Factsheet R-FS02

What are minerals?

Minerals are natural substances including metals, rocks, and hydrocarbons (for example, coal, oil and gas) that are extracted from the earth by mining, quarrying and pumping. They are used in a wide range of applications related to construction, manufacturing, agriculture and energy supply.

Which minerals are found in East Sussex, South Downs and Brighton & Hove?

The main mineral resources worked (extracted from the ground) in East Sussex, South Downs National Park (that part in East Sussex) and Brighton & Hove are land-won sand and gravel (aggregates), clay and gypsum. Minerals are also imported into the area by road, rail and sea utilising wharves and railheads, including those at the Ports of Newhaven, Rye and Shoreham.

Most gravel deposits are found in the coastal areas and river valleys; there is currently a quarry in the east of the Plan area at Lydd. A thin seam of "soft sand" deposit running west to east is located entirely in the South Downs National Park area of East Sussex. There is one existing soft sand quarry located north-west of Lewes at Novington. Other types of aggregates used in the Plan area include sand and gravel dredged from the seabed (marine dredged), crushed rock such as limestone, recycled aggregates arising from the management of construction and demolition waste, and secondary aggregate such as mineral waste.

Recycled aggregates are produced by local waste sites, and marine dredged aggregate and crushed rock from other areas of the UK and Europe are imported through the ports. Crushed rock, recycled and land-won aggregates are brought in by rail at Newhaven. Sand and gravel, and recycled aggregates are also imported from adjoining counties.

There are several clay quarries in East Sussex including brickworks at Chailey and Bexhill. The gypsum resource near Robertsbridge in East Sussex is the largest deposit in the UK. The Robertsbridge Works is made up of a mine and plasterboard factory. Natural gypsum from other areas, and a by-product from coal fired power stations known as Desulphogypsum (DSG), are also imported by rail to the Robertsbridge Works.

The South Downs National Park comprises an extensive area of chalk, which in the past was worked for specialist uses and agriculture, but there are now no active chalk quarries. Exploration for oil and gas took place in East Sussex in the 1980s, however no commercially viable resources were found. There is currently no exploitation of oil or gas in East Sussex, although one licence for exploration exists in the north west of the Plan area.

What are the minerals used for?

Clay is extracted in East Sussex for brick and tile manufacture, and in the past has also been used for flood defences.

Gypsum is an important raw material for the construction industry, and is used in plaster and plasterboard, cement and other industrial processes. DSG and imported natural gypsum have been used as alternative materials at the plasterboard plant.

Aggregates are vital for the construction industry for building and improvement of infrastructure, housing, roads and other development. They also provide a raw material used in the manufacture of other construction products such as ready-mixed concrete, asphalt, lime and mortar.

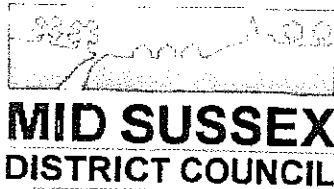
Minerals policies

East Sussex County Council, Brighton & Hove City Council and the South Downs National Park Authority (the Authorities) have responsibility for planning for a steady and adequate supply of minerals. The authorities have adopted minerals planning policies set out in the Waste and Minerals Local Plan which covers the administrative areas of East Sussex and Brighton & Hove, including part of the South Downs National Park. These policies guide decisions on planning applications for minerals development. The Authorities are jointly carrying out a consultation on the review which is likely to focus on policies for aggregates in particular. The review will look at how much aggregate is needed for future development in the Plan area, how aggregates will be supplied and whether any further facilities and/or infrastructure are required. More details on the consultation can be found at <http://consult.eastsussex.gov.uk>

More information?

Website:	http://consult.eastsussex.gov.uk
Email:	wasteandmineralsdf@eastsussex.gov.uk
Phone:	East Sussex County Council - 01273 481846 Brighton & Hove City Council - 01273 292505 South Downs National Park Authority - 0300 303 1053
Address:	WMLPR Consultation 2017, Planning Policy & Development Management, Communities, Economy and Transport, East Sussex County Council, County Hall, St Anne's Crescent, Lewes, BN7 1UE

If you need any help, please contact us using the details above.



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Parish Clerk

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E-MAIL: Jacqui.steele@midsussex.gov.uk
DATE: 21st September 2017

Dear Clerk

Paperless Notification of Planning Applications to Towns and Parishes

I am writing to advise you of a change to the way that Mid Sussex District Council will be notifying Town and Parish Councils' of planning applications from 31st March 2018.

With the increase in digital applications received by the Council over the past 4 years, together with the increased volumes of planning applications being submitted to the Planning Directorate, it has become clear that the present method of providing paper copies is no longer an efficient method of notification. Staff time and the costs associated with printing paper copies of large scale plans submitted to the Council in a digital format can no longer be considered an efficient and cost effective method of notification. Postal charges continue to rise

In 2016/17 the percentage of application received through the Planning Portal was 61%. From 01/01/17 – 31/07/17 a further increase to 70% has been recorded. The trend away from paper applications to the digital option is now a clearly well-established method of submitting planning applications that is expected to continue and increase.

Taking into account all of the above factors it is considered the best way forward for all parties is to take advantage of this digital advancement, and therefore from 31st March 2018 all Towns and Parishes will be sent an e mail notification of the Weekly List of Planning Applications. This will include a link to the relevant part of the Mid Sussex Website where applications can be viewed during planned meetings. East Grinstead Town Council and Turners Hill Parish Council, as well as those Parishes that fall within the South Downs National Park have successfully viewed applications at their meetings via the relevant websites for some time.

There are a number of ways for Towns and Parishes to view planning proposals on the Mid Sussex Website, all requiring minimal equipment. Should it be required arrangements can be made for help, in the form of training, to be provided by the Planning and Building Control Support Services Team during the initial set up period.

The Support Services Team will assist in any way possible as we embrace the benefits of technological advancement to improve service delivery.

Paperless notification will be one of the topics discussed at the planned Town & Parish Workshop on 10th November 2017. However, if you would like to speak with me regarding this matter please use my contact details shown below Wednesday to Friday.

A handwritten signature in black ink that reads "J Steele". The signature is written in a cursive style, with the first letter 'J' being large and looping.

Jacqueline Steele

Business Unit Leader Local Land Charges, Planning & Building Control Support Services

01444 477235

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