

HASSOCKS PARISH COUNCIL

To: All Members of the Grounds & Environment Committee (Kate Bailey, Jane Baker, Leslie Campbell, Georgia Cheshire, Peter Gibbons, Bill Hatton, Sue Hatton, Chris Hobbs, Darryl Sinclair and Ian Weir) and Co-Opted Members (Sally Booker, Tony Copeland and Penny Wadsworth) with copies to all other Councillors for information.

cc Richard Higgs

A meeting of the **GROUND AND ENVIRONMENT COMMITTEE** will be held on **Thursday 5 October 2017 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.**


PP Parish Clerk
28 September 2017

1. To accept Apologies for Absence.
2. To Accept Declarations of Interest.
3. MINUTES
 - 3.1 To accept Minutes of the Grounds and Environment Meeting held on 31 July 2017. (Previously Circulated)
4. PUBLIC PARTICIPATION.
5. OFFICER'S REPORT. (Appendix 1)
6. PARKLANDS ROAD ALLOTMENTS
 - 6.1 Verbal Update (Tony Copeland).
7. TRAFFIC AND PARKING.
 - 7.1 WSCC 2017/18 Integrated Works Programme – Hassocks – Traffic and Parking Improvements Scheme. Members are invited to note the attached detailed drawings provided by West Sussex County Council (WSCC) outlining traffic and parking improvements to be carried out in Hassocks 2017/18. (Appendix 2)
 - 7.2 Verbal update (Sally Booker/Cllr Ian Weir).
 - 7.3 SID Locations. Members are invited to consider four potential locations for the siting of a temporary Speed Indicator Device (SID) in Hassocks. (Appendix 3)
8. ADASTRA BOWLS CLUB. Members are asked to note the purchase of materials for Autumn maintenance of the Adastra Bowling Green totalling £738.20 and are invited to approve a request for further materials for Spring maintenance totalling £810.80 (Appendix 4)
9. ADASTRA PARK. TREE MAINTENANCE. Members are invited to consider and approve a request to carry out tree maintenance to overhanging trees along the western border of the south field in Adastra Park at a cost of £550.00. (Appendix 5)
10. FLORAL DISPLAYS. Members are asked to approve the continuation of the Hanging Baskets and the Lamp Column floral displays for 2018. (Appendix 6)

11. ADASTRA PARK. RAIN GARDEN. Following previous presentations from HKD Transition, Hassocks Amenity Association (HAA) and the Ouse and Adur Rivers Trust (OART) on potential Flood Management schemes in Adastra Park. Members are invited by the above groups to consider whether the Committee is in a position to confirm final approval for the installation of a rain garden in the south west corner of Adastra Park Rain Garden. (Appendix 7)
12. ADASTRA SKATEPARK AND PLAY FACILITIES. Verbal update (Parish Clerk). Members are invited to consider a strategy for the progression of the project.
13. DRAFT BUSINESS PLAN. To update Members on the progress of the draft Grounds and Environment Committee's Business Plan previously circulated. This document continues to be a 'working document' therefore Members are invited to review the content and propose any additional amendments/ additions. Once all of these have been received modifications will be made, in consultation with the group, to enable the paper to be further developed. A verbal update will be provided by Cllr Gibbons.
14. URGENT MATTERS at the discretion of the Chairman for noting and/or inclusion on a future agenda.
15. DATE OF NEXT MEETING. Thursday 2 November 2017 at 7.30pm

Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.
Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting

HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 5 October 2017

Contacts for this report: Deputy Clerk

Subject: Agenda Item 5 - **OFFICER'S REPORT**

1. The purpose of this report is to update the Committee on Grounds and Environment (G&E) Matters.

2. **Update on Matters from G&E Meeting held on 31 July 2017.**

- i. Cinder Track Signage. The new signage at the entrance of the Cinder Track has been purchased and installed at a total cost of £70.00.

3. Bags of Help Grants Scheme. Earlier this year Hassocks Parish Council submitted an application to the Tesco Bags of Help Grant Scheme for funding towards refurbishing some of the play equipment in the small children's play area in Adastra Park. The application has been successful and the project has been put forward to a customer vote in Tesco stores in Burgess Hill and Haywards Heath during September and October 2017. Voting will take place from Friday 1st September to Tuesday 31st October and the project with the highest number of votes across the region will receive up to £4,000, the second placed project up to £2,000 and the third placed project £1,000.

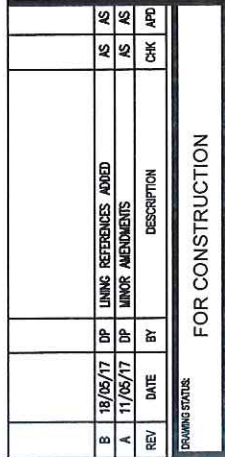
The refurbishment undertaken will be dependent on the amount of grant received. In the first instance, the ropes on the metal toddler unit would benefit from replacement at a cost of £575 plus VAT, and the wooden swing frame requires at least one column to be replaced, cost to be confirmed. Should a larger grant be awarded, the replacement of one of the removed 'springy toys' might be a possible use of additional money.

4. Adastra Park. Anti-social behaviour. There have been incidents of graffiti in the Skate Park and in the Garden of Remembrance. All of which have been removed by Burgess Hill Town Council. Keymer and Hassocks Sports and Social Club have reported various incidents of anti-social behaviour including items being thrown on the roof and at the windows, verbal abuse and a down pipe being broken. The Adastra Hall has also reported an incident of excrement being thrown through open windows during an exercise class.
5. Adastra Park. Goal Posts. A set of full sized goal posts plus a single smaller post were purchased at a cost of £983.17 plus VAT. The installation of the posts was delayed due to repeated difficulties in contacting the original contractor who had quoted for the work. Therefore due to time constraints a

different contractor had to be located, the cost of £391.00 plus VAT for the installation of the full sized posts only. The installation of the full sized posts was earlier than usual but were left in situ. These are available for all to use, outside of football training sessions and fixtures. Due to the unavoidable delay the smaller single goal was not installed, as the purpose of this goal was to provide an alternative during the period when the full sized goals are removed out of season.

Unfortunately the P frames on the new posts were damaged within five days of installation which has resulted in the need to remove them after each use.

6. Talbot Field Bin. It was brought to our attention that the bin in Talbot Field had become damaged beyond repair, and that litter was blowing around the field. As an interim solution the litter bin has been removed and it is hoped that visitors will be inclined to take their litter home with them. However this situation will be monitored and if necessary a replacement bin will be installed and a system for regular emptying of the bin will need to be implemented.
7. Parklands Road Allotments. One of the taps in the allotments had a leak, which after some advice from a plumber, Tony Copeland has been able to repair. However this will need monitoring as some replacement pipework may be required should the problem re-arise



SCALE @ AS:	1:200	CHECKED:	AS	APPROVED:	AS
CAD FILE	70027857-DR01-0100-01	DESIGN/DRAWN:	DP	DATE:	MAY 17
PROJECT NO:	70027857	DRAWING NO:	70027857-DR01-0100-01		
			REV: B		

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1. DIMENSIONS ARE IN METRES UNLESS STATED OTHERWISE.
2. THIS DRAWING SHALL BE PRINTED IN COLOUR, AND READ ONLY WITH REFERENCE TO ALL OTHER SCHEME DRAWINGS.
3. FOR ROAD MARKINGS, REFER TO TRAFFIC SIGNS MANUAL CHAPTER 5.
4. DIAGRAM NUMBERS REFER TO 'TRAFFIC SIGNS, REGULATIONS AND DIRECTIONS 2016'.
5. KERBS TO BE INSTALLED AS PER WSCC STANDARD DETAIL S278/38/02 (FULL HEIGHT KERB TYPE HB2).
6. FULL DEPTH FOOTWAY CONSTRUCTION TO BE CONSTRUCTED IN ACCORDANCE WITH WSCC STANDARD DETAILS S278/38/04B
7. IMPRINT SURFACE TO BE INLAID PREFORMED THERMOPLASTIC MATERIAL, DURETHERM OR SIMILAR. COLOUR AND PATTERN OF PROPOSED SURFACE ARE INDICATIVE ONLY AND SUBJECT TO APPROVAL FROM WSCC PROJECT MANAGER.
8. FOOTWAY SURFACE COURSE OVERLAY IN ACCORDANCE WITH WSCC STANDARD DETAIL S278/38/04 TYPE 1 FLEXIBLE FOOTWAY CONSTRUCTION.
9. PROPOSED GULLY SHALL BE CONSTRUCTED IN ACCORDANCE WITH WSCC STANDARD DETAILS DRAWING S278/38/22 AND CONNECTED INTO EXISTING GULLY CONNECTION VIA 150mm DIA. POLYPIPE.
10. CONTRACTOR TO ESTABLISH ALL UTILITY AND DRAINAGE LOCATIONS AND COORDINATE SAFE WORKING PROCEDURES BEFORE ANY EXCAVATION WORKS TAKE PLACE.



PROPOSED DURATHERM IMPRINT SURFACING SYSTEM (HERRINGBONE/ HERITAGE RED - SUBJECT TO WSCC APPROVAL) TO BE INSTALLED AS PER MANUFACTURER'S GUIDELINES

NEW MARKINGS REFERENCE
SEE T9 NEW MARKING SCHE

M12

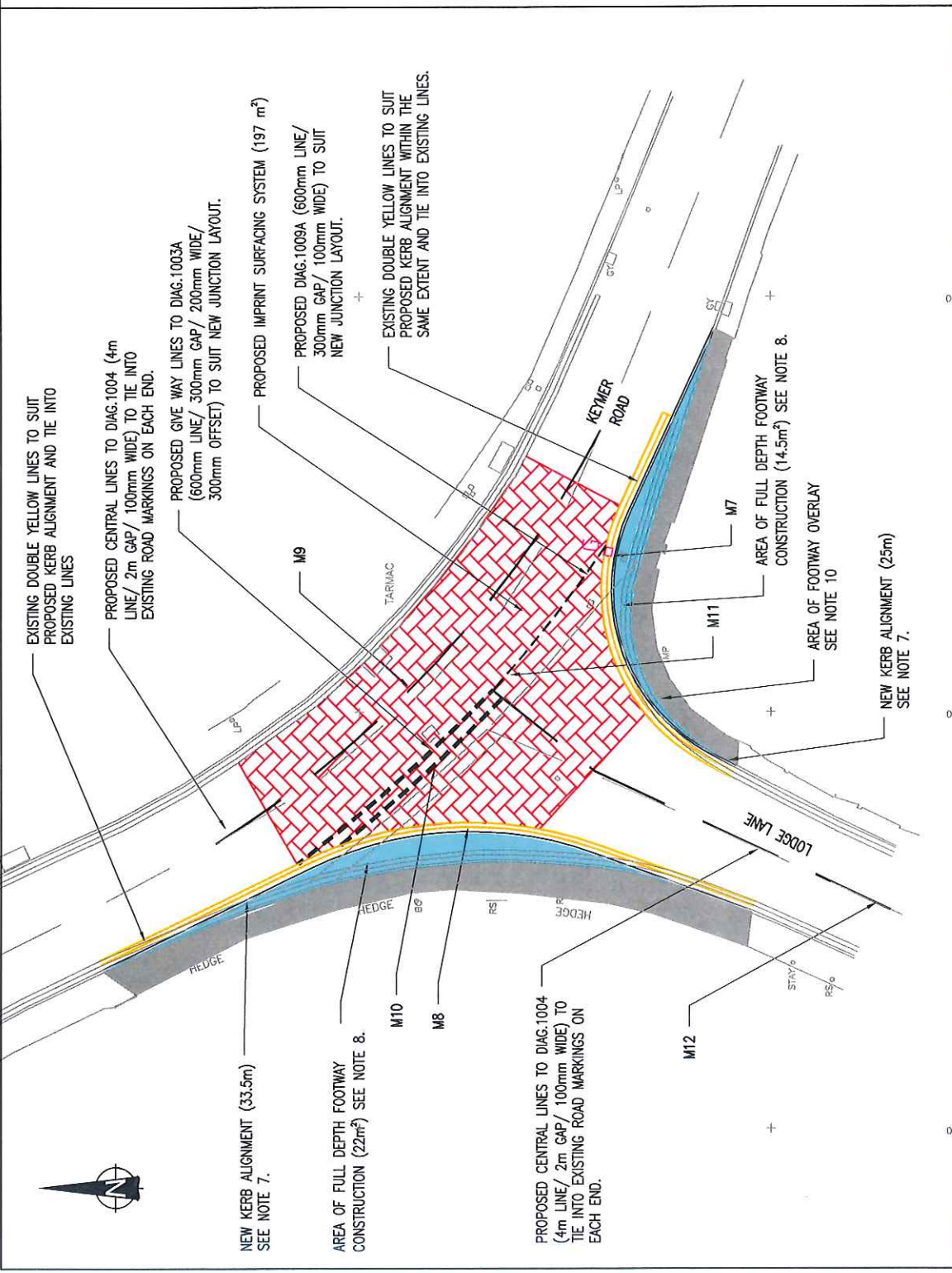
NOTES:

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5. KERBS TO BE INSTALLED AS PER WSCC STANDARD DETAIL S278/38/02 (FULL HEIGHT KERB TYPE HB2).
6. FULL DEPTH FOOTWAY CONSTRUCTION TO BE CONSTRUCTED IN ACCORDANCE WITH WSCC STANDARD DETAILS S278/38/04B
7. IMPRINT SURFACE TO BE INLAID, PREFORMED THERMOPLASTIC MATERIAL, DURETHERM OR SIMILAR. COLOUR AND PATTERN OF PROPOSED SURFACE ARE INDICATIVE ONLY AND SUBJECT TO APPROVAL FROM WSCC PROJECT MANAGER.
8. FOOTWAY SURFACE COURSE OVERLAY IN ACCORDANCE WITH WSCC STANDARD DETAIL S278/38/04 TYPE 1 FLEXIBLE FOOTWAY CONSTRUCTION.
9. PROPOSED GULLY SHALL BE CONSTRUCTED IN ACCORDANCE WITH WSCC STANDARD DETAILS DRAWING S278/38/22 AND CONNECTED INTO EXISTING GULLY CONNECTION VIA 150mm DIA. POLYPIPE.
10. CONTRACTOR TO ESTABLISH ALL UTILITY AND DRAINAGE LOCATIONS AND COORDINATE SAFE WORKING PROCEDURES BEFORE ANY EXCAVATION WORKS TAKE PLACE.

KEY

- PROPOSED FOOTWAY CONSTRUCTION OVER CARRIAGEWAY
- PROPOSED FOOTWAY SURFACE COURSE OVERLAY
- PROPOSED DURATHERM IMPRINT SURFACING SYSTEM (HERRINGBONE/ HERITAGE RED - SUBJECT TO WSCC APPROVAL) TO BE INSTALLED AS PER MANUFACTURER'S GUIDELINES
- PROPOSED KERB LINE WITH HB2 KERB
- PROPOSED GULLY
- M12
- NEW MARKINGS REFERENCE, SEE T9 NEW MARKING SCHEDULE

SCALE: 1:200	CHECKED: AS	APPROVED: AS
CAD FILE: 70027857-DR01-0100-02	DESIGNER: DP	DATE: MAY 17
PROJECT NO: 70027857	DRAWING NO: 70027857-DR01-0100-02	REV: B
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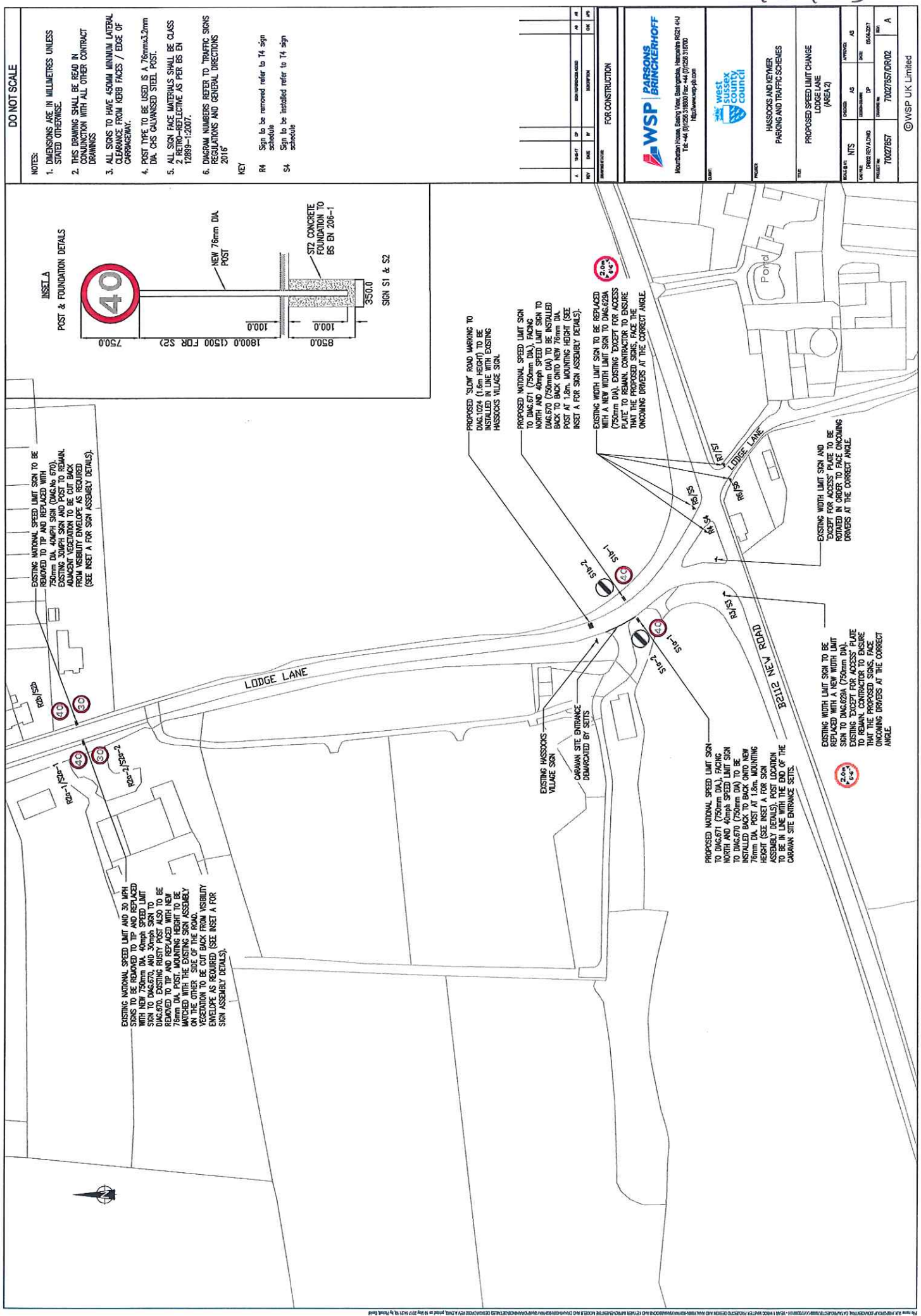
PROJECT: HASSOCKS AND KEYMER PARKING AND TRAFFIC SCHEMES
TITLE: PROPOSED JUNCTION IMPROVEMENTS KEYMER ROAD/ LODGE LANE JUNCTION GENERAL ARRANGEMENT

CLIENT: west sussex county council

WSP | **PARSONS BRINCKERHOFF**

Mountbatten House, Basing View, Basingstoke, Hampshire, RG21 4HJ, UK
Tel: +44 (0)1256 318800, Fax: +44 (0)1256 318700
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FOR CONSTRUCTION			
REV	DATE	BY	DESCRIPTION
B	18/05/17	DP	LINE REFERENCES ADDED
A	11/05/17	DP	MINOR AMENDMENTS
CHK	APD		



DO NOT SCALE									
NOTES									
1. DIMENSIONS ARE IN MILLIMETRES UNLESS STATED OTHERWISE.									
2. THIS DRAWING SHALL BE READ IN CONJUNCTION WITH ALL OTHER CONTRACT DRAWINGS.									
3. ALL SIGNS TO HAVE 450MM MINIMUM LATERAL CLEARANCE FROM KERB FACES / EDGE OF CARRIAGEWAY.									
4. POST TYPE TO BE USED IS A 76mmx3.2mm DIA CHS GALVANISED STEEL POST.									
5. ALL SIGN FACE MATERIALS SHALL BE CLASS 2 RETRO-REFLECTIVE AS PER BS EN 12889-1:2007.									
6. DIAGRAM NUMBERS REFER TO 'TRAFFIC SIGNS REGULATIONS AND GENERAL DIRECTIONS 2016'									
KEY									
R4 Sign to be removed refer to T4 sign schedule									
S4 Sign to be installed refer to T4 sign schedule									
FOR CONSTRUCTION									
REV	DATE	BY	DESCRIPTION	NO	DATE	BY	DESCRIPTION	NO	DATE
A	15/01/17	DP	ISSUE FOR CONSTRUCTION	1				1	

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Moulton Road, Basingstoke, Hampshire RG21 4AU Tel: +44 (0)1252 516800 Fax: +44 (0)1252 516700 http://www.wsp.co.uk	
WEST SUSSEX COUNCIL	
HASSOCKS AND KETMER PARKING AND TRAFFIC SCHEMES	
PROPOSED SPEED LIMIT CHANGE LODGE LANE (WEA2)	
SCALE: 1:100	DATE: 15/01/17
PROJECT NO: 70027857	70027857/09/02
REV: A	

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1. DIMENSIONS ARE IN METRES UNLESS STATED OTHERWISE.
2. THIS DRAWING SHALL BE PRINTED IN COLOUR, AND READ ONLY WITH REFERENCE TO ALL OTHER SCHEME DRAWINGS.
3. PROPOSED ROAD MARKINGS REFER TO 'TRAFFIC SIGNS, REGULATIONS AND DIRECTIONS 2016' AND TRAFFIC SIGNS MANUAL CHAPTER 5.
4. THE THICKNESS OF PROPOSED DOUBLE / SINGLE YELLOW LINES TO BE MATCHED WITH THE NEAREST CARREWAY WITH THE SAME TYPE OF PARKING RESTRICTION.

PROPOSED DOUBLE YELLOW LINES TO DIAG.
1018.1

M14 ROAD MARKING TO BE INSTALLED
REFER TO T9 NEW ROAD MARKINGS
SCHEDULE

REV	DATE	BY	REASON FOR USED	REV	DATE	BY
A	11-08-17	SP				



Mountbatten House, Basing View, Basingstoke, Hampshire RG21 4HJ
Tel +44 (0)1256 318000 Fax +44 (0)1256 318700
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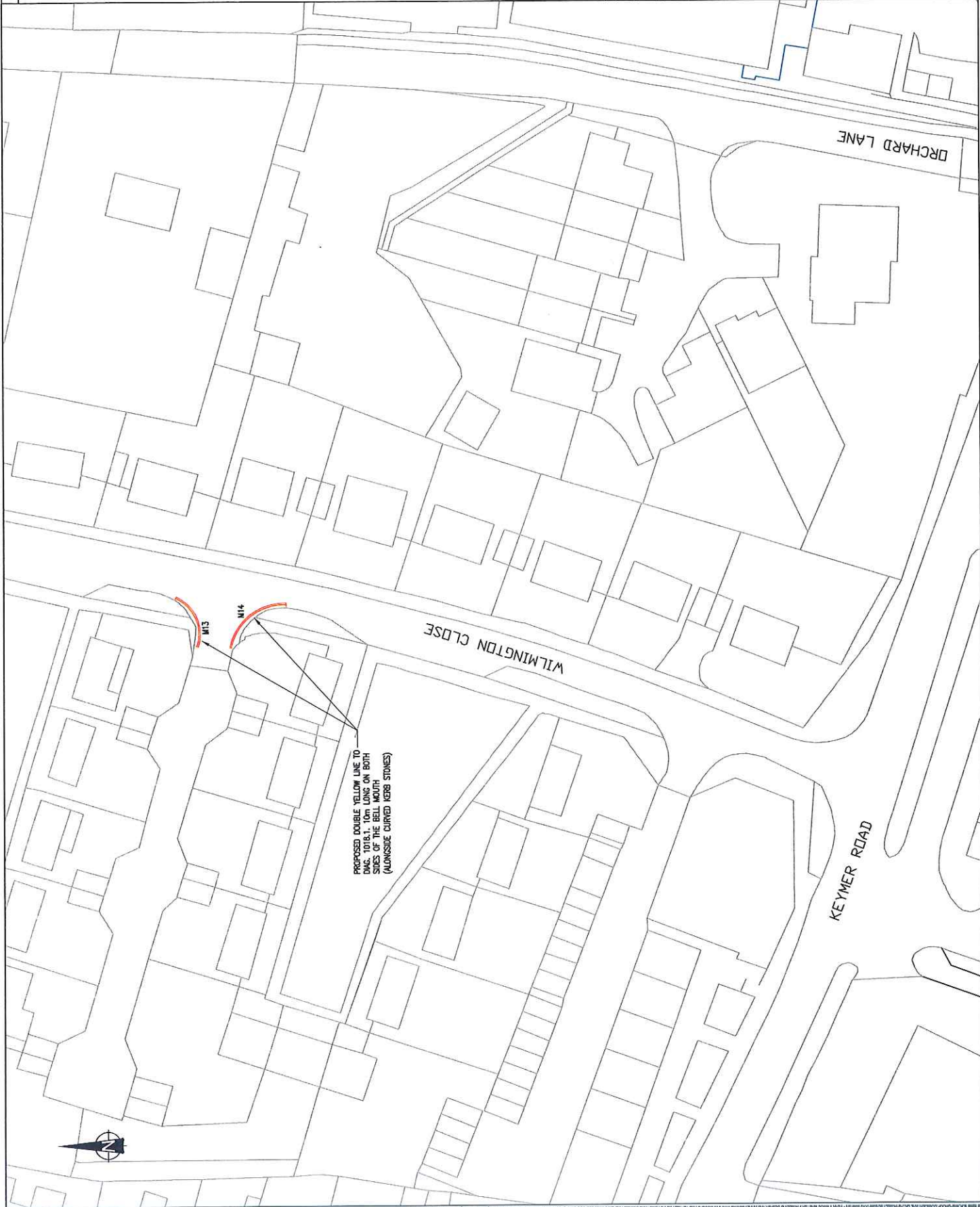
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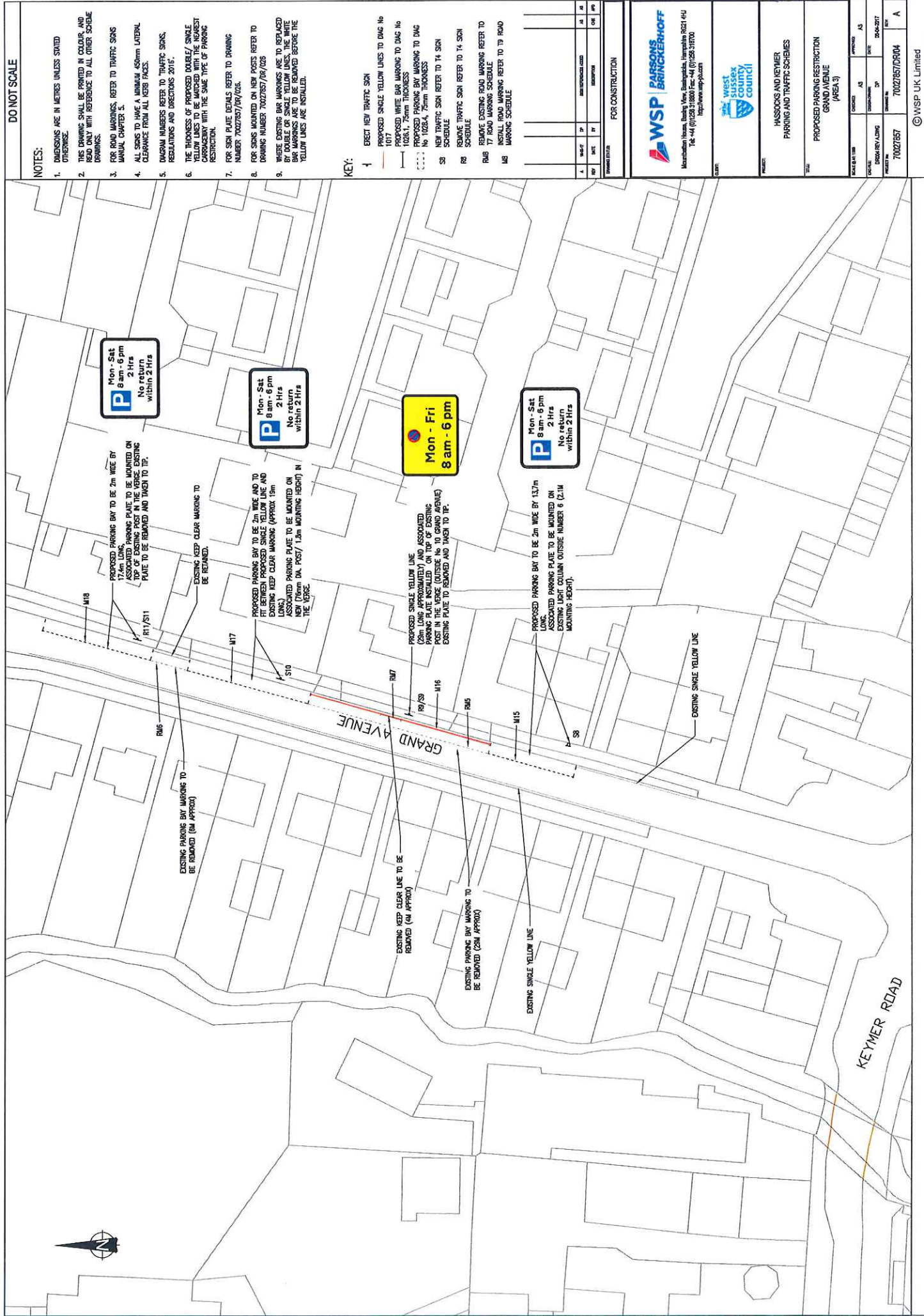
HASSOCKS AND KEYMER
PARKING AND TRAFFIC SCHEMES

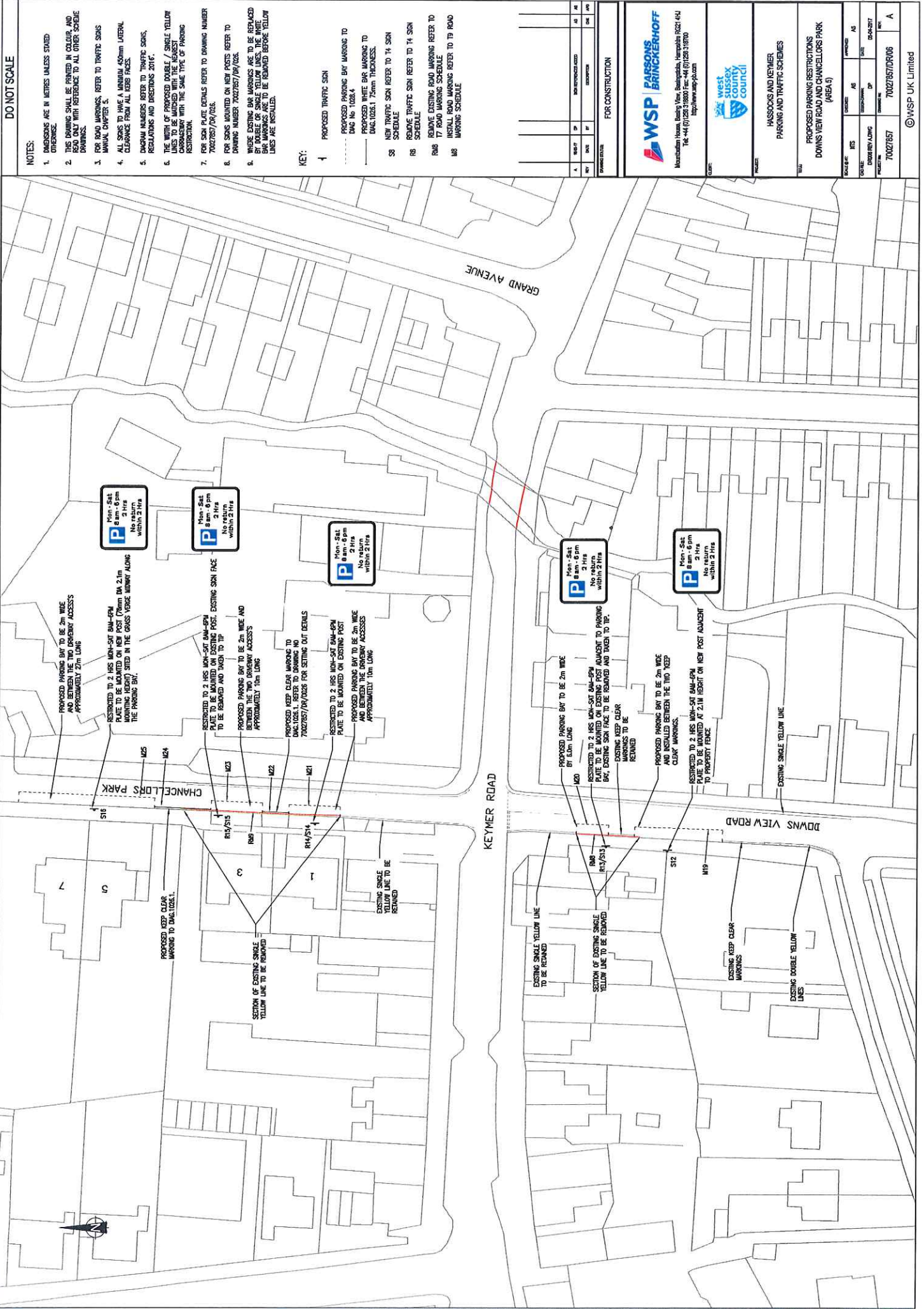
PROPOSED PARKING RESTRICTION
WILMINGTON CLOSE
(AREA 3)

SCALE & PART 123	DESIGNED	AS	APPROVED	AS
OWNER	DESIGNED	DP	DWG	02-04-2017
PROJECT NO	70027857		REV	
	70027857/DR003		A	

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 2. THIS DRAWING SHALL BE PRINTED IN COLOUR AND MUST BE USED WITH REFERENCE TO ALL OTHER SCHEME DRAWINGS.
 3. FOR ROAD MARKINGS, REFER TO TRAFFIC SIGNS MANUAL CHAPTER 2.
 4. ALL SIGNS TO HAVE A MINIMUM 450mm LATERAL CLEARANCE FROM ALL CURB FACES.
 5. DRAWING NUMBERS REFER TO 'TRAFFIC SIGNS, REGULATIONS AND DIRECTIONS 2016'.
 6. THE WIDTH OF PROPOSED DOUBLE / SINGLE YELLOW LINES TO BE MATCHED WITH THE NEAREST CARRIAGEWAY WITH THE SAME TYPE OF PARKING RESTRICTION.
 7. FOR SIGN PLATE DETAILS REFER TO DRAWING NUMBER 70027857/04/026.
 8. FOR SIGNS MOUNTED ON NEW POSTS REFER TO DRAWING NUMBER 70027857/04/026.
 9. WHERE EXISTING BAY MARKINGS ARE TO BE REPLACED BY NEW MARKINGS, THE EXISTING BAY MARKINGS ARE TO BE REMOVED BEFORE YELLOW LINES ARE INSTALLED.

- KEY:
- 1 PROPOSED TRAFFIC SIGN
 - PROPOSED PARKING BAY MARKING TO DMS No 1028.4
 - PROPOSED WHITE BAY MARKING TO DMS1028.1 75mm THICKNESS.
 - NEW TRAFFIC SIGN REFER TO T4 SIGN SCHEDULE
 - REMOVE TRAFFIC SIGN REFER TO T4 SIGN SCHEDULE
 - REMOVE EXISTING ROAD MARKING REFER TO T7 ROAD MARKING SCHEDULE
 - NEW TRAFFIC SIGN REFER TO T9 ROAD MARKING SCHEDULE

FOR CONSTRUCTION	
NO.	DESCRIPTION
1	PROPOSED TRAFFIC SIGN
2	PROPOSED PARKING BAY MARKING TO DMS No 1028.4
3	PROPOSED WHITE BAY MARKING TO DMS1028.1 75mm THICKNESS.
4	NEW TRAFFIC SIGN REFER TO T4 SIGN SCHEDULE
5	REMOVE TRAFFIC SIGN REFER TO T4 SIGN SCHEDULE
6	REMOVE EXISTING ROAD MARKING REFER TO T7 ROAD MARKING SCHEDULE
7	NEW TRAFFIC SIGN REFER TO T9 ROAD MARKING SCHEDULE

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Mountbatten House, Basing View, Basingstoke, Hampshire RG22 4HU
Tel: +44 (0)1253 318000 Fax: +44 (0)1253 316700
http://www.wsp-pb.com

west sussex county council

HASSOCKS AND KEYMER PARKING AND TRAFFIC SCHEMES

PROPOSED PARKING RESTRICTIONS DOWNS VIEW ROAD AND CHANCELLORS PARK (AREA 4)

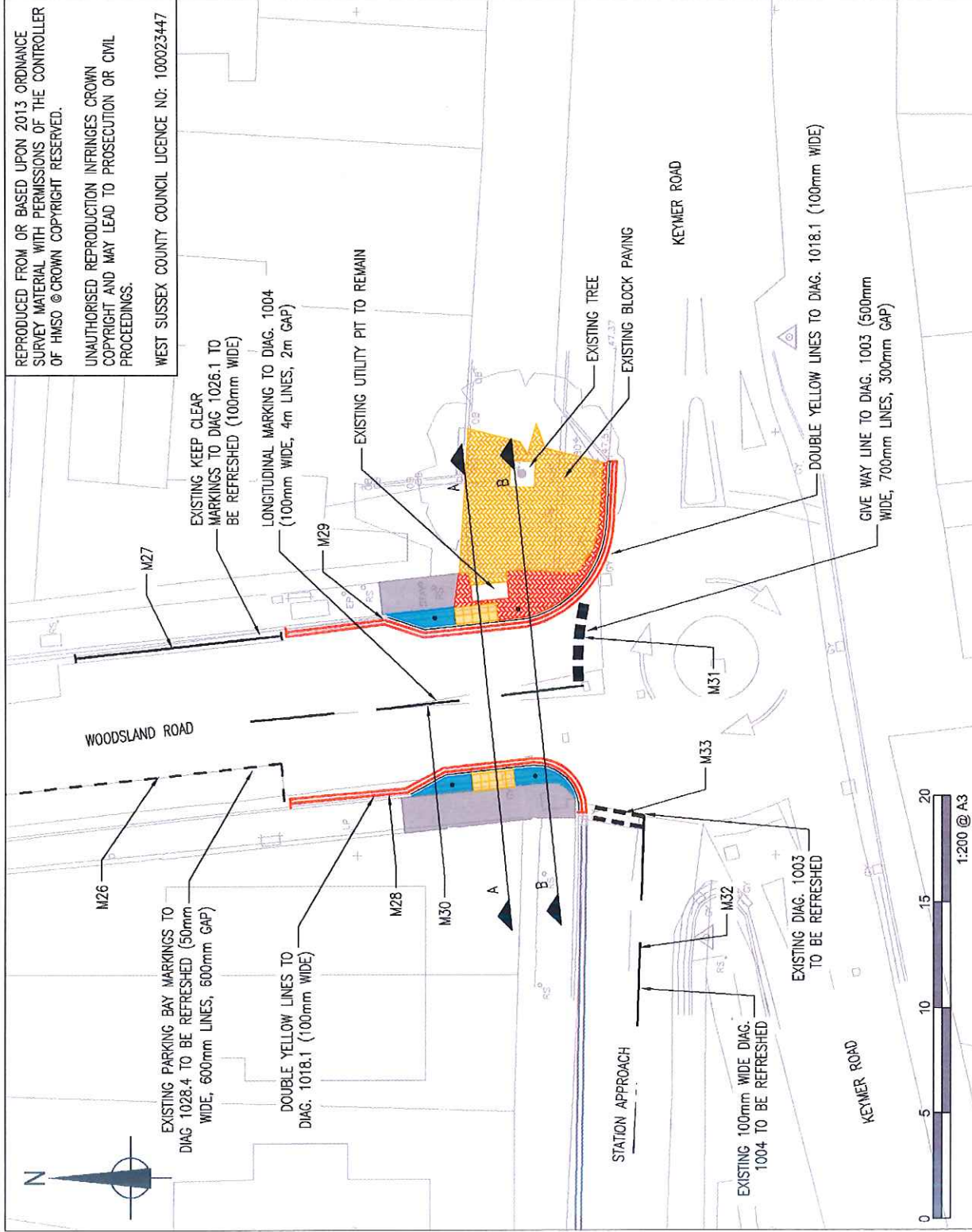
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WEST SUSSEX COUNTY COUNCIL LICENCE NO: 100023447



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 3. FOR CROSS SECTIONS REFER TO DRAWING 70027857-DR007-0100-002
 4. IN THE INTEREST OF CLARITY, BURIED SERVICES ARE NOT SHOWN ON THIS DRAWING. REFER TO STATUTORY UNDERTAKERS' ENQUIRY RESPONSES FOR FURTHER DETAILS.
 5. AT THE JUNCTION PROVISION MUST BE MADE FOR ROAD DRAINAGE, EXISTING GULLY GRATINGS ON BOTH SIDES TO BE RELOCATED.
 6. EXISTING GULLY CHAMBERS TO BE USED TO PROVIDE A CONNECTION FOR THE NEW GULLIES TO THE EXISTING SURFACE WATER DRAINAGE SYSTEM.
 7. CARRIAGEWAY TO BE DISC CUT TO PROVIDE CLEAN EDGE TO LAY THE KERB UNITS. VERTICAL FACE OF SAW CUT TO BE PAINTED WITH EITHER 190 PEN BITUMEN (HOT APPLIED) OR BITUMEN COMPOUND TO CL901.22(III).
 8. FOR NEW ROAD MARKINGS REFER TO T9 ROAD MARKING SCHEDULE ITEMS M26 TO M33

KEY:

- PROPOSED KERB AS PER WSCC STANDARD DETAIL DRAWING S278/38/02 REV. A
- FULL DEPTH FOOTWAY CONSTRUCTION AS PER WSCC STANDARD DETAIL DRAWING S278/38/04B
- 20mm HRA 3/10 F SURF 40/60 SURFACE COURSE OVERLAY TO TIE IN TO ADJACENT SURFACES
- EXISTING BLOCK PAVING TO REMAIN
- PROPOSED BLOCK PAVING TO MATCH COLOUR AND PATTERN OF EXISTING AND TO BE LAID IN ACCORDANCE TO WSCC STANDARD DETAIL DRAWING S278/38/05C
- PROPOSED BUFF BLISTER PAVING AS PER WSCC STANDARD DETAIL DRAWING S278/38/18 REV. A
- PROPOSED BOLLARD AS PER WSCC STANDARD DETAIL DRAWING S278/38/17B

PROJECT HASCOCKS AND KEYMER PARKING AND TRAFFIC SCHEMES		CHECKED AS	SCALE 1:200	APPROVED AS
TITLE PROPOSED ROAD NARROWING WOODSLAND ROAD (AREA 6) GENERAL ARRANGEMENT		DESIGNER GT	DATE 02.05.2017	REV. A
CLIENT west sussex county council		DRAWING NO. 70027857	PROJECT NO. 70027857-DR007-0100-01	REV. A
WSP PARSONS BRINCKERHOFF Mountbatten House, Basing View, Basingstoke, Hampshire, RG21 4HJ, UK Tel: +44 (0)1256 318800, Fax: +44 (0)1256 318700 http://www.vsggroup.com		FOR CONSTRUCTION		

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3. FOR ROAD MARKINGS, REFER TO TRAFFIC SIGNS MANUAL CHAPTER 5.
4. ALL SIGNS TO HAVE A MINIMUM 450mm LATERAL CLEARANCE FROM ALL KERB FACES.
5. DIAGRAM NUMBERS REFER TO 'TRAFFIC SIGNS, REGULATIONS AND DIRECTIONS 2016'.
6. THE THICKNESS OF PROPOSED DOUBLE/ SINGLE YELLOW LINES TO BE MATCHED WITH THE NEAREST CHANGEMARK WITH THE SAME TYPE OF PARKING RESTRICTION.
7. WHERE EXISTING BAR MARKINGS ARE TO BE REPLACED BY DOUBLE YELLOW LINES, THE WHITE BAR MARKINGS ARE TO BE REMOVED BEFORE YELLOW LINES ARE INSTALLED.
8. FOR SIGN PLATE DETAILS REFER TO DRAWING NUMBER 702/7857/DAR/026

KEY:

DIRECT NEW TRAFFIC SIGN

- | | | | | | |
|---|---|------------------------------|--|--|--|
| PROPOSED DOUBLE YELLOW LINES TO DMC NO 101/11 | PROPOSED DOUBLE YELLOW LINES EXISTING DOUBLE YELLOW LINES | EXISTING SINGLE YELLOW LINES | NEW TRAFFIC SIGN REFER TO 14 SIGN SCHEDULE | REMOVE EXISTING ROAD MARKING REFER TO 17 ROAD MARKING SCHEDULE | INSTALL ROAD MARKING REFER TO 19 ROAD MARKING SCHEDULE |
| RM6 | RM6 | RM6 | RM6 | RM6 | RM6 |

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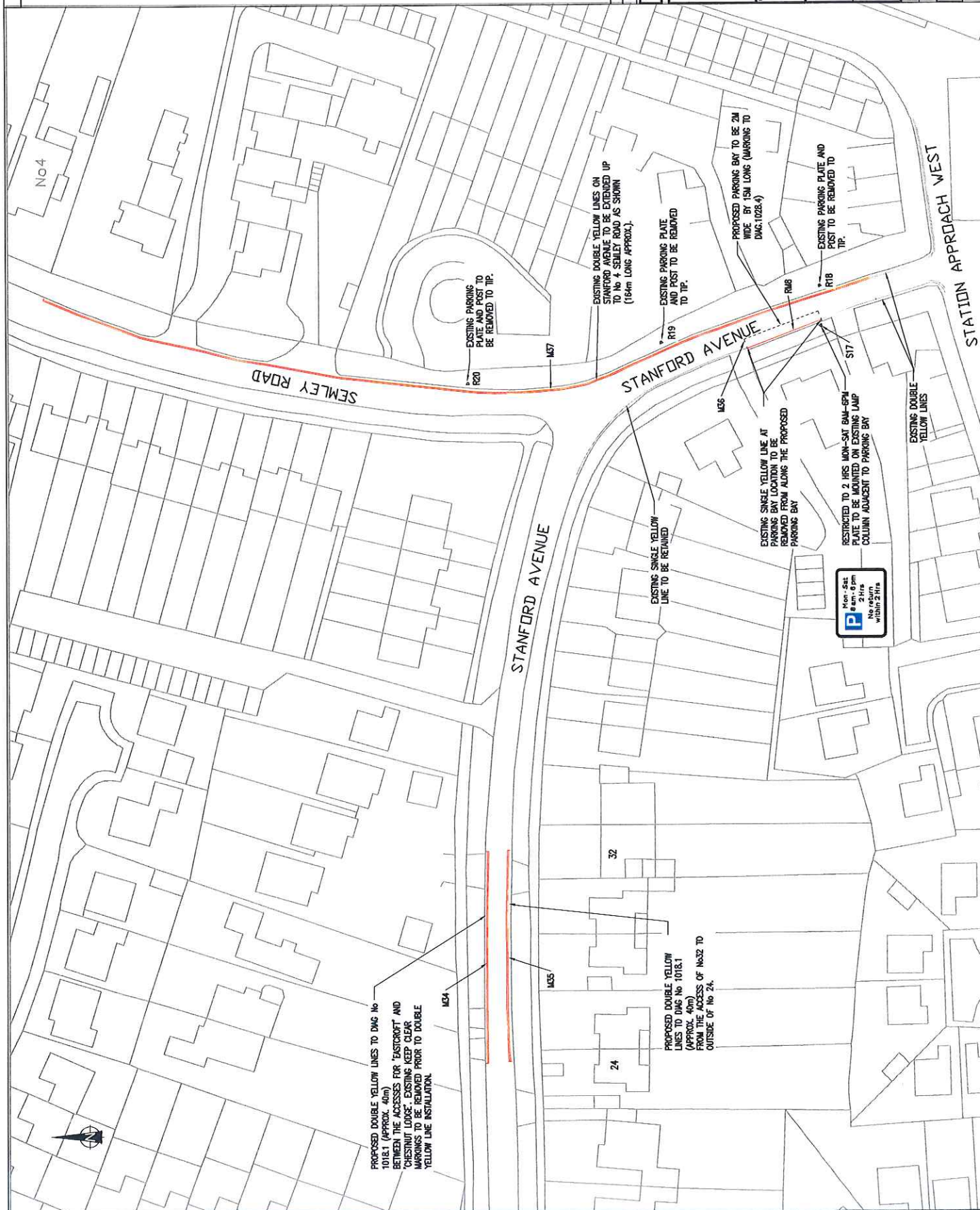
Cartburton House, Basing View, Basingstoke, Hampshire RG21 4HU
Tel: +44 (0)1258 318800 Fax: +44 (0)1258 318700
<http://www.sims-dbi.com>

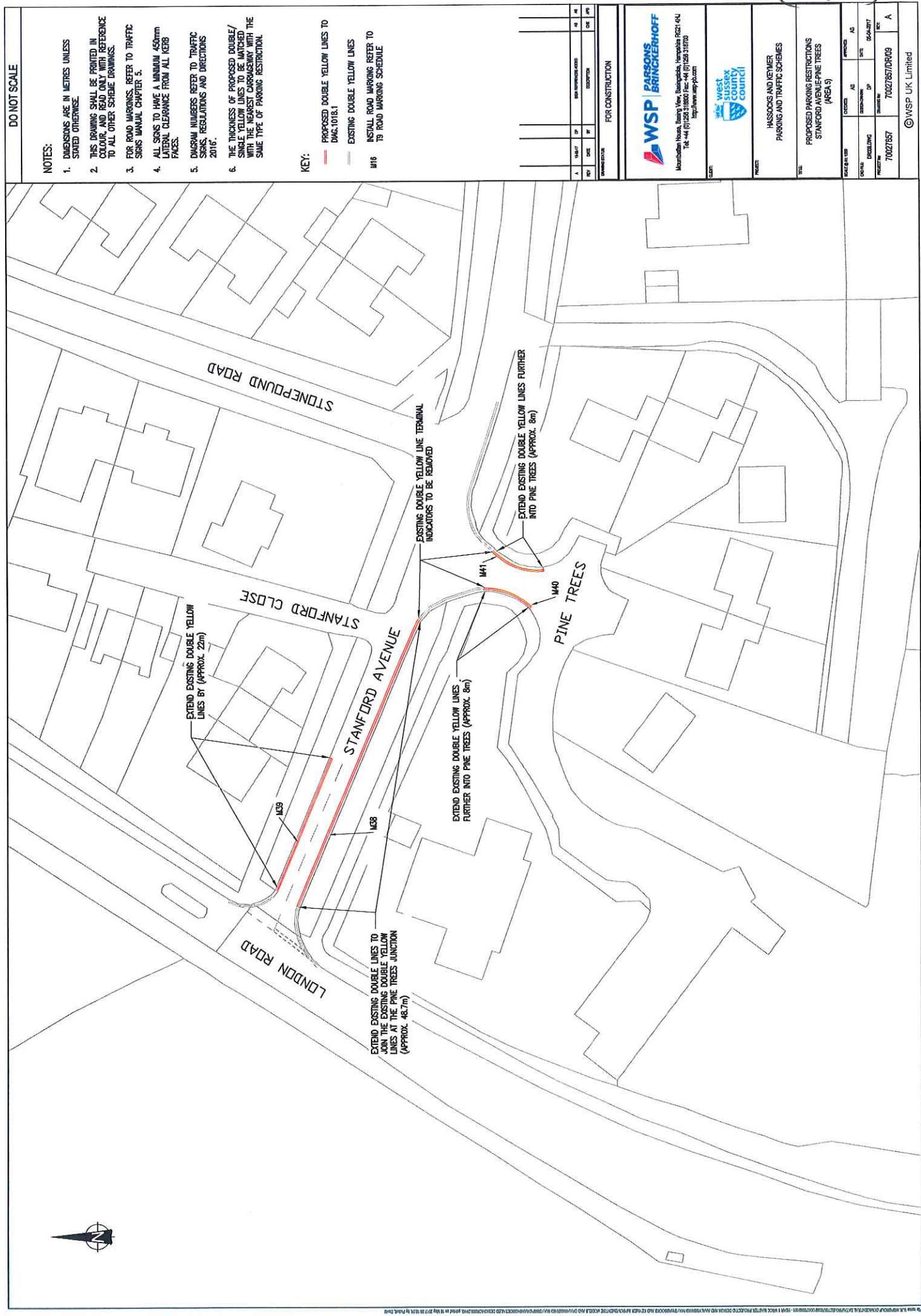
HASSOCKS AND KEYMER
PARKING AND TRAFFIC SCHEMES

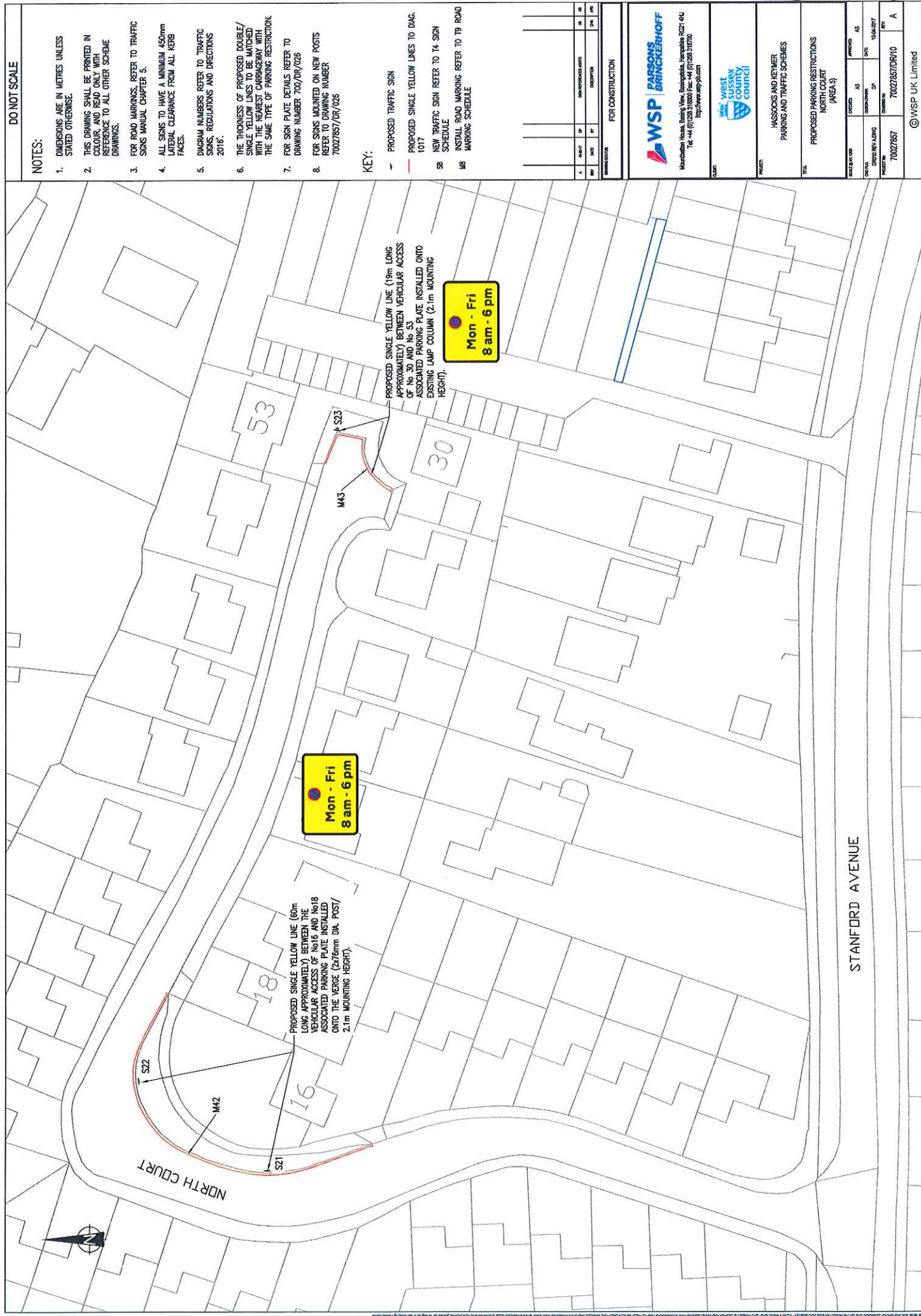
PROPOSED PARKING RESTRICTION
STANFORD AVENUE
(AREA 5)

PROJECT NO	70027857	ISSUANCE NO	70027857/D808	REV	A
FILE	DR08 REV A/DWG	DWG-DRAWN	DP	DATE	05-04-2017
DESIGNER	AS	APPROVER	AS		
SCALE	1/16" = 1'				

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- ALL SIGNS TO HAVE A MINIMUM 450mm LATERAL CLEARANCE FROM ALL KERBS FACES.
- DIAGRAM NUMBERS REFER TO TRAFFIC SIGNS REGULATIONS AND DIRECTIONS 2016.
- THE THICKNESS OF PROPOSED DOUBLE/ SINGLE YELLOW LINES TO BE MATCHED WITH THE THICKNESS OF EXISTING LINES WITH THE SAME TYPE OF PARKING RESTRICTION.
- FOR SIGN PLATE DETAILS REFER TO DRAWING NUMBER 7007/08/025
- FOR SIGNS MOUNTED ON NEW POSTS REFER TO DRAWING NUMBER 70027857/08/025

KEY:

- PROPOSED TRAFFIC SIGN
- PROPOSED SINGLE YELLOW LINES TO DIAG. 1017
- NEW TRAFFIC SIGN REFER TO T4 SIGN SCHEDULE
- INSTALL ROAD MARKING REFER TO T9 ROAD MARKING SCHEDULE

DRAWING DATA		FOR CONSTRUCTION	
REV	DATE	BY	CHK

WSP | PARSONS BRINCKERHOFF

Marazion House, Basing View, Basingstoke, Hampshire RG21 4JU
Tel: +44 (0)1253 318800 Fax: +44 (0)1253 318700
<http://www.wsp-pb.com>

West Sussex County Council

HASCOCKS AND KEMNER
PARKING AND TRAFFIC SCHEMES

TITLE
PROPOSED PARKING RESTRICTIONS
NORTH COURT
(AREA 5)

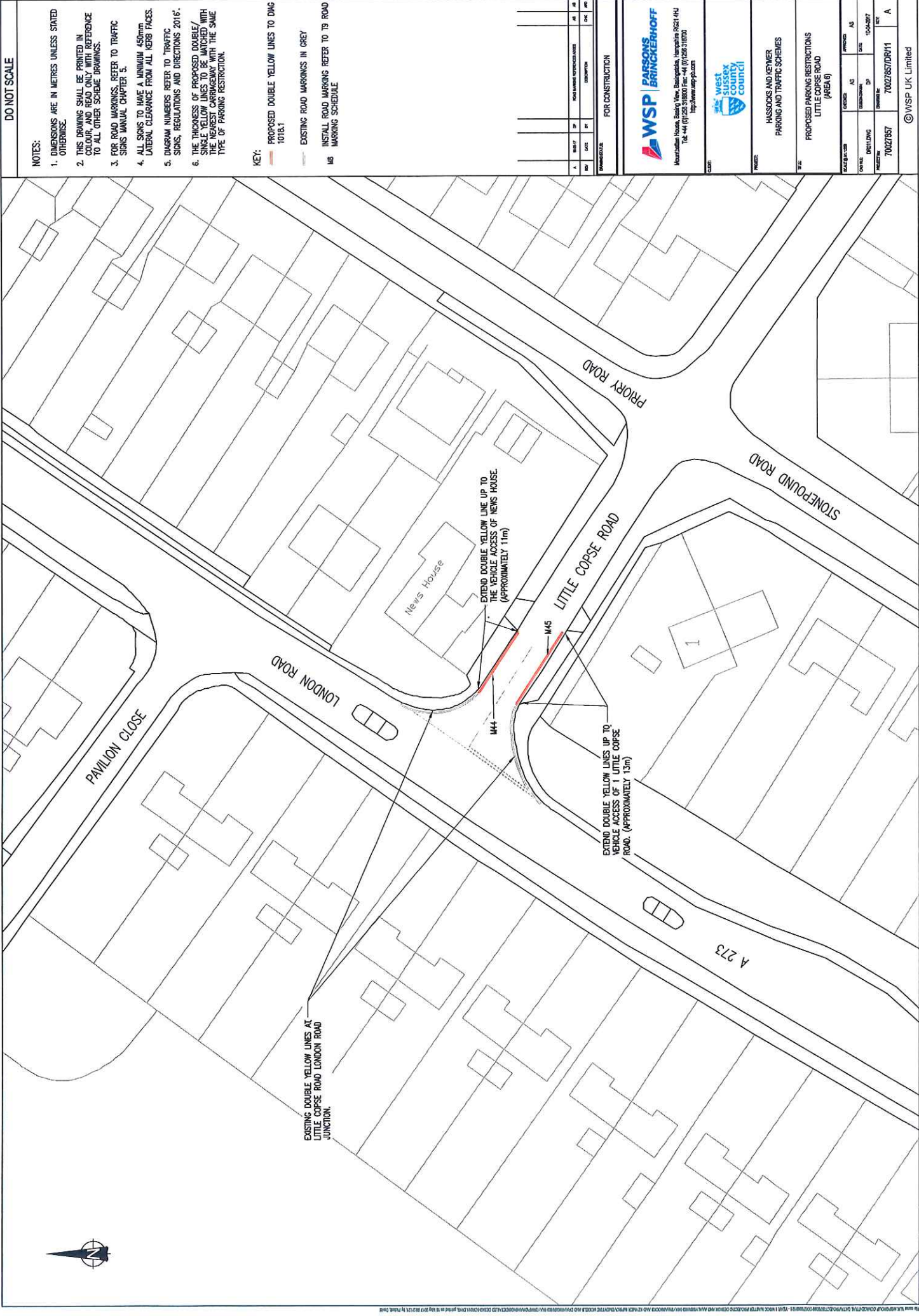
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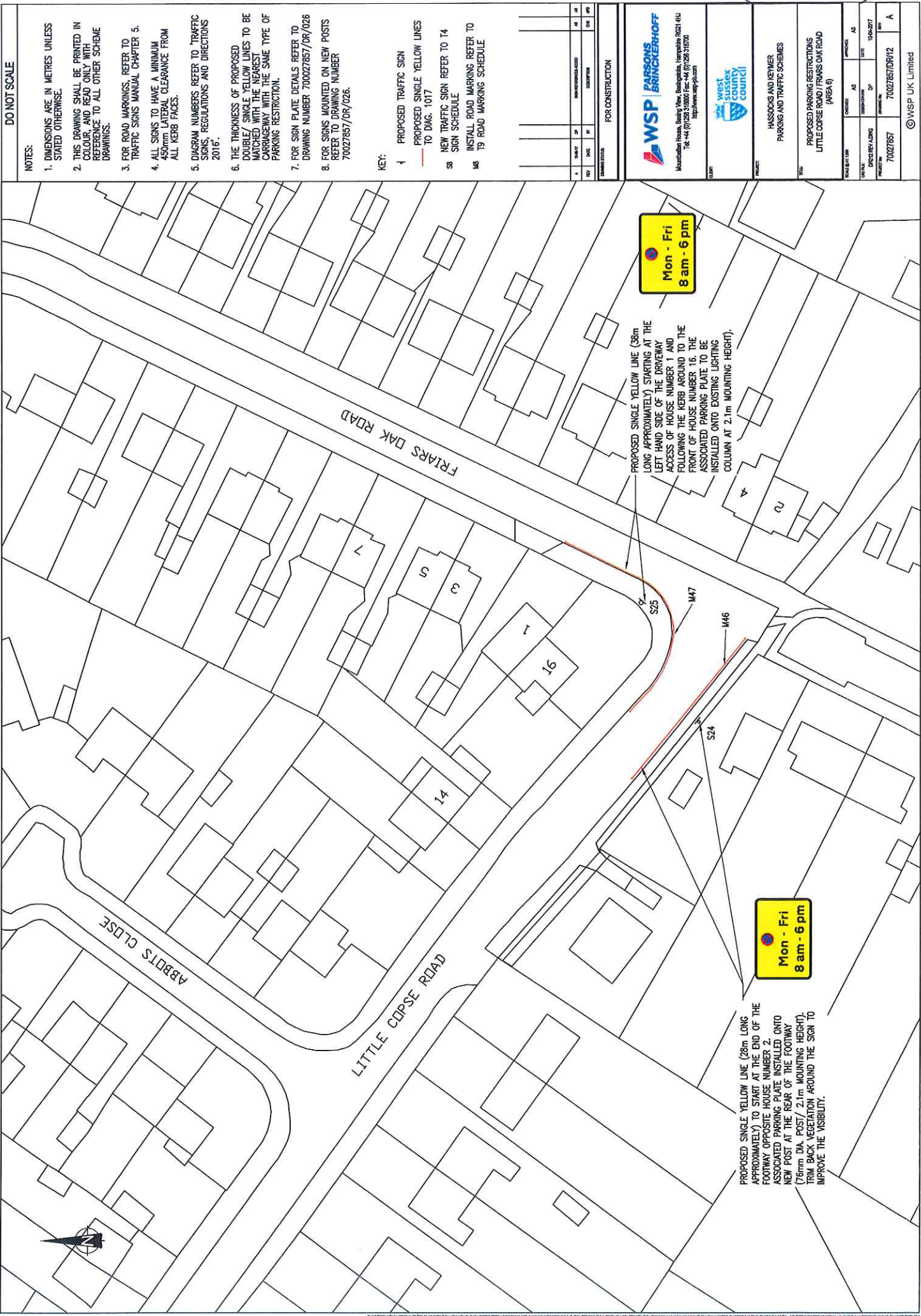
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10-04-2017

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3. FOR ROAD MARKINGS, REFER TO TRAFFIC SIGNS MANUAL CHAPTER 5.
4. ALL SIGNS TO HAVE A MINIMUM 450mm LATERAL CLEARANCE FROM ALL KERB FACES.
5. DIAGRAM NUMBERS REFER TO 'TRAFFIC SIGNS, REGULATIONS AND DIRECTIONS 2016'.
6. THE THICKNESS OF PROPOSED DOUBLE / SINGLE YELLOW LINES TO BE MATCHED WITH THE NEAREST CARRIAGEWAY WITH THE SAME TYPE OF PARKING RESTRICTION.
7. FOR SIGN PLATE DETAILS REFER TO DRAWING NUMBER 70027857/06/026
8. FOR SIGNS MOUNTED ON NEW POSTS REFER TO DRAWING NUMBER 70027857/06/026.

KEY:

- 1 PROPOSED TRAFFIC SIGN
- PROPOSED SINGLE YELLOW LINES TO DIAG. 1017
- S8 NEW TRAFFIC SIGN REFER TO T4 SIGN SCHEDULE
- M8 INSTALL ROAD MARKING REFER TO T9 ROAD MARKING SCHEDULE

FOR CONSTRUCTION			
NO.	DATE	BY	CHK
1			
2			
3			
4			

WSP PARSONS BRINCKERHOFF

Macarthur House, Basing View, Basingstoke, Hampshire RG24 4JU
Tel: +44 (0)1253 318800 Fax: +44 (0)1253 318700
http://www.wsp.co.uk

West Sussex County Council

HASDOGS AND KEYMER
PARKING AND TRAFFIC SCHEMES

**PROPOSED PARKING RESTRICTIONS
LITTLE COPSE ROAD / FRANKS OAK ROAD
(AREA 6)**

SCALE 1:1000	CHECKED	AS	DATE
DATE	DATE	DATE	DATE

PROJECT NO.	70027857	70027857/06/12	A
PROJECT NAME	70027857		

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DO NOT SCALE

NOTES:

1. DIMENSIONS ARE IN METRES UNLESS STATED OTHERWISE.
2. THIS DRAWING SHALL BE PRINTED IN COLOUR, AND READ ONLY WITH REFERENCE TO ALL OTHER SCHEME DRAWINGS.
3. FOR ROAD MARKINGS, REFER TO TRAFFIC SIGNS MANUAL CHAPTER 5.
4. ALL SIGNS TO HAVE A MINIMUM 400mm LATERAL CLEARANCE FROM ALL KERB FACES.
5. DIAGRAM NUMBERS REFER TO TRAFFIC SIGNS, REGULATIONS AND DIRECTIONS 2016.
6. THE THICKNESS OF PROPOSED DOUBLE / SINGLE YELLOW LINES TO BE MATCHED WITH THE NEAREST CARROGEMWAY WITH THE SAME TYPE OF PARKING RESTRICTION.

KEY:

- 1 PROPOSED TRAFFIC SIGN
- PROPOSED PARKING BAY MARKING TO DIAG No 1026.4
- PROPOSED WHITE BAR MARKING TO DIAG.1026.1 / 75mm THICKNESS.
- S8 NEW TRAFFIC SIGN REFER TO T4 SIGN SCHEDULE
- M8 INSTALL ROAD MARKING REFER TO T5 ROAD MARKING SCHEDULE

FOR CONSTRUCTION			
NO	DATE	BY	CHK
1	14-01-17	SP	AS
2	14-01-17	SP	AS
3	14-01-17	SP	AS

WSP | PARSONS BRINCKERHOFF

Marshall House, Bideley View, Basingstoke, Hampshire RG21 4JU
Tel: +44 (0)1253 318800 Fax: +44 (0)1253 318700
<http://www.wsp-pp.com>

WEST SUSSEX COUNTY COUNCIL

HASDOKS AND KEYMER PARKING AND TRAFFIC SCHEMES

PROPOSED PARKING RESTRICTIONS WOODSLAND ROAD (AREA 6)

SCALE @ 1:1000	DATE	AS	APPROVED	AS
DATE	14-01-17	DATE	14-01-17	DATE
DATE	14-01-17	DATE	14-01-17	DATE

70027657

70027657/DR/16

A

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HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 5 October 2017

Contacts for this report: Deputy Clerk

Subject: Agenda Item 7.3 – **SPEED INDICATOR DEVICE**

1. The purpose of this report is to invite the Committee to consider potential locations of the Speed Indicator Device
2. **Speed Indicator Device** – At the recent Full Council Meeting held on 12 September 2017, Members were informed that the proposed date allocations for the device being available to Hassocks were in the process of being revised. Members were invited to propose potential locations for the siting of the kit. A number of potential sites, including those raised by the County and District Councillors, were put forward as follows:

Potential sites to consider were identified as:
Underhill Lane/Lodge Lane junction
Ockley Lane/Keymer Road
Grand Avenue
Brighton Road
B2122
A273
Hurst Road

3. Members resolved that the identified locations should be referred to Grounds & Environment Committee to consider and determine the specific locations for the kit to be installed once it becomes available. (Minute ref: HPC/17/81.3).
4. Members are invited to consider the proposed locations and to select four possible locations for the siting of the SID. These are to be listed in priority order.

Appendix 4

HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 5 October 2017

Contacts for this report: Deputy Clerk

Subject: Agenda Item 8 - **ADASTRA BOWLS CLUB**

1. The purpose of this report is to inform Members of a request from Adastra Bowls Club regarding the purchase of necessary materials to maintain the Bowling Green. Materials are ordered in the Autumn and the Spring each year, and the Council allocates an annual budget of £2500 for the maintenance of the Green by Hassocks Parish Council.
2. Due to time constraints, the following items have been ordered (prices are ex. VAT):

6x Tonne Bulk Bags	70/30 Sand /Soil Top Dressing	£ 564.60
3 x 20Kg	TX10 5-2-8	£ 107.10
2 x 20kg	Award Nutri Pro 4-0-10+10%fe	£ 49.00
Delivery		<u>£ 17.50</u>
Total		£ 738.20

3. The following items have been requested for Spring

1 x 20kg	Award Ultima 6-4-12	£ 36.00
1 x 20kg	Award Ultima 14-2-8	£ 36.00
2 x 5ltr	Award Award Iron Max+k	£ 96.00
2 x 10ltr	Award Surf to Turf 14-0-10	£ 107.80
3 x 5ltr	Award Osprey Active	£ 255.00
1 x 3ltr	Instrata	<u>£ 280.00</u>
Total		£ 810.80

4. **OFFICER RECOMMENDATION.** Members are recommended to approve the request for the materials as listed above.

HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 5 October 2017

Contacts for this report: Deputy Clerk

Subject: Agenda Item 9 – **TREE MAINTENANCE – ADASTRA PARK**

1. The purpose of this report is to inform Members of tree maintenance which is required in Adastra Park and to invite Members to approve the work being carried out and the necessary expenditure.
2. Concerns have been raised regarding the overhanging branches from trees running along the western boundary of the South Field in Adastra Park. This border is lined with buildings – the Public Toilets, the Parish Centre, the Adastra Hall, the Keymer and Hassocks Sports and Social Club and the Community Sports Pavilion, and the overhanging branches are, in some places, touching the buildings.
3. The HPC Tree Warden has surveyed the site and recommended that several branches are cut back to the main trunk from trees which are overhanging each of the buildings as listed above. His reasons for recommending this work were made because the overhanging branches are creating a damp atmosphere which has encouraged excessive moss cover of the roofing tiles.
4. Some work was carried out last year to lift the canopies of certain trees overhanging the buildings, however further work is required to avoid this problem becoming more significant.
5. The contractor, James Wilson, who carried out the initial work last year has quoted £550.00 to lift major limbs off all buildings in the South Field on the western border of Adastra Park to clear the buildings of excessive overhang from trees.
6. There is £2450.00 in the Adastra Park Tree Maintenance budget, £300.00 has already been committed for agreed Tree Maintenance around the Tennis Courts, leaving £2150.00 in the budget.
7. **OFFICER RECOMMENDATION.** Members are recommended to agree the necessary tree maintenance and to approve the expenditure of £550.00 (ex VAT) from the Tree Maintenance fund to cover the cost of this work.

HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 5 October 2017

Contacts for this report: Deputy Clerk

Subject: Agenda Item 10 – **FLORAL DISPLAYS 2018**

1. The purpose of this report is to invite Members to approve the continuation of the Hanging Basket Scheme and Lamp Column baskets undertaken by Greenscene Landscapes for 2018 as agreed at the G&E meeting held on 28 November 2016. (Minute ref: 16/535). The contract was for three years from 2017, with the option to withdraw or amend between 15 October and 31 December each year.
2. **HANGING BASKETS.** The cost for planting, installing and maintaining the hanging baskets for 2018 will be up to approximately £1100 plus VAT, depending on the number of baskets installed.
3. 27 baskets were supplied during 2017, with 5 businesses choosing to arrange independently with the contractor for a second basket. Some additional costs will be incurred should any additional businesses take up the option of a hanging baskets. This will be in the region of £14.00 for the supply and installation of a bracket, if required, and the supply of the lined wicker basket before planting.
4. The scheme has been a success, with most traders taking responsibility for their baskets. A small number of baskets did not thrive so well due to a lack of watering or location.
5. **LAMP COLUMN BASKETS.** The lamp column baskets have bloomed very well and have been an attractive addition to the village. The only concern with these is that they have thrived so well, the trailing plants have covered the Parking Regulation signs on some lamp columns. Therefore Mid Sussex District Council, whilst admiring our baskets, requested that certain baskets were trimmed back. This will need to be taken note of when planting future baskets.
6. The costs for planting, installing and maintaining the lamp column baskets and the potted geraniums outside the tyre forecourt, for 2017, was £1169.00 plus VAT. The charge for the same arrangement for 2018 will be £1204.07 plus VAT and for 2019 £1240.19 plus VAT.
7. At this stage Committee is asked to approve the continuation of both floral schemes for 2018. If approval is given, a finer review of the details will be included on the agenda for the G&E meeting to be held on November 27 2017,

Penny Wadsworth will be able to update on the progression of the scheme for 2018.

8. OFFICER RECOMMENDATIONS.

- a) Members are recommended to approve the continuation of the hanging basket scheme for 2018 up to 31 baskets by Greenscene Landscapes, as previously agreed.
- b) Members are recommended to approve the continuation of the lamp column floral displays in 2018, by Greenscene Landscapes.

HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 5 October 2017

Contacts for this report: Deputy Clerk

Subject: Agenda Item 11– ADASTRA PARK RAIN GARDEN

1. The purpose of this report is to invite members to consider whether the Committee is in a position to confirm final approval for the installation of a rain garden in Adastra Park as previously proposed by HKD Transition, Hassocks Amenity Association (HAA) and Ouse and Adur Rivers Trust (OART).
2. At previous HPC and Grounds and Environment Committee meetings, representatives of the above groups have presented proposals for Sustainable Urban Drainage Systems (SUDS) which could be implemented in Adastra Park. The Parish Council has expressed support in principle for SUDS installations within the park, and as part of this, two Rain Planters have been installed in the park, one next to the Adastra Hall and one adjacent to the Parish Office.
3. Rain Garden in Adastra Park
 - i. A proposal has been put together by Dusty Gedge, the Consultant supporting the SUDS project, for the installation of a rain garden in Adastra Park. This has been sent to Members electronically and a hard copy will be available for viewing at the meeting.
 - ii. If the Committee is minded to approve this request, the rain garden would be a demonstration garden and therefore fully funded by Operation Watershed. There would be no cost to the Parish Council.
 - iii. However, the Committee may consider it appropriate to wait until the Adastra Park masterplan is further developed before committing to such a project. In which case the demonstration rain garden will be sited elsewhere in the village. A rain garden, as proposed, could be sited in Adastra Park at a later date, and it is hoped that funding may still be available, however it cannot be guaranteed at this stage.
 - iv. **Proposed Timescale:** Should approval be given for the work to commence on the rain garden as proposed, it is expected that the project will take 6-8 months for completion. This would include detailed design, selection of a contractor, and the work itself. A dry spell is required to do the digging, hence this may mean waiting until March/April.
 - v. **Detail and Design.** The detailed design and sizing are likely to be modified by cost estimates -- although 60 sq. m for the rain garden is in the original proposal, to keep within the £5,000 Operation Watershed budget this sizing

may be scaled down a bit. The SUDS team, would consult with the G&E committee on detailed design.

- vi. **PLEASE NOTE THAT THE PROPOSED SIZE AND LOCATION OF THE RAIN GARDEN IS TO BE MARKED OUT ON SITE BY THE SUDS TEAM IN THE AFTERNOON ON THURSDAY 5 OCTOBER.** Members will be advised of the timing and are invited to make a site visit prior to the G&E meeting, if this is possible.

4. OFFICER RECOMMENDATIONS

- i. Members are invited to consider whether to approve the commencing of the installation of a rain garden in Adastra Park prior to the development of the Adastra Park Masterplan.
- ii. If Members are minded to approve this project, Members are then recommended to elect a small working party with delegated responsibility. The working party would consider finer details and design, and liaise with the SUDS team to enable the project to progress smoothly and within an expected timeframe. The working party would be required to report back to the G&E Committee.