

HASSOCKS PARISH COUNCIL

To: All Members of the Grounds & Environment Committee (Kate Bailey, Jane Baker, Leslie Campbell, Georgia Cheshire, Peter Gibbons, Bill Hatton, Sue Hatton, Chris Hobbs, Darryl Sinclair and Ian Weir) and Co-Opted Members (Sally Booker, Tony Copeland and Penny Wadsworth) with copies to all other Councillors for information.
cc Richard Higgs

A meeting of the **GROUND AND ENVIRONMENT COMMITTEE** will be held on **Thursday 2 November 2017 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.**

Parish Clerk
24 October 2017

1. To accept Apologies for Absence.
2. To Accept Declarations of Interest.
3. MINUTES
 - 3.1 To accept Minutes of the Grounds and Environment Meeting held on 5 October 2017. (Previously Circulated)
4. PUBLIC PARTICIPATION.
5. OFFICER'S REPORT. (Appendix 1)
6. PARKLANDS ROAD ALLOTMENTS
 - 6.1 Verbal Update (Tony Copeland, Hassocks Allotment Holders Association HAHA).
7. TRAFFIC AND PARKING.
 - 7.1 Verbal update (Sally Booker/Cllr Ian Weir).
8. ADASTRA PARK. GARDEN OF REMEMBRANCE TREE MAINTENANCE. Members are invited to consider and approve a request to carry out tree maintenance in the Adastra Park Garden of Remembrance at a cost of £600 (Appendix 2)
9. ADASTRA PARK. RAIN GARDEN. (Verbal Update)
10. TALBOT FIELD. To note the Annual report provided by The Woodland, Flora and Fauna Group. (Appendix 3)
11. URGENT MATTERS at the discretion of the Chairman for noting and/or inclusion on a future agenda.
12. DATE OF NEXT MEETING. Monday 27 November 2017 at 7.30pm

Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.
Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting

HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 2 November 2017

Contacts for this report: Deputy Clerk

Subject: Agenda Item 5 - **OFFICER'S REPORT**

1. The purpose of this report is to update the Committee on Grounds and Environment (G&E) Matters.
2. Adastra Park Dog Bin. Earlier in the year it was noted that the dog bin located in the SW corner of the North Field was regularly overflowing, therefore it was decided to initiate an additional weekly collection on a temporary basis over the summer. This came to an end in September and it has become apparent that there is a need to make this a permanent arrangement which has now been instigated and will resume the week commencing 2 November 2017.
3. Agreed Annual Donations. Members are asked to note that the following agreed annual donations/grants are to be paid in November 2017.
 - i. £200 to Hassocks Allotment Holders Association. This is a contribution of £5 per half plot which is used by HAHA towards materials and projects for improvements and maintenance on the allotment site. This was reviewed and agreed at the G&E meeting held 23 November 2015. (Min ref: 15/167).
 - ii. £750 to the Monday Group. This annual grant of £750 was agreed at the G&E Meeting held on 28 November 2016 (Min ref: 16/540) in recognition of the ongoing assistance the group provides in maintaining Council assets. This grant would be Section 137 expenditure.

HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 2 November 2017

Contacts for this report: Deputy Clerk

Subject: Agenda Item 8 - **TREE WORK – ADASTRA PARK GARDEN OF REMEMBRANCE**

1. The purpose of this report is to invite Members to consider a request to carry out maintenance tree work to trees in Adastra Park Garden of Remembrance.
2. Many of the trees and shrubs in the Garden of Remembrance have become overgrown. This has affected the grass in some areas, adjacent trees and hedges and also the general visual amenity of the area.
3. The advice of the Parish Council Tree Warden has been sought and he has submitted the following report:

The trees in this area have become very overgrown resulting in deeply shaded sections. Considerable pruning is therefore required:

To right of entrance Porch

- i. oak -remove small growth at around 2 metres.

Lower Garden

- i. on left maple—remove 2/3 lower branches
- ii. on left Beech 1—remove branch crowding out maple
- i. on left Beech 2/3—remove 6 lowest branches
- iv. on left large oak (actually in the Park)—remove 4 lower branches on garden side (possibly also on Park side to maintain balance)

Central

- i. “Tree Hedge” – very overgrown.
- ii. Some trees infested with ivy which needs cutting at base.
- iii. Trees in general in this area need Lower branch removal and some crown thinning.

Upper Garden

- i. on left –beech-remove 4 lower branches.
- ii. oak –ditto
- iii. oak in corner—remove 2 lower branches.
- iv. on right adjacent to road—remove 5 lower branches and thin crown

4. Following this report, a site visit has been undertaken by the Tree Warden and the Tree Contractor, who has previously carried out work on trees in Adastra Park. In consultation with the Clerk, a quotation has been submitted for specified work as follows:
 - Lifting canopy of selected trees in the memorial garden to the Tree Warden’s recommendations and lifting along the foot path parallel with the road

Appendix 2 cont.

£450

- Lifting and reshaping Laurel, Holly and Hazel. Thinning out and removal of dead limbs in centre hedge of the memorial garden

£150

Total £600 plus VAT

5. There is a Budget for £2500 for Tree Work in Aadastra Park. £900 has already been spent or committed, leaving £1600 in the budget for 17/18.
6. **OFFICER RECOMMENDATION.** Members are recommended to approve the work as described above at a cost of £600 (exc VAT).

HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 2017

Contacts for this report: Deputy Clerk

Subject: Agenda Item 10 – **TALBOT FIELD**

1. The purpose of this report is to inform Members of a report received from a local conservation group who have been monitoring the use of bird and bat boxes in Talbot Field. .
2. *We have recently undertaken the annual check of bat and bird boxes at Talbot Field. All have been cleaned out in readiness for future occupancy and a few that had suffered damage have been restored to a good condition. Our checks revealed that all bird boxes had been used by mostly blue tits and nut hatches. The bat boxes had evidence of a high level of occupancy by pipistrelle and brown long-eared bats.*

*The area continues to be of considerable value to nature.
The Woodland, Flora & Fauna Group.*

3. Members are invited to note this report.