

HASSOCKS PARISH COUNCIL

To: All Members of the Planning Committee (Jane Baker, Leslie Campbell, Judith Foot, Bill Hatton, Mark Higgins, Nick Owens and Victoria Standfast) with copies to all other Councillors for information.

A meeting of the **PLANNING COMMITTEE** will be held on **Monday 20 August 2018** at **7.30pm** in the Parish Centre, Adastra Park, Hassocks

Parish Clerk
14 August 2018

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
Disclosure by Councillors of personal and/or pecuniary interests in matters on the agenda and whether the Councillors regard their interest as prejudicial/pecuniary under the terms of the Code of Conduct.
3. **MINUTES**
To accept Minutes of the Meeting held on 30 July 2018 (previously circulated)
4. **PUBLIC PARTICIPATION**
5. **APPLICATIONS** (copies of each application can be viewed online via the Mid Sussex District Council (MSDC) Website - <https://pa.midsussex.gov.uk/online-applications/>)
 - 5.1 DM/18/3003 Clayton Priory, London Road, Hassocks, BN6 9NE. Proposed alterations and extensions to the main house including the reconfiguration of an existing kitchen area into a library (including the raising of the ceiling back to its original position), a new single storey side/rear extension to provide for new kitchen/family dining room, new formal dining room, boot room, laundry and lobby/shower area.
 - 5.2 DM/18/2982 Clayton Priory, London Road, Hassocks, BN6 9NE. Proposed single storey side/rear extension to the main house.
 - 5.3 DM/18/3095 10 The Minnells, Hassocks, BN6 8QW. T1 Oak - fell.
 - 5.4 DM/18/3039 Cotfield, London Road, Hassocks, BN6 9NT. Creation of a rear facing loft dormer window. (LDC)
 - 5.5 DM/18/3074 Mobile Home, Wayside, London Road, Hassocks, BN6 9NT. Proposed refurbishment of existing accommodation to include new tiles to roof, new brickwork to all elevations and new windows and doors to match Wayside.
 - 5.6 DM/18/1287 13 Clayton Avenue, Hassocks, BN6 8HD. Proposed first floor rear dormer extension. (LDC)
 - 5.7 DM/18/3043 4 The Bourne Hassocks, BN6 8EF. Proposed first storey side extension and alterations to create master bed suite and larger bed 3.
 - 5.8 DM/18/3155 44 Woodland Road, Hassocks BN6 8HG. Proposed hip to gable loft conversion with rear dormer. (LDC)

6. **DECISION NOTICES**

7. **CORRESPONDENCE.**

7.1 Mid Sussex District Council (MSDC) Planning Policy Update. Members are invited to note correspondence from MSDC providing notification of the approval of three Supplementary Planning Documents. (Appendix 1)

7.2 West Sussex Minerals & Waste Planning Policy Update. Members are invited to note correspondence received from West Sussex County Council providing notification of the adoption of the Joint Minerals Local Plan. (Appendix 2)

8. **Urgent Matters at the discretion of the Chairman for noting and/or inclusion on a future agenda.**

9. **Date of Next Meeting:** Monday 10 September at 7.30pm

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

HASSOCKS PARISH COUNCIL

To: Planning Committee

Date: 20 August 2018

Contacts for this report: Deputy Clerk

Subject: Agenda Item 7.1 – **Mid Sussex District Council (MSDC) Planning Policy Update**

1. The purpose of this report is to invite Members to note the following correspondence from MSDC providing notification of the approval of three Supplementary Planning Documents.

Mid Sussex District Council Planning Policy Update

30th July 2018

Development Infrastructure and Contributions SPD Affordable Housing SPD Development Viability SPD

Mid Sussex District Council approved three Supplementary Planning Documents (SPDs) for adoption at its meeting on the 25th July 2018:

- A Development Infrastructure and Contributions SPD, which sets out the overall framework for the management of planning obligations;
- An Affordable Housing SPD, which provides detailed information on the requirements for on-site and off-site affordable housing provision, and
- A Development Viability SPD, which provides information on the viability assessment process.

The three draft SPDs were considered by the Scrutiny Committee for Community, Housing and Planning on the 21st March 2018. Following this meeting, the Cabinet Member for Housing and Planning approved the three draft SPDs for consultation, which took place during April and May 2018. Following the public consultation, the revised draft SPDs were considered by the Scrutiny Committee for Community, Housing and Planning on the 4th July 2018.

The SPDs are available at: www.midsussex.gov.uk/SPD.

If you have any questions or require any further information about the SPDs, please do not hesitate to contact us.

planningpolicy@midsussex.gov.uk



30 July 2018

Dear Sir/Madam,

West Sussex Minerals & Waste Planning Policy: Summer Update.

Adoption of the Joint Minerals Local Plan

In partnership, West Sussex County Council and the South Downs National Park Authority have prepared a Joint Minerals Local Plan (JMLP). The Authorities received the Planning Inspector's Report on 30 May 2018 and the JMLP has been found **sound** subject to a number of modifications.

The Inspector's Report and modifications recommended by the Planning Inspector were considered by the South Downs National Park Authority on 3 July 2018 and by West Sussex County Council on 20 July 2018. Both Authorities resolved to adopt the JMLP with effect from 20 July 2018.

Accordingly, the adopted Plan is now part of the statutory 'Development Plan' for West Sussex (both inside and outside the National Park) and will be the basis for all planning decisions relating to mineral development in the County.

If you would like to view the adopted JMLP, and the accompanying Sustainability Appraisal, they are being made available for inspection at the main deposit point locations, details of which are set out in the enclosed Adoption Statement. They are also available on our website, www.westsussex.gov.uk/mwdf.

Joint Minerals Local Plan: Single Issue Soft Sand Review

Policy M2 of the JMLP sets out a requirement for the Authorities to undertake a single issue soft sand review of the Plan. Work on this review has begun, in line with the timetable set out in the recently approved Minerals and Waste Development Scheme. The review is addressing the strategy to maintain a steady and adequate supply of soft sand, the supply and demand for soft sand, and the approach to meet any shortfall, including the potential need to allocate sites.

Public consultation on issues and options is scheduled for early 2019. We will update you later in the year about progress with the review.

The Minerals and Waste Development Scheme can be found on our website, www.westsussex.gov.uk/mwdf.

Data Protection

You are receiving this letter because you have previously engaged with the Authorities about minerals and waste planning policy. The County Council is the data controller for

the purposes of the Data Protection Act 2018. Personal details will not be passed on to other organisations. Security safeguards apply to both manual and digitally-held data, and only relevant staff/named disclosures can access the information.

The County Council and South Downs National Park Authority, in our role as a Minerals and Waste Planning Authorities, undertake a public task, that being the processing of data for the performance of a task carried out in the public interest, or in the exercise of official authority vested in the controller (Article 6(1)(e) of the GDPR Regulations). Privacy notices are available on the County Council's website.

We will continue to store your data in accordance with the Data Protection Act 2018, in order to keep you informed of minerals and waste planning policy updates.

If you wish to be removed from our database, please write to us via mwdf@westsussex.gov.uk, or in writing to: Minerals and Waste Planning Policy, Planning Services, West Sussex County Council, County Hall, Chichester, PO19 1RH.

Consultation on the Draft West Sussex Statement of Community Involvement (Third Review)

The Second Review of the West Sussex Statement of Community Involvement (SCI) was published in June 2012. The SCI is a formal statement of the County Council's policy on how local communities and stakeholders can be actively, meaningfully and continuously involved in the preparation of local plans, and the consideration of planning applications that the County Council is responsible for determining.

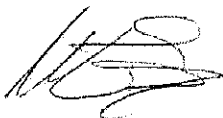
The Town and Country Planning (Local Planning) (England) (Amendment) Regulations 2017 requires that SCIs are reviewed every five years. The County Council has reviewed the SCI and prepared a draft, which is being consulted upon for a period of six weeks, ending on **Friday 7 September 2018**. The draft SCI is available on our website at www.westsussex.gov.uk/mwdf.

Please note that the South Downs National Park Authority has its own SCI and that this consultation is solely on the County Council's SCI.

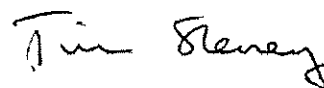
Comments on the draft SCI should be emailed to mwdf@westsussex.gov.uk or sent in writing to: Minerals and Waste Planning Policy, Planning Services, West Sussex County Council, County Hall, Chichester, PO19 1RH.

For further information about matters in this update, please contact Planning Services at the County Council on 01243 642118 or email via mwdf@westsussex.gov.uk.

Yours sincerely,



Mike Elkington
Head of Planning Services
West Sussex County Council



Tim Slaney
Director of Planning
South Downs National Park Authority



Working in Partnership



West Sussex County Council and South Downs National Park Authority - Adoption Statement

West Sussex Joint Minerals Local Plan

Notice of Adoption of Local Plan (Regulation 26)

Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)

In accordance with the Regulations set out above, this Adoption Statement gives notice that West Sussex County Council and South Downs National Park Authority formally adopted the West Sussex Joint Minerals Local Plan on 20 July 2018.

The West Sussex Joint Minerals Local Plan is the principal document for the determination of applications for minerals activities (both inside and outside the National Park). The Plan covers the period to 2033, and sets out the background, the spatial context and the strategy and policy context within which it has been prepared. It includes a vision and strategic objectives, land-use strategies, use-specific and general development management policies, the allocation of a mineral site, and implementation and monitoring information.

The Plan was subject to an Examination in Public, by an independent planning inspector, during September 2017. The Planning Inspector issued his report on 30 May 2018, and deemed the Plan to be sound and legally compliant, subject to modifications. The adopted Plan incorporates the Main Modifications, and a number of minor modifications.

Copies of the Joint Minerals Local Plan, the Sustainability Appraisal, and this Adoption Statement are available for inspection at the main deposit points listed below, as well as all libraries and help points across the County.

- **West Sussex County Council**, County Hall, West Street, Chichester, PO19 1RQ (Mon-Thurs 8:30am-5:00pm; Fri 8:30am-4:30pm)
- **South Downs Centre**, North Street, Midhurst, GU29 9DH (Mon-Thurs 9am-5pm; Fri 9am-4:30pm)
- **Adur & Worthing Councils**, The Shoreham Centre, Pond Road, Shoreham-by-Sea, BN43 5WU (Mon-Fri 9am-5pm)
- **Adur & Worthing Councils**, Portland House, 44 Richmond Road, Worthing, BN11 1HS (Mon-Fri 9:00am-5:00pm)

- **Arun District Council Reception**, Planning Department Reception, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF (Mon-Thurs 8:45am-5:15pm; Fri 8:45am-4:45pm)
- **Chichester District Council Reception**, East Pallant House, 1 East Pallant, Chichester, PO19 1TY (Mon-Thurs 8:45am-5:10pm; Fri 8:45am-5pm)
- **Crawley Borough Council Reception**, Town Hall, The Boulevard, Crawley, RH10 1UZ (Mon-Fri 8:30am-5pm)
- **Horsham District Council and West Sussex County Council Reception**, Parkside, Chart Way, Horsham, RH12 1RL (Mon-Fri 9:00am-5:00pm)
- **Mid Sussex District Council Reception**, Oaklands, Oaklands Road, Haywards Heath, RH16 1SS (Mon-Thurs 8:45am-5:15pm; Fri 8:45am-4:15pm)

Any person aggrieved by the Plan may make an application to the High Court under the Planning and Compulsory Purchase Act 2004 section 113 on the ground that;

- (a) the Plan is not within the appropriate power;
- (b) a procedural requirement has not been complied with.

An application must be made no later than the end of the period of six weeks starting from the date the Plan was adopted. The period ends on **31 August 2018**.

The Plan cannot be questioned in any legal proceedings except in so far as is provided by section 113.

For further information please contact us:

By post: Planning Services, West Sussex County Council, County Hall, West Sussex, PO19 1RH.

By email: to mwdf@westsussex.gov.uk;

By telephone: 01243 642118