

## HASSOCKS PARISH COUNCIL

To: All Members of the Grounds & Environment Committee (Kate Bailey, Jane Baker, Leslie Campbell, Georgia Cheshire, Frances Gaudencio, Peter Gibbons, Bill Hatton, Sue Hatton, Emma Wood and Ian Weir) and Co-Opted Members (Sally Booker, Tony Copeland and Penny Wadsworth) with copies to all other Councillors for information.  
cc Richard Higgs

A meeting of the **GROUND AND ENVIRONMENT COMMITTEE** will be held on **Thursday 28 June 2018 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.**

Parish Clerk  
21 June 2018

1. **TO ACCEPT APOLOGIES FOR ABSENCE.**
2. **TO ACCEPT DECLARATIONS OF INTEREST.**
3. **MINUTES**
  - 3.1 To accept Minutes of the Grounds and Environment Meeting held on 31 May 2018. (Previously Circulated)
  - 3.2 Matters Arising.
4. **PUBLIC PARTICIPATION.**
5. **OFFICER'S REPORT.** (Appendix 1)
6. **STREET TREES.** Verbal Update (Penny Wadsworth)
7. **PARKLANDS ROAD ALLOTMENTS.**
  - 7.1 Verbal Report (Tony Copeland, Chair of Hassocks Allotment Holders Association, HAHA)
  - 7.2 Members are invited to confirm approval for the application for Planning Permission to install greenhouses on the Allotments (Appendix 2)
8. **BOWLS GREEN MATERIALS.** Members are invited to agree to delegate the approval and management of expenditure for materials required for the maintenance of the Bowling Green to the Parish Clerk. (Appendix 3)
9. **CHRISTMAS LIGHTS.** The current Christmas Lights contract will come to an end in January 2019. Therefore Members are invited to consider approving the continuation of funding for Christmas Lights for Hassocks, and therefore the instigation of seeking quotations for a new contract. Currently a budget of £3250 has been allowed for 2018.
10. **REMEMBRANCE BEACONS.** Members are invited to consider the participation of HPC in the lighting of beacons on 11 November 2018 to mark the 100<sup>th</sup> anniversary of the First World War. (Appendix 4)
11. **TRAFFIC AND PARKING.** Verbal Report (Cllr Ian Weir)
12. **PUBLIC RIGHTS OF WAY.** Verbal Update – (Cllr Ian Weir/Cllr Leslie Campbell)
13. **URGENT MATTERS** at the discretion of the Chairman for noting and/or inclusion on a future agenda.
14. **DATE OF NEXT MEETING** Thursday 26 July 2018 at 7.30pm

### FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting

Clerk: Ian Cumberworth, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH

Tel: 01273 842714 email: [info@hassocks-pc.gov.uk](mailto:info@hassocks-pc.gov.uk)

#### Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.  
**Item 4** – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

1

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 28 June 2018

Contacts for this report: Deputy Clerk

Subject: Agenda Item 6 - **OFFICER'S REPORT**

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1. The purpose of this report is to update the Committee on Grounds and Environment (G&E) Matters.
2. **Adastra Park:**

**Litter/Anti-social behaviour.** Over the past few weeks there have been several incidents of extensive littering of the park. On one occasion several glass bottles were smashed across the Skatepark and large amounts of litter dropped. A group of youths were present whilst the locum Groundsman was attempting to clean up, and they continued to drop litter despite his efforts. The bottom end of the North Field is a popular meeting area for young people after school, this has resulted in extensive litter being left in the area as well as being thrown into the stream and stream banks, requiring additional litter collection by the groundsman.

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 28 June 2018

Contacts for this report: Deputy Clerk

Subject: Agenda Item 7.2 – **ALLOTMENT GREENHOUSES**

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1. The purpose of this report is invite Members to approve an application for Planning Permission for the installation of Polycarbonate/Perspex Greenhouses on the Parklands Road Allotments.
2. At the G&E Meeting held on 25 January 2016 it was:  
**'RESOLVED** that the Parish Council would allow Greenhouses on allotment plots in addition to sheds and that planning permission would be applied for if necessary' (Min Ref **16/213**).

At that time it was not possible to progress the project, however some allotments holders would like permission to erect a greenhouse on their plot and therefore, given the lapse of time since the last resolution, Members are asked to revisit this request.

3. The operational aspect of ongoing maintenance and monitoring of greenhouses on plots will be added to the Allotment Terms and Conditions and presented to the Committee for review prior to implementation. At this stage Members are only being asked to re-confirm approval for the erection of greenhouses in principle, and for the application for Planning Consent.
4. It is recommended that greenhouses should be to a maximum of 6ft x 4ft. It is also recommended that greenhouses should be only Perspex or Polycarbonate as opposed to glass.
4. The cost to the Parish Council of a planning application for 20 Greenhouses will be £117.00. This could be funded from the Grounds Projects budget of £500 which has been allocated to the Allotments.
5. **OFFICERS RECOMMENDATION.** Members are invited to re-approve the continuation of the application for Planning Permission for up to 20 polycarbonate/perspex greenhouses on the Parklands Road allotments, at a cost of £117.00 for the application.

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 28 June 2018

Contacts for this report: Deputy Clerk

Subject: Agenda Item 8: **BOWLING GREEN MAINTENANCE MATERIALS**

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1. The purpose of this report is to ask Members to agree the delegation of approval for expenditure for materials required for the maintenance of the Bowling Green to the Parish Clerk.
2. An annual budget is set aside each year for the purpose of purchasing materials, as requested by the Bowling Green Grounds Manager to maintain the Bowls Green. The budget for 2018/19 is £2,500.
3. Previously the Grounds Manager has been asked to submit a request and quotes for materials to be presented to the G&E Committee for approval. However this requires significant forward planning to ensure the timing of the request meets the deadlines for G&E meetings. This has caused some difficulties in the past, and in addition prices can change which is a further complication.
4. **OFFICER'S RECOMMENDATION.** It is proposed that the Parish Clerk is delegated the authority to approve materials requests submitted by the Bowls Green Manager, subject to being satisfied that the overall expenditure will remain within the approved budget for a given year.

## HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 28 June 2018

Contacts for this report: Deputy Clerk

Subject: Agenda Item 10 - **REMEMBRANCE BEACONS**

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1. The purpose of this report is to inform members of correspondence received from Mid Sussex District Council regarding the availability of funding for Remembrance Beacons in Mid Sussex.

Dear Parish and Town Council colleagues

Below is information about funding available for Remembrance Beacons in the Mid Sussex area. We hope you can join in this remembrance event.

In addition Col John Saville has suggested that local Cadets could also be involved in these celebrations. If Parishes would like Cadet representation at their event please contact Cllr Stockwell in addition to submitting the application using the form at the end of the email.



On 11 November 2018, the United Kingdom and its friends overseas will mark the day 100 years previously when the guns fell silent at the end of the Great War. The Queen's Pageant master has announced that there will be a Centenary Beacon lit at Westminster Abbey and is inviting communities across the country to hold their own remembrance ceremonies. Mid Sussex District Council is encouraging parishes to light their own beacons and is making up to £250 available for each Parish to assist with preparations.

We would urge you to visit the 'Battle's Over' website for full details of the national project at <http://brunopeek.co.uk/>

- The background to the Battle's Over – WW1 Beacons of Light which is one of a series of events that will take place on 11 November in the morning and evening involving organisations and communities across the nation and many countries abroad.
- The information includes how your Parish can take part in lighting beacons and the different ways this can be done

There are a number of cost-effective ways of participating:

- (1) Use existing beacon braziers set on tall wooden poles and gas-fuelled beacons previously used for other historic anniversaries, celebrations and commemorations.
- (2) Build and light a traditional bonfire beacon.
- (3) Purchase the gas-fuelled beacon being specially produced for this project. Afterwards, it can be stored and used for future events.
- (4) Build and erect a new beacon brazier on a tall wooden pole, using it as a permanent tribute to those that lost their lives in your local community during World War I.

**The District Council are keen for Parishes to light their own beacons and are pleased to be offering a grant of up to £250 to support the initiative.**

**The Deadline for applications is Monday 16 July 2018.**

Communications Officer, Mid Sussex District Council

2. Members are invited to encourage to view the suggested website <http://brunopeek.co.uk/> for further information on the event.
3. The cost of purchase of a Gas-Fuelled Beacon is £360 plus VAT. Further information can be viewed on the next page.

#### 4. OFFICER RECOMMENDATIONS:

- i. Members are invited to consider whether Hassocks Parish Council wishes to participate in the lighting of beacons on 11 November 2018 to mark the 100<sup>th</sup> anniversary of the First World War.
- ii. If so, Members are then invited to consider the location and organisation of an event, and whether to apply for a grant from Mid Sussex District Council to support the initiative.

# WWI Beacons of Light, your unique gas-fuelled Beacon

The Battle's Over Beacon is of lightweight construction and comes assembled and complete with the exception of the gas cylinders that will need to be purchased separately:

a) 400g disposable cylinder of propane, (Bullfinch No 1644, or equivalent) for the FirePower Torch used to light the Beacon. These can be purchased from many DIY stores or Builders Merchants.

b) One full 47 kg propane cylinder or 2 x 19 kg full cylinders are recommended to give a full flame for an hour. For longer periods of burning or with partially full cylinders you will need double the number of cylinders. These cylinders can be purchased from Flogas Britain Ltd by calling 0800 085 6225 quoting Gas Fuelled Beacons or by going to their website [www.flogas.co.uk](http://www.flogas.co.uk) where you can either order your cylinder online or locate your nearest Flogas stockist. You may also

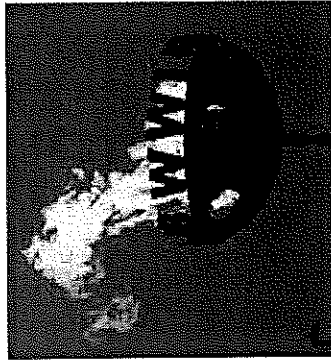
download a propane cylinder safety data sheet from the Flogas website ([www.flogas.co.uk/safety](http://www.flogas.co.uk/safety)).



The Gas-Fuelled Beacon package will contain the following:

- Burner unit with distinct design to commemorate the event - with the motif WWI 1914 18 round the circumference
- 2m high stand with an anchor for fixing to the ground
- 10m hose with the regulator for connecting to the gas cylinders
- FirePower Gas torch for lighting the burner (you will need a 400g disposable cylinder of propane for this - (see above))
- Spanner
- Leak detecting fluid
- Hose assembly and Y manifold to link 2 cylinders
- Lighting and safety instructions

The above items are packed into 2 strong cartons.



The tripod describes a circle area of about 1.32m diameter and the beacon has an extended height of about 2.15m.

The Beacon (and flame) are stable in the wind up to 30 mph. It is supplied with a ground anchor and rope for securing to the ground if this is possible, or else we would recommend the use of sand bags. Full instructions are provided for this. The Beacon must be supervised by 2 people at all times when lit and a fire extinguisher must be provided. It is important that the supervision should be undertaken those who are competent and it is essential that a trial be undertaken before the event to ensure that everyone is fully trained and familiar with the operation.

See our website [bullfinch-gas.co.uk](http://bullfinch-gas.co.uk) for more details.

The price is £360 plus VAT including carriage within the UK Mainland. There will be an extra carriage charge for other areas.

To order please contact:

Bullfinch Gas Equipment, Kings Road, Tyseley, Birmingham, B11 2AJ.

Tel: 0121 765 2000

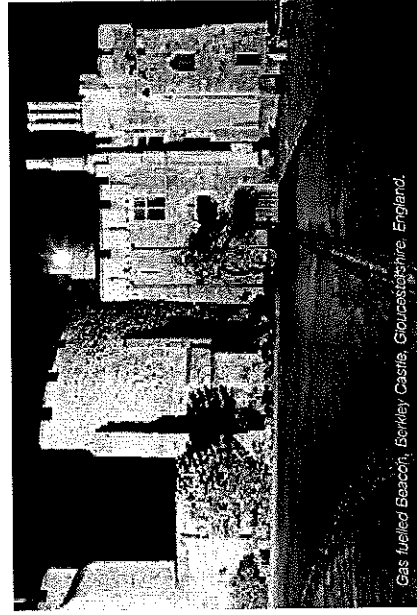
Fax: 0121 707 0995

Email: [sales@bullfinch-gas.co.uk](mailto:sales@bullfinch-gas.co.uk)

Web: [www.bullfinch-gas.co.uk](http://www.bullfinch-gas.co.uk)



Payment by Bank Transfer, Credit/Debit Card or Cheque. Payment will not be asked for until the Beacon is about to be despatched. Last date to order to guarantee delivery by 1st November is 31st August 2018. However please enquire after this date for availability.



Gas fuelled Beacon, Bewley Castle, Gloucestershire, England.



