

# HASSOCKS PARISH COUNCIL

**To:** All Members of the Grounds & Environment Committee (Kate Bailey, Jane Baker, Leslie Campbell, Georgia Cheshire, Frances Gaudencio, Peter Gibbons, Bill Hatton, Sue Hatton, Emma Wood and Ian Weir) and Co-Opted Members (Sally Booker, Tony Copeland and Penny Wadsworth) with copies to all other Councillors for information.

**cc** Richard Higgs

A meeting of the **GROUND AND ENVIRONMENT COMMITTEE** will be held on **Thursday 25 October 2018 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.**

Parish Clerk  
18 October 2018

1. **TO ACCEPT APOLOGIES FOR ABSENCE.**
2. **TO ACCEPT DECLARATIONS OF INTEREST.**
3. **MINUTES** To accept Minutes of the Grounds and Environment Meeting held on 27 September 2018. (Previously Circulated)
4. **PUBLIC PARTICIPATION.**
5. **OFFICER'S REPORT.** (Appendix 1)
6. **PARKLANDS ROAD ALLOTMENTS.** Verbal Report (Tony Copeland, Chair of Hassocks Allotment Holders Association)
7. **MID SUSSEX PLAY, AMENITY GREEN SPACE AND COMMUNITY BUILDINGS ASSESSMENT.** Members are invited to nominate a representative to submit a contribution on behalf of Hassocks Parish Council to an assessment being carried out by Mid Sussex District Council. (Appendix 2)
8. **ADASTRA PARK MASTERPLAN.** Verbal Update (Cllr Frances Gaudencio and Parish Clerk)
9. **HASSOCKS JUNIOR FOOTBALL CLUB SIGNAGE REQUEST.** Members are invited to consider a request from Hassocks Junior Football Club (HJFC) for the installation of a sign linking the club to Adastra Park. (Appendix 3)
10. **GROUND & ENVIRONMENT COMMITTEE BUDGET INITIATIVES 2019/20.** Members are requested to consider potential initiatives they would like to see funded in the next financial year (2019/20). In considering options Members should have regard for current allocated Earmarked Reserves and priorities set out within the Business Plan. This would then enable these initiatives to be considered as part of the forthcoming budget setting process.
11. **REMEMBRANCE EVENTS.** Verbal Update (Parish Clerk)
12. **TRAFFIC AND PARKING.** Verbal Update (Cllr Ian Weir/Sally Booker)
13. **PUBLIC RIGHTS OF WAY.** Verbal Update. (Cllr Leslie Campbell)
14. **URGENT MATTERS** at the discretion of the Chairman for noting and/or inclusion on a future agenda.
15. **DATE OF NEXT MEETING** Thursday 22 November 2018 at 7.30pm

## **Please Note**

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

**Item 4** – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting. It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

## **FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Clerk: Ian Cumberworth, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH Tel: 01273 842714  
email: [info@hassocks-pc.gov.uk](mailto:info@hassocks-pc.gov.uk)

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 25 October 2018

Contacts for this report: Deputy Clerk

Subject: Agenda Item 5 - **OFFICER'S REPORT**

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1. The purpose of this report is to update the Committee on Grounds and Environment (G&E) Matters.
2. **ADASTRA PARK**  
  
Drone Footage. A Channel 4 production company recently 'launched' a drone from Adastra Park to obtain footage for the programme 'Location, location, Location' where Hassocks was one of three areas visited by the programme. It is anticipated that HPC will be able to secure some of this footage.
3. **BURIAL GROUND.** The re-turfing of the Southern area for the interment of cremated remains has now been completed. The completed site is now ready for use.
4. **DOWNLANDS SCHOOL CHRISTMAS TREE EVENT.** Hassocks Parish Council will be participating again in the Downlands School Christmas Tree Forest – this is a partnership between local Hassocks businesses and associations and the young people of Downlands School. The theme of the tree this year will be promoting an anti-litter campaign.

## HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 25 October 2018

Contacts for this report: Clerk

Subject: Item 7 - **MID SUSSEX PLAY, AMENITY GREEN SPACE AND COMMUNITY BUILDINGS ASSESSMENT**

1. The purpose of this report is to invite Members to nominate a representative to submit a contribution on behalf of Hassocks Parish Council to an assessment being carried out by Mid Sussex District Council. This is an opportunity to highlight any issues and aspirations for the parish relating to open spaces and community buildings. The study is part of the Local Plan process, and a copy of the survey can be viewed below.

### Mid Sussex Play, Amenity Green Space and Community Buildings Assessments Town/Parish Council Survey

Q1 Name of Town/Parish:

Q2 Name, position and tel. no. of the person answering questions (for follow-up if necessary)

#### A) OUTDOOR FACILITIES

##### YOUR OWN OUTDOOR SPACES AND FACILITIES

Q3 Is the Town/Parish Council responsible for the management and/or maintenance of any open space, play, or outdoor recreational facilities in its area?

Yes

No

Q4a If Yes, please provide a brief list of the facilities/open space areas involved and whether you manage and/or maintain them (e.g. play areas, sports pitches, recreation grounds, MUGAs, skate parks, bowling greens, allotments, nature reserves etc.)

Q4b If you are responsible for managing the bookings for sports pitches (football, rugby, cricket, multi-use games areas) in your area, please could you list the clubs/groups who play there and the times/frequency (if known)

Facility e.g. .adult football pitch	User e.g. *Name* Youth Football Team	Day/Time e.g. Sunday Mornings	Number of matches per season/frequency
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**Q4c** Are there any issues or constraints which make it difficult for you to manage and/or maintain sports pitches to the standard you would like?

**LOCAL OUTDOOR SPACES AND FACILITIES MANAGED BY OTHERS**

**Q5** What other open spaces and outdoor recreation facilities (managed by others) are you aware of in the parish? *Please provide brief details (including who manages them, location and contact details - if known)*

**Q6** Do you think there is any scope for recreational community use of any school facilities (outdoor) in your Parish or for further developing community use at schools that already provide some?

Yes

No

Don't know

If Yes, please provide suggestions below:

**B) COMMUNITY BUILDINGS**

**YOUR OWN COMMUNITY BUILDINGS**

**Q7** Does the Town/Parish Council own or manage any buildings such as village halls and/or community centres in your area that are or could be used for community/recreational activities?

Yes

No

**Q8** If Yes, please provide a brief list of the **INDOOR** community facilities you manage, its address, the approximate floor space of the building, the level of usage and whether you own the building. If No please go to Q9 below.

For level of usage please select from the following categories:

- **High** = building used at least 150 people a week on average
- **Medium** = building used between 50-150 people a week on average
- **Low** = building used between 0-50 people a week on average)

Community building description (e.g. name/type)	Postal Address	Approximate internal floor space (m2)	Usage (High, Medium or Low)	Ownership

**COMMUNITY BUILDINGS MANAGED BY OTHERS**

**Q9** What other community buildings such as village halls or community centres (managed by others) are you aware of? If possible, please can you provide the address, the approximate floor space of the building, the level of usage and the name, email address or phone number of the person or organisation that operates the building.

For level of usage please select from the following categories:

- **High** = building used at least 150 people a week on average
- **Medium** = building used between 50-150 people a week on average
- **Low** = building used between 0-50 people a week on average)

Community facility name	Postal Address	Approximate total internal floor space	Usage (High, Medium or Low)	Community facility name

**Q10** Do you think there is any scope for enhanced community use of any other buildings (indoor) in your Parish for example unused buildings or further developing community use at schools that already provide some?

- Yes
  No
  Don't know

If Yes, please provide suggestions below:

**C) LOCAL NEEDS AND ASPIRATIONS**

**Q11** Are you aware of any particular groups or general sectors within your community whose needs for open space and recreational/community buildings are not currently met? This could include specific groups e.g. local football club and/or more general sectors e.g. young people, older people (*please give brief details*)

**Q12** Do you think there is a need for additional or improved play, outdoor recreation, sports or community building facilities within your Parish (please put a cross (X) as appropriate).

- Yes
  No
  Don't know

**Q13** If YES, please put a cross (X) as appropriate on the left of the table below and in the right column provide additional detail or evidence, including locations (*the boxes will expand if typed into*).

X	Facility/Aspect	Are there enough facilities? Is there a need to improve quality or access (we are interested in both disabled access and geographical access)?
	Community Buildings e.g. Village Halls or Community Centres	
	Tennis courts	
	Multi Use Games Areas MUGAs - hard surface	
	Bowling greens	

X	Facility/Aspect	Are there enough facilities? Is there a need to improve quality or access (we are interested in both disabled access and geographical access)?
	Children's play areas	
	Teenage facilities (e.g. skateparks)	
	Allotments	
	Parks, rec. grounds, village greens etc.	
	Winter sports pitches e.g. football, rugby	
	Artificial turf pitches e.g. football, hockey	
	Cricket pitches	
	Wildlife areas, nature reserves, woodlands	
	Footpath/bridleway/cycleways	
	<b>Other</b>	

**Q14** Please provide additional detail below re specific Town/Parish Council priorities/plans/aspirations regarding community facility/open space provision (indoor and outdoor) including locations etc.

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**Q15** Other plans and aspirations: If you are aware of any other specific projects, plans and aspirations for improving open space, and community recreation facilities (indoor and outdoor) in the Parish (e.g. by local community organisations/clubs) please tell us below:

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#### **D) GENERAL QUALITY FACTORS - PUBLIC OPEN SPACE**

**Q16** How important are the following factors in relation to the quality of open spaces - in particular parks and recreation grounds. Please provide a rating for all where you have an opinion (HIGH, MEDIUM or LOW importance). Please do not rate more than 5 aspects as HIGH quality.

	HIGH	MED	LOW
They should be easy to get to for all members of the community			
They should be easy to get around by all members of the community			
There should be good footpath and cycleway links to and between them			
They should have good car parking facilities			
They should be multi-functional providing for all sectors of the community			

They should be clean and free from litter and graffiti			
They should be safe and secure for those using them			
They should provide a contribution to biodiversity and wildlife			
There should be adequate opportunities for dog walking and freedom from dog fouling			
They should have good signposting and information about what's available			
There should be control of noise and anti-social behaviour			
Equipment and grounds should be of high quality and well maintained			
There should be places to shelter/sit in poor weather			

**Q17** Are there any other things about open space that you think are important that are missing from the above list? *(please give details)*

**E) GENERAL QUALITY FACTORS - COMMUNITY BUILDINGS**

**Q18** How important are the following factors in relation to the quality of community buildings. Please provide a rating for all where you have an opinion (HIGH, MEDIUM or LOW importance). Please do not rate more than 5 aspects as HIGH quality.

	HIGH	MED	LOW
They should be easy to get to for all members of the community			
They should be easy to get around by all members of the community (internally)			
There should be good footpath and cycleway links to them			
They should have good car parking facilities			
They should be multi-functional providing for all sectors of the community			
They should be clean and free from litter and graffiti			
They should be safe and secure for those using them			
They should provide internet access over Wi-Fi			
They should incorporate toilet facilities			
They should incorporate tea / coffee making facilities			
They should incorporate kitchen facilities for preparation of meals			
Equipment and grounds should be of high quality and well maintained			
If they have dedicated off road parking they should provide charging points for electric vehicles			
They should incorporate high energy efficiency and renewable energy generation such as solar panels			

**Q19** Are there any other things about community buildings that you think are important that are missing from the above list? *(please give details)*

**Q18** Thank you for completing the survey. If you have any further comments about the provision and standard of open space, play and community building facilities in the Parish and/or Mid Sussex please give details below:

## HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 25 October 2018

Contacts for this report: Clerk

Subject: Item 9 - **HASSOCKS JUNIOR FOOTBALL CLUB SIGNAGE REQUEST.**

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1. The purpose of this report is to invite Members to consider the following report from Hassocks Junior Football Club.



# Hassocks Junior Football Club

[www.hassocksjuniorfc.co.uk](http://www.hassocksjuniorfc.co.uk)

15<sup>th</sup> October 2018

To The Committee – Hassocks Parish Council

### **Request for Hassocks Junior Football Club Signage at Adastra Park**

Dear Sir/Madam,

We would like to request that consideration be given for signage at the two entrances of Adastra Park (South in Keymer Road & North in Grand Avenue) displaying that the park is the home venue of **Hassocks Junior Football Club**.

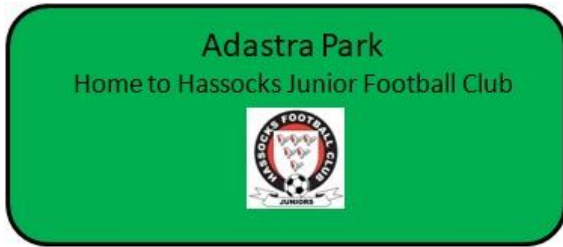
The reason for this request is two-fold;

1. Every year we welcome thousands of players, coaches and supporting family and friends to the park as a result of the home fixtures played by the numerous teams of the football club. We feel that it would be a welcoming touch if upon their arrival they could see visual confirmation that they had arrived at the right place. Over the years we have played football at a large number of council owned parks and many of them had signage up confirming the name of the football club that used them as their home venue. We have always found this to feel welcoming as visitors.
2. We think that having signage for **Hassocks Junior Football Club** at Adastra Park will help to create a sense of community and pride within the village. The football club is very proud of both our village and the park and its facilities and these signs would be an expression of that pride. It would be very clear to people visiting the park that the village is both proud of the club and vice versa.

As far as the signs themselves are concerned, we would like them to include the wording “**Adastra Park, Home to Hassocks Junior Football Club**” along with our club logo.

A sample suggestion on how they might look is as follows.





As far as the size of the signs is concerned we would only request that they are clearly visible and readable to all those who enter or pass the park at either entrance.

We would also be more than happy to contribute funding for the signs as we would not expect the council to foot the entire cost themselves.

We would be grateful if the committee could give this request their full consideration and both myself and the club remain at your disposal to answer any questions you may have either in attendance to a meeting with yourselves or via email.

Many thanks,

**Nick Palmer**  
**Club President – Hassocks Junior Football Club**