

HASSOCKS PARISH COUNCIL

Minutes of the Meeting of the **Neighbourhood Plan Working Group**
on 01 November 2018 at 7.30 pm
Council Chamber, Parish Centre, Adastral Park, Hassocks.

Attendees: Parish Councillors: Bill Hatton (BH), Frances Gaudencio (FG), Nick Owens (NO), Mark Higgins (MH), and Ian Weir (IW).

Co-opted Members: David Withycombe (DW).

Dowsett Mayhew Consultants: Dale Mayhew (DM).

Parish Clerk: Ian Cumberworth (IC).

MINUTES

1. APOLOGIES

- 1.1 Apologies received from Emma Wood, Judith Foot; and Virginia Pullen (VP); not present Victoria Standfast.

2. DECLARATIONS OF INTEREST

- 2.1 None.

3. MINUTES

- 3.1 The Minutes of the Neighbourhood Plan meeting held on 4th October 2018 were agreed.

4. REPORTS

To consider the draft Regulation 14 Pre-submission Hassocks Neighbourhood Plan (HNP)

- 4.1 There was a general discussion on timescales for the Regulation 14 Pre-submission Plan consultation; and whether HPC should consider the draft HNP before comments are received from MSDC.

DM confirmed MSDC have been made aware, a draft Pre-submission HNP would be shared for their review in early November. DM confirmed the proposed timeline that, following the NPWG meeting, the draft HNP, Sustainability Appraisal (SA) and background documents would be submitted to MSDC. DM confirmed a Proposals Map to support the HNP has been requested from MSDC.

BH advised MSDC should be requested to issue comments by 23 November; in order to inform, and enable, a NPWG meeting on the 29 November.

Subject to these timescales being met, the Pre-submission HNP and SA could subsequently be discussed and agreed at a Parish Council meeting on 11 December 2018.

DM advised MSDC have confirmed the Regulation 16 Submission HNP will need to be withdrawn prior to the start of the Regulation 14 Pre-submission consultation on the revised HNP. IW considered Reg 16 Plan should be retained for as long as possible.

A general discussion followed on the HNP. Minor typo/formatting matters were discussed and amendments agreed. DM to undertake the changes prior to submission of draft HNP to MSDC for comment.

Minor changes to draft Foreword were discussed and agreed.

Each planning policy/ aim was considered. The following was agreed with respect to each policy and aim.

Policy	Comments
Chapter: Environment and Heritage	
Policy 1: Local Gaps	It was agreed Policy criterion 3 be updated to read: <i>“It would not compromise individually or cumulatively the objectives and fundamental integrity of the gaps between Hassocks and the settlements of Ditchling, Hurstpierpoint and Burgess Hill; and”</i>
Policy 2: Local Green Spaces	No comments – no changes required.
Policy 3: Green Infrastructure	No comments – no changes required.
Policy 4: Managing Surface Water	No comments – no changes required.
Policy 5: Enabling Zero Carbon	No comments – no changes required.
Policy 6: Development Proposals affecting the South Downs National Park	No comments – no changes required.
Policy 7: Development in Conservation Areas	No comments – no changes required.
Policy 8: Air Quality Management	No comments – no changes required.
Policy 9: Character and Design	No comments – no changes required. Supporting text to reference full title of Village Design Statement.

Chapter: Community Infrastructure	
Policy 10: Open Space	No comments – no changes required.
Policy 11: Protection of Public Open Space	It was agreed bullet point 3 be updated to read: <i>“Land at Clayton Mills”</i> It was also agreed an additional bullet point be included to read: <i>“Land at Clayton Recreation Ground”</i>
Policy 12: Outdoor Play Space	No comments – no changes required. Supporting text be amended to reference need to make provision for play space for young people (up to 18 years old).
Policy 13: Community Facilities	No comments – no changes required.
Aim 1: Assets of Community Value	No comments – no changes required.
Policy 14: Education Provision	No comments – no changes required.
Aim 2: Education Facilities	No comments – no changes required.
Aim 3: Healthcare Facilities	No comments – no changes required.
Chapter: Housing	
Policy 15: Residential development within and adjoining the built-up area boundary of Hassocks	It was agreed part 2 of the policy is updated to read: <ul style="list-style-type: none"> • <i>“The proposed development is for fewer than 10 dwellings; and</i> • <i>The site is outside of the identified Local Gap and South Downs National Park; and</i> • <i>The site is contiguous with the existing built-up area of the settlement; and</i> • <i>The development is demonstrated to be sustainable, including by reference to Hassock’s position in the settlement category hierarchy of MSDP Policy DP6”.</i>

Policy 16: Hassocks Golf Club	<p>It was agreed an additional criterion be included to read:</p> <p><i>“Maximise opportunities to facilitate and promote the increased use of alternative means of transport to private, non-carbon fueled vehicles”.</i></p>
Policy 17: Land to the North of Clayton Mills and Mackie Avenue	<p>It was agreed an additional criterion be included to read:</p> <p><i>“Maximise opportunities to facilitate and promote the increased use of alternative means of transport to private, non-carbon fueled vehicles”.</i></p>
Policy 18: Land to the west of London Road	<p>It was agreed an additional criterion be included to read:</p> <p><i>“Maximise opportunities to facilitate and promote the increased use of alternative means of transport to private, non-carbon fueled vehicles”.</i></p>
Policy 19: Housing Mix	No comments – no changes required.
Policy 20: Affordable Housing	<p>It was agreed to amend criterion 2 to read:</p> <p><i>“They are, or have been,...”</i></p>
Chapter: Economy	
Policy 21: Village Centre	No comments – no changes required.
Policy 22: Tourism	No comments – no changes required.
Chapter: Transport	
Aim 4: Non-car route ways	No comments – no changes required.
Aim 5: Public Transport	No comments – no changes required.
Aim 6: Traffic and Accessibility	No comments – no changes required.

BH provided an update on discussions that have taken place regarding wider feedback from parishes to the SHELAA process. BH confirmed MSDC have advised the SHELAA process should not be confused with planning policy.

IC advised it appears that the NP process does not feature highly in the SHELAA process. IC advised feedback is requested on the process of appraising the sites, rather than individual merits of any given site.

FG stated it is understood that the issue at this stage is to look at process, and so parishes are aware of potential housing sites that might be considered.

BH advised the date for responding has passed and that the opportunity to respond was limited.

FG considered Hassocks Parish should be proactive at any review of the potential housing sites.

IW stated the Parish Council should submit any additional constraints that the Parish are aware of so that this is taken on board as part of the SHELAA process.

IC to circulate relevant SHELAA email to all NPWG Members. It was agreed the NPWG would meet on 15th November 2018 to discuss the SHELAA papers.

It was agreed DMP is not required to attend, but written comments on Papers welcomed.

5. ANY OTHER BUSINESS

5.1 None.

6. DATE OF NEXT MEETING: Thursday 15th November 2018.

Meeting Closed 9:52 pm