

## **HASSOCKS PARISH COUNCIL**

Minutes of the Meeting of the **Neighbourhood Plan Working Group**  
on 23 August 2018 at 7.30 pm  
Council Chamber, Parish Centre, Adastra Park, Hassocks.

**Attendees:** Parish Councillors: Frances Gaudencio (FG) (Acting Chair) Ian Weir (IW), Nick Owens (NO),

**Co-opted Members:** Virginia Pullen (VG), and David Withycombe (DW),

**Dowsett Mayhew Consultants:** Dale Mayhew (DM)

**Parish Clerk:** Ian Cumberworth

### **DRAFT MINUTES**

#### **NP18/15 APOLOGIES**

Bill Hatton (Chair), Emma Wood, Judith Foot, Mark Higgins (Victoria Standfast – absent without apologies).

#### **NP18/16 DECLARATIONS OF INTEREST**

16.1 None – in light of agenda.

#### **NP18/17 MINUTES**

17.1 The minutes of the Neighbourhood Plan meeting held on 26th July 2018 were agreed

#### **NP18/18 REPORTS**

##### **18.1 NEIGHBOURHOOD PLAN – VISION AND OBJECTIVES**

FG briefly introduced the report and requested Members also consider a paper produced by Cllr Owens when considering amendments to the policies. Members considered the vision and objectives for the Neighbourhood Plan as set out in the Regulation 16 Neighbourhood Plan. In light of contributions by all Members of the Working Group, amendments were discussed and agreed. The following wording was agreed for the vision and objectives in progressing the update to the Neighbourhood Plan.

##### **Vision:**

To ensure Hassocks, Keymer and Clayton continue to develop sustainably as a vibrant Parish within a countryside setting.

To provide access for the whole community to local social, cultural, sporting and environmental amenities.

To ensure the Parish retains its rural feel and remains a desirable place to live, work and visit. Changes that occur should protect and enhance the existing character of the Parish.

### **Strategic Objectives:**

1. To preserve and enhance the rural character and biodiversity of the Parish and its historic buildings, maintaining gaps to neighbouring towns and villages, and having regard to the relationship of the Parish within, and part of the setting to, the South Downs National Park.
2. To ensure all sections of the community have access to key local services including education, health, community services, sporting, cultural, religious, performing and social clubs, groups and shops.
3. To provide the opportunity for appropriately sized, affordable and sustainable housing, developed in sympathy with the village and its surroundings, built to very high standards of design, construction, energy efficiency and water management.
4. To encourage economic development and job creation within the built-up area of the village.
5. To develop the centre of the village to form a distinctive social hub.
6. To promote non-car modes of travel, including through accessibility to public transport and improvements in pedestrian and cycle safety; encouraging people to walk, cycle and ride in and around the Parish; to reduce the impact of traffic in terms of congestion, pollution, parking and vehicle speeds; and to encourage the use and availability of electric vehicles.
7. To ensure the whole Parish is safe, accessible and attractive to all, acting as a gateway to the South Downs National Park, encouraging tourism, and supporting healthy lifestyles and wellbeing.

### **NP18/19 NEIGHBOURHOOD PLAN - POLICIES**

Dale Mayhew was then invited to introduce the detailed reports provided by DowsettMayhew who had prepared a table of policies contained within the Regulation 16 Neighbourhood Plan which were accompanied by annotation and a traffic light system to identify whether they were likely to be considered to be in need of no amendment; some amendment; removal or significant amendment.

These were considered by Members of the Working Group and it was subsequently agreed that the indicative traffic light system should be as follows for each policy:

**Red** = requires removal/replacement or substantial amendment

**Amber** = Policy requires amendment

**Green** = does not require amendment

Policy 1: Hassocks-Burgess Hill Gap (Burgess Hill Gap) – **Amber**

Policy 2: Hassocks-Ditchling Gap (Ditchling Gap) & Hassocks-Hurstpierpoint Gap (Hurstpierpoint Gap) – **Amber**

Policy 3: Local Green Spaces – **Amber**

- Policy 4: Green Infrastructure – **Green**
- Policy 5: South Downs National Park – **Amber**
- Policy 6: Conservation Areas – **Green**
- Policy 7: Air Quality Management – **Green**
- Policy 8: Character and Design – **Amber**
- Policy 9: Open Space – **Amber**
- Policy 10: Outdoor Play Space – **Green**
- Policy 11: Community Facilities – **Green**
- Policy 12: Education Provision – **Red**  
Aim 1: Education Facilities – **Green**  
Aim 2: Healthcare Facilities – **Green**
- Policy 13: Housing Allocations – **Red**
- Policy 14: Hassocks Golf Club – **Red**
- Policy 15: Land to the North of Clayton Mills and Mackie Avenue – **Red**
- Policy 16: National Tyre Centre – **Red**
- Policy 17: Windfall Development – **Green**
- Policy 18: Housing Mix – **Amber**
- Policy 19: Affordable Housing- **Amber**
- Policy 20: Reuse of Rural Buildings for Residential Use – **Amber**  
Aim 3: Village Centre – **Amber**
- Policy 21: Tourism – **Green**  
Aim 4: Roads, Traffic and Congestion – **Amber**  
Aim 5: Speed and Speed Limits – **Green**  
Aim 6: Parking – **Amber**  
Aim 7: Safety – **Amber**  
Aim 8: Pollution – **Amber**  
Aim 9: Public Transport: Rail – **Amber**  
Aim 10: Public Transport: Bus – **Amber**  
Aim 11: Footpaths and Accessibility – **Amber**  
Aim 12: Cycleways and Bridleways – **Amber**

Members of the Working Group were asked to submit any further potential policy areas for consideration and the following policies/areas were identified:

Policy: Flood Risk – Amber

Policy: Enabling Zero Carbon – Amber

Policy: Setting of South Downs National Park Policy – Amber

Policy: Community Right to Bid – Amber

Policy: Transport Infrastructure – Amber

It was agreed that at the next Neighbourhood Plan Working Group Meeting detailed consideration would be given to the amber coded policies to seek to establish revised wording for these policies. Consideration against the red coded policies would be likely to take place at a Working Group Meeting at the end of September.

DM updated Members on a request received by the Clerk from Mid Sussex District Council to withdraw our existing Neighbourhood Plan document. It was agreed that he would draft a response for agreement with the Clerk and Cllr Gaudencio which would set out the intention to withdraw the current document at a future point.

#### **NP18/20 LEAFLET**

IC updated members in relation to proposals to prepare and issue a leaflet informing Parish residents of the decision to prepare a revised Neighbourhood Plan, together with an estimated timeline.

IC advised of estimated costs received to date for production and distribution of a leaflet. The most competitive price was circa £900. This would be in A3 format, folded for distribution. It was noted the distribution excluded a number of “difficult to reach” properties on the periphery of the community. A number of members of the NPWG offered to help deliver leaflets to these properties.

It was agreed to delegate authorisation of the appointment of the company to print/distribute the leaflets to the Parish Clerk, up to a maximum budget of £1,000.

#### **NP18/21 ANY OTHER BUSINESS**

21.1 No further business raised by Members of the Working Group

**NP18/22 DATE OF NEXT MEETING:** 06 September 2018