

## HASSOCKS PARISH COUNCIL

To: All Members of the Grounds & Environment Committee (Kate Bailey, Jane Baker, Leslie Campbell, Georgia Cheshire, Frances Gaudencio, Peter Gibbons, David Hammond, and Bill Hatton) and Co-Opted Members (Tony Copeland) with copies to all other Councillors for information.

cc Richard Higgs

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A meeting of the **GROUND AND ENVIRONMENT COMMITTEE** will be held on **Thursday 30 May 2019 at 7.30pm** in the Parish Centre, Adastra Park, Hassocks.

23 May 2019  
Parish Clerk

1. **TO ACCEPT APOLOGIES FOR ABSENCE.**
2. **TO ACCEPT DECLARATIONS OF INTEREST.**
3. **ELECTION OF CHAIR AND VICE CHAIR.**
4. **MINUTES**
  - 4.1 To accept Minutes of the Grounds and Environment Meeting held on 23 April 2019. (Previously Circulated)
5. **CO-OPTION.** To agree the Co-option of Tony Copeland, Chair of Hassocks Allotment Holders Association, as a non-voting member of the Grounds and Environment Committee.
6. **PUBLIC PARTICIPATION.**
7. **OFFICER'S REPORT.** (Appendix 1).
8. **PARKLANDS ROAD ALLOTMENTS.** Verbal Report (Tony Copeland, Chair of Hassocks Allotment Holders Association, HAHA)
9. **STREET TREES.** Update.
10. **ADASTRA PARK.**
  - 10.1 Adastra Park Working Group. Terms of Reference (Papers to follow)
  - 10.2 Adastra Park Masterplan and Skate Park. Verbal Update. (Parish Clerk)
11. **HASSOCKS MAY CELEBRATION.**
  - 11.1 Members are invited to note the event report from the recent Hassocks May Day event held on Monday 6 May 2019 in Adastra Park. (Appendix 2)
  - 11.2 Members are asked to approve a request for the Community May Day Event to be held in Adastra Park on Monday 4 May 2020, and Sunday 3 May 2020 to allow for preparation.
12. **TRAFFIC AND PARKING.**
13. **PUBLIC RIGHTS OF WAY.**
  - 13.1 To consider Planning Application DM/19/1893 - Hassocks Golf Club to divert the existing Public Right of Way - Footpath 9C crossing the former Hassocks Golf Club. (Appendix3)
  - 13.2 Verbal Update (Cllr Leslie Campbell)
14. **URGENT MATTERS** at the discretion of the Chairman for noting and/or inclusion on a future agenda.
15. **DATE OF NEXT MEETING** Thursday 27 June at 7.30pm

### FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

**Please Note**

All members of the public are welcome to attend meetings of the Parish Council and its Committees.  
**Item 5** – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

Clerk: Ian Cumberworth, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH  
Tel: 01273 842714 email: [info@hassocks-pc.gov.uk](mailto:info@hassocks-pc.gov.uk)

**Appendix 1**

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 30 May 2019

Contacts for this report: Deputy Clerk

Subject: Agenda Item 7 - **OFFICER'S REPORT**

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1. The purpose of this report is to update the Committee on Grounds and Environment (G&E) Matters.
2. **Hanging Baskets.** 27 businesses have requested a hanging basket this year, with 3 or 4 businesses arranging directly with the contractor to have a second basket installed. These should all be installed before the end of May.
3. **Adastra Park Benches.** A new Memorial Bench has been donated by a family and is to be installed in the south west corner of the North Field adjacent to the footpath and car park. This bench and the two benches donated by the Network Rail are to be installed at the end of June.
4. **MSDC Pilot Summer Outreach Activity Programme.** The Clerk has been approached by MSDC regarding a Pilot Summer Outreach Activity Programme. This programme will be delivered in 10 locations across the district, and it is hoped that Adastra Park could be used as one of the host locations.

The programme will be a range of activities delivered by 2 providers working in partnership with MSDC. It is hoped that local sports clubs/youth clubs will also be involved on the day to add to the planned activities and also give an opportunity for families, children and young people information on how to get involved in local clubs.

At this stage, arrangements are provisional and the Clerk will liaise further with MSDC over the forthcoming weeks.

## HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 30 May 2019

Contacts for this report: Deputy Clerk

Subject: Agenda Item 11.1 – HASSOCKS MAY DAY 2019

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# EVENT REPORT – Hassocks May Day

**Date:** Monday 6 May, 2019

**Time:** 12pm-4pm

**Venue:** Adastra Park, Hassocks

**Activity:** A community event to bring the village together

**Organiser:** Michelle Binks

### **Aim:**

- To bring the community together to celebrate May Day in Hassocks

### **Objectives:**

- To bring the local community of Hassocks together
- To promote local groups, charities and businesses
- To offer a platform for local groups and charities to fundraise
- To have fun with your family outdoors

### **Activities:**

- Confirmed availability of Adastra Park with Hassocks Parish Council and Hassocks Cricket Club
- The hire of the Pavilion donated by Hassocks Parish Council
- Researched and contacted local Morris Dancing groups; none were available
- Researched Maypole dancers; none available so decided on a 'pop-up' maypole dancing activity
- Approached Hassocks Infants School to borrow their maypole and music
- Kate Pople offered to host and organise a Dog Show, all proceeds towards funding the event
- Insurance organised by Hassocks Community Organisation (HCO) through Zurich
- Held meeting with MSDC licensing dept. to confirm paperwork current
- Premises License paid for next year
- Event Plan written and sent to MSDC for distribution
- Liaised with Parish Clerk regarding event plan,
- Initial PR sent out via Facebook, Talkabout and direct to previous stallholders
- Stallholder letter and application form amended and distributed
- All stalls were charged £20; a £5 increase from previous years
- Confirmed stalls sent receipt confirmation emails with poster for them to publicise event
- Su Watts re-designed the poster, distributed to stallholders and via Facebook and schools
- Banner used from previous year and displayed at entrance to Adastra Park

- HKSSC contacted and offered BBQ and beer festival
- Owls Out and About approached to attend; they accepted.
- Pearl's Power charity offered the community café in The Pavilion to run and raise funds
- Joe Gerrard unable to provide PA and music so approached Burgess Hill Community Radio
- More official medical cover required as running event and increased attendance anticipated so approached LoneMed
- National Trust approached to attend
- Contacted Hassocks Football Club and Hassocks Cricket Club to hold a fundraising stall
- Hassocks Community Runners requested to organise two fun runs
- Bella June Flowers organised a Flower Festival to celebrate their first year of business, which started at last year's May Day
- Sussex Police approached organiser for stall
- Clayton and Keymer Church approached organiser to run Pimms stall
- Church youth worker requested bouncy castle but declined as they had to payout for hire

### Outcomes:

- The Pavilion was run as a cafe by Kelly Folley raising funds for Pearl Power and Sussex Cancer
- Keymer and Hassocks Sports and Social Club opened and run a BBQ; and beer festival
- Burgess Hill Community Radio provided sound system and music
- LoneMed provided medical cover and offered trials on Resusie Annie
- Pop-up maypole dancing with public at beginning of event co-ordinated by BH Community Radio
- Dog Show run by Kate Pople and judged by Stephen
- Bounce provided a dance workshop and displayed during Dog Show interval
- Local caterer, Cairovan provided Egyptian street food
- Spoilt For Choice (Sonja) provided paella, jacket potatoes and chilli
- National Trust offered hands on wood crafting. They recruited 6 new members
- Stalls:
  - Bella June Flowers
  - Bounce
  - Burgess Hill Community Radio
  - Cairovan
  - Craft Me Happy
  - Christmas Wishes
  - Clayton and Keymer Parochial Church Council
  - Crest Swim School
  - Cuddle Creations
  - DownsFest
  - Fairy Craft Mother
  - FoHIS
  - Hassocks Community Runners
  - Hassocks Junior Football Club
  - Hassocks Life Magazine
  - Hassocks Slimming World
  - HHD U3A
  - Keymer & Hassocks Cricket Club
  - LoneMed
  - National Trust
  - Owls Out and About
  - PearlPower - Bric a Brac
  - PearlPower - Nerf Gun
  - Popcorn and Pyjamas Tent Parties
  - Practically Poppins
  - Remember Mindfulness
  - RJG Wood Designs
  - Spoilt for Choice
  - Sussex Police
  - Kitty For Needy Critters

### Feedback:

- Very well organised and a variety of activities
- Dog Show was well attended but was drawn out. It is the events only fundraiser on the day.
- The Pearl's Power Café was a lovely set up opening onto the park

### Comments from Stallholders:

- We raised £450 which is amazing. You are always the highest amount we raise each year and we are very thankful for that. – Christmas Wishes
- A wonderful community event, bringing all the people of Hassocks together to help raise money for some very worthwhile causes. – Sandra Weir, PearlPower
- Hassocks May Day was a well organised, friendly event which many people attended and seemed to enjoy themselves – Kitty For Needy Critters
- It was so uplifting to experience the children's willingness and interest to learn how to save someone's life.'- LoneMed
- Yes, another great success. Well done – KHSSC
- Good, fun day out and was good for business – Crest Swim School
- A brilliant fun day with lots to do and see – Cuddle Creations
- A great day out for young and old and a real sense of community spirit. – FoHIS
- Lovely Spring Festival – National Trust
- It was my first time having my own stall and what a perfect place to begin! Everyone had a brilliant day, can't wait to come back again next year! – Natasha Weir, PearlPower
- A true experience of the community of Hassocks coming together

### Accounts Breakdown:

Description	Income	Outgoings	PROFIT
Insurance		£ 230.00	
Premises License renewal		£ 70.00	
KHSSC Donation	£ 230.00		
Dog Show	£ 155.10		
Stalls	£ 690.00		
Burgess Hill Community Radio		£ 240.00	
LoneMed		£ 185.00	
	£ 1,075.10	£ 725.00	<b>£350.10</b>

### Conclusion:

- Over 2,000 visitors and numerous dogs! A fun filled family event. Very lucky with weather again.
- Overall the stalls raised over £3,500 for their respective local groups, charities and businesses.
- To increase event income, consider Organiser's Pimms Tent
- Although only 3 commercial stalls, maybe consider a commercial stall price: £50
- Good idea to get stallholders to help publicise event by emailing out poster to them

- A good number of charity and community stalls
- Pop-up maypole dancing successful.
- Burgess Hill Radio was good to have but did dig into profit.
- LoneMed was required because numbers of visitors have increased and cover for Fun Run.
- Repeat a Dog Show but not necessarily focus on it; get coverage of other activities.
- Flower Festival and Fun Run added to activities; next year can be promoted more.

End.



