

HASSOCKS PARISH COUNCIL

You are summoned to a meeting of the **Parish Council** on 8th January 2019
at **7.30 pm** in the Council Chamber, Parish Centre, Adastra Park, Hassocks.

Parish Clerk 3 January 2019

Members of the public are encouraged to come to the meetings and there is an opportunity for them to address the Council relating to the non-confidential items on the published agenda.

AGENDA

1. **APOLOGIES**

- 1.1 To Accept Apologies for Absence.

2. **DECLARATIONS OF INTEREST**

- 2.1 Disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.

3. **MINUTES**

- 3.1 To accept the minutes of the:

Parish Council meeting 11 December 2018

4. **PUBLIC PARTICIPATION**

*Up to fifteen minutes will be available to allow for the public to make representations, answer questions or give evidence **in respect of any item of business included in the agenda**, in accordance with Standing Orders.*

5. **MINUTES**

To accept the following Minutes

- 5.1 **Planning Committee** – 20 December 2018 (for noting)

6. **FINANCE**

- 6.1 To approve the Financial Report and authorise the list of payments in the sum of £28,621.81 for the period ending 30/11/2018 set out in (**Appendix 1.**)

7. **REPORTS**

- 7.1 District Councillors' Report
- 7.2 County Councillor Report
- 7.3 Rail Matters (oral report, Leslie Campbell)
- 7.4 Youth Initiatives
- 7.5 Police matters
- 7.6 Report from Councillors on meetings of outside bodies where the Council is represented.

8. **CHAIRMAN'S REPORT**

- 8.1 Verbal update

9 CLERK'S REPORT

- 9.1 **Precept 2019/20** The Council approved delivering a balanced budget at its meeting on the 11th December 2018 and agreed a precept in the sum of £280,545 (**PC18/ 71.2**) to achieve this. This equated to a 1.26 % increase in Council Tax based on a band D equivalent property based on a draft property base of 3390 properties. We have now received confirmation from Mid Sussex District Council that our final property tax base for 2019/20 remains at 3390, therefore the agreed Hassocks Parish Council element for each Council tax band for 2019/20 is as follows:

<u>Council Tax Band</u>	<u>2018/19 Current Charge £</u>	<u>Approved 2019/20 Charge £</u>	<u>Increase per annum £</u>
A	54.48	55.17	0.69
B	63.56	64.37	0.81
C	72.65	73.56	0.91
D	81.73	82.76	1.03
E	99.89	101.15	1.26
F	118.05	119.54	1.49
G	136.21	137.93	1.72
H	163.45	165.51	2.06
PROPERTY TAX BASE	3365	3390	25

Members are therefore requested to note that the tax base has been confirmed at 3390 for 2019/20 and agree the final detailed Parish Council Tax charge for the respective bands based on a precept of £280,545.

- 9.2 **Earmarked Reserves** the Council has a number of key priorities and has previously set aside funding by way of Earmarked Reserves to support these. Some of these funds have already been expended in this financial year and a more progressive plan of expenditure is scheduled for 2019/20. At the Council meeting in December 11th 2018 the Clerk indicated that there may be an opportunity to allocate further funding to the Councils Earmarked Reserves to support the Councils priorities once the budget had been approved. Having now finalised the budget it is suggested that Members may wish to consider taking the opportunity to allocate further funding from General Reserves to support existing and emerging priorities. It is suggested that if Members are minded to support this approach the respective Committees in the first instance should be requested to consider which priorities they would wish to fund further or identify additional initiatives they would like to support. It is anticipated that a prudent approach would be to allocate a further £45,000 from General Reserves to Earmarked Reserves. Any proposals identified by the respective Committees would then be brought back to Council for consideration to finalise any allocations.

- 9.3 **Anti-Social Behaviour** We have received a letter (Appendix 2) requesting the Parish Council explore ways in which they can be involved in improving the current situation regarding anti-social behaviour.

To provide some context to the extent of the problem the table below sets out reported crime statistics relating to Anti- Social behaviour for the Parish of Hassocks.

Analysis of Reported Anti-Social Behaviour Crimes for the Parish of Hassocks 2014 - 2018

<u>MONTH</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
JANUARY	18	30	6	18	12
FEBRUARY	9	24	9	21	27
MARCH	18	45	18	42	54
APRIL	9	27	30	18	24
MAY	27	33	24	24	24
JUNE	18	36	24	45	39
JULY	36	42	39	33	39
AUGUST	36	30	18	39	45
SEPTEMBER	24	42	24	39	60
OCTOBER	30	21	36	27	42
NOVEMBER	Data not yet published-	18	30	24	24
DECEMBER	Data not yet published	15	15	33	33
Total Cases	225	363	273	363	423

(Information source www.ukcrimestats.com)

Based on published data it would appear that in numerical terms the level of reported anti-social behaviour crime has declined from last year even when taking into consideration that data for November/December 2018 was not available at the time of this paper being prepared. It should however be acknowledged that the above data only reflects reported crimes yet there appears to be a public perception that the overall level of anti-social behaviour has increased within the parish.

Members are requested to consider the contents of the letter and determine whether they wish to explore any further options at this time.

- 9.4 **Interim Internal Audit Report Audit** –The Council has received the interim Internal Audit Report. The Internal Auditors opinion was *'It is our opinion that the systems and internal procedures at Hassocks Parish Council are very well established, regulated and followed. The Clerk ensures the Council follows best practice regulations and has over time adapted and changed the internal procedures as regulations and technologies have changed to maintain compliance.'*

No recommendations have been made; if members wish to view the full report this can be inspected via the Clerk's Office.

10. **Urgent Matters** at the discretion of the Chairman for noting and/or inclusion on a future agenda.
11. To note that the date of the next Council meeting is **Tuesday 12th February 2018**

EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of the business about to be transacted Councillors will be referred to the Confidential Agenda. If any members of the public or press are in attendance they will be requested to withdraw from the meeting in the public interest.

12. FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting

Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda

Hassocks Parish Council 2018/19				
Current Bank A/C 2114				
List of Payments made between 01/11/2018 and 30/11/2018 (incl VAT)				
Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
20/11/2018	HMRC/PAYE	5894	2009.68	PAYE/NI Nov 18
08/11/2018	Foster Landscapes Ltd	5896	42.00	October Safety Inspections
08/11/2018	Dowsettmayhew Planning	5897	5383.44	NP consultancy Sept-Oct
08/11/2018	Burgess Hill Town Council	5898	627.30	WSCC/BHTC Reactive Apr-June 18
08/11/2018	Biffa Waste Services Ltd	5899	171.60	Biffa Waste 29.9-26.10.18
08/11/2018	Southern Counties Fuels	5901	236.78	Gas Oil for Tractor
08/11/2018	Southern Mobility Centres Ltd	5902	72.00	Stairlift site visit/repair
08/11/2018	DC Electrical Solutions	5903	106.00	Repair to office flood light
08/11/2018	Cllr Ian Weir	5904	330.00	Chairman's expenses various
08/11/2018	Burgess Hill Town Council	5905	469.68	Bus Shelter Clean Nov-Mar 18
08/11/2018	Scottish Water Business	5906	52.41	Burial Ground w/water 3.4-30.18
13/11/2018	Dowsettmayhew Planning	5907	2613.60	NP Consultancy July-Aug 18
13/11/2018	Bee Cleen (Southern) Ltd	5908	216.00	November pavilion Cleaning
13/11/2018	Merlin Lighting Ltd	5909	1920.00	1st Install Xmas Lights 18
13/11/2018	Mid Sussex District Council	5910	480.00	Re-issue Parking Discs
14/11/2018	G Jeffcott	5911	40.00	Repair to fingerpost
14/11/2018	The Monday group - West	5912	750.00	Annual donation
14/11/2018	Hassocks Allot. Holders Assoc.	5913	200.00	Annual Payment to HAHA
14/11/2018	Cllr Frances Gaudencio	5914	7.49	Travel Expenses
20/11/2018	Close Invoice Finance/TSS	5915	114.66	Pavilion Legionella test Nov
20/11/2018	Michelle Binks	5916	250.00	Beacons of light grant
22/11/2018	XL Displays	5917	376.80	Display Board System
22/11/2018	Barcombe Landscapes Ltd	5918	720.00	Returfing Burial Ground
29/11/2018	void cheque	5920	0.00	void cheque
20/11/2018	Total November Salaries	BACS/ 5895/5900	6185.95	November 18 Salaries
20/11/2018	WSCC Pension Fund	BACS	2227.03	November Pension Contributions
05/11/2018	Barclays Bank	BARCLAYS	46.32	Bank Charges 13.9-14.10.18
26/11/2018	British Gas	BGAS D/D	44.75	P/O Gas D/D Nov
15/11/2018	British Telecom	BT D/D	127.94	P/O Telephone D/D
28/11/2018	Castle Water	CASTLE D/D	20.25	Pavilion Water supply Nov D/D
28/11/2018	Castle Water	CASTLE D/D	10.69	P/O Water Supply D/D Nov
01/11/2018	edf energy	EDF D/D	205.00	Pavilion electric D/D Nov
01/11/2018	edf energy	EDF D/D	72.00	P/O electricity D/D Nov
01/11/2018	Mid Sussex District Council	MSDC D/D	265.00	November Business Rates
30/11/2018	Public Works Loan Board	PWL B D/D	2226.44	Burial Ground loan payment
01/11/2018	Southeast water	SEWAT D/D	1.00	Allot Water D/D Nov
	Total Expenditure		28621.81	
	Signed.....			
	Date.....			

Date: 10/12/2018

Hassocks Parish Council 2018/19

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Time: 16:58

Summary
 Bank Reconciliation Statement as at 10/12/2018
 for Cashbook 1 - Current Bank A/C 2114

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/C 2114	30/11/2018	3	32,118.87
			<u>32,118.87</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>1,506.80</u>
			30,612.07
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	<u>0.00</u>
			30,612.07
		Balance per Cash Book is :-	30,612.07
		Difference is :-	0.00

10/12/2018

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Receipts and Payments Summary - Cashbook 1

Current Bank A/C 2114

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	183,358.30	190,935.14	
Total Receipts / Payments	183,358.30	190,935.14	Closing Trial Balance
Opening Balance	38,188.91		
Closing Balance		30,612.07	<u>30,612.07</u>
	<u>221,547.21</u>	<u>221,547.21</u>	

Date: 10/12/2018

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Time: 17:16

Summary
 Bank Reconciliation Statement as at 10/12/2018
 for Cashbook 2 - Tracker A/C 3548

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Tracker A/C 3548	29/11/2018	1	447,706.89
			447,706.89
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			447,706.89
<u>Receipts not Banked/Cleared (Plus)</u>			
29/10/2018 BACS MSDC		137,504.00	
29/10/2018 BACS MSDC		-137,504.00	
			0.00
			447,706.89
		Balance per Cash Book is :-	447,706.89
		Difference is :-	0.00

10/12/2018

Hassocks Parish Council 2018/19

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Receipts and Payments Summary - Cashbook 2

Tracker A/C 3548

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	277,102.28	150,000.00	
Total Receipts / Payments	277,102.28	150,000.00	Closing Trial Balance
Opening Balance	320,604.61		
Closing Balance		447,706.89	447,706.89
	<u>597,706.89</u>	<u>597,706.89</u>	

Date: 10/12/2018

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Time: 17:03

Bank Reconciliation Statement as at 10/12/2018
for Cashbook 4 - Business Saver 2

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Sver 2 5015	30/12/2018	1	0.05
			<u>0.05</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			0.05
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			0.05
		Balance per Cash Book is :-	0.05
		Difference is :-	0.00

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Receipts and Payments Summary - Cashbook 4

Business Saver 2

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Receipts / Payments	0.00	0.00	Closing Trial Balance
Opening Balance	0.05		<u> </u>
Closing Balance		0.05	<u>0.05</u>
	<u>0.05</u>	<u>0.05</u>	

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Hassocks Parish Council 2018/19

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Receipts and Payments Summary - Cashbook 3

Business Saver 3

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	0.08	0.00	
Total Receipts / Payments	0.08	0.00	Closing Trial Balance
Opening Balance	85.28		
Closing Balance		85.36	85.36
	<u>85.36</u>	<u>85.36</u>	

Dear Sir/Madam

Re: Youth Public Disorder in Hassocks

I write to you following the events that occurred during the 'Light Up Hassocks' evening last week and in general on the subject of increasing public disorder in the village.

I run one of the local social media sites on Face Book called Hassocks and Hurst Reality and am a member of the other site Hassocks Uncovered.

It has been reported on both the sites and from the victims and witnesses to the attacks that at least 2 people were badly assaulted by groups of youths who attended the event and others reported intimidation of the public and stall holders during the event itself.

It will not come as a surprise to you that incidents of general disorder around the village, involving youths, who are primarily of school age, have not only been increasing but also the level of severity. There is a growing strength of feeling being expressed that youth anti-social behaviour in the village is getting out of control and some people are feeling intimidated to go about their normal business.

It is public record that Policing in the village is virtually non-existent. Police only attend the village in response to specific calls. There is no permanent presence, no visible foot patrols and little deterrent effect.

A brief summary of recent events being reported to the site include;

- Cycle thefts and vehicle damage.
- Dog Mess being applied to children's play equipment.
- Drug smoking in Adastral Park around the Skate Park.
- Litter and Damage in the park to equipment, waste bins set on fire and the Memorial Garden structures damaged.
- Threats of violence and general anti-social behaviour towards people going about their normal business. Disabled child beaten in the park, woman dog walker abused and assaulted, racial abuse, threats with knives
- Dangerous cycling on the main roads followed by threats of violence to drivers who try to challenge the behaviour.
- Intimidation of business owners and shop customers by large groups who also steal from shops.
- Firework throwing and setting off in the street.
- Moped riding in the park, on the road without helmets, speeding and dangerous riding.
- Threats of violence made to people to intimidate them from reporting matters.

There are growing calls for some form of public action and provision of village street wardens has been suggested as a way of providing some public reassurance and also deterrent. Some people in the group have even suggested that they patrol the streets themselves. However, I am unconvinced that this is the correct course and could possibly inflame the situation further.

The quality of life in the village is being adversely affected by the behaviours of a few and I write to you in the hope that the parish council will consider ways in which they can be involved in improving the current situation before things get out of hand even further.

It is my intention to also write to the Police and seek their assistance in what should, I would suggest, be a multi-agency approach

P Richardson