

## HASSOCKS PARISH COUNCIL

To: **All Members of the Policy, Resources and Communications Committee (Kate Bailey, Georgia Cheshire, Judith Foot, Frances Gaudencio, Peter Gibbons, Sue Hatton, Ian Weir and)** with copies to all other Councillors for information

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A meeting of the **POLICY, RESOURCES and COMMUNICATIONS COMMITTEE** will be held on **Tuesday 19 March 2019 at 7.30pm** in the Parish Centre, Adastra Park, Hassocks.

Ian Cumberworth  
Parish Clerk  
12 March 2019

### AGENDA

#### 1. APOLOGIES

#### 2. DISCLOSURE OF INTERESTS

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under Hassocks Parish Council's Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

#### 3. MINUTES

3.1 To accept Minutes of the Meeting held 19<sup>th</sup> February 2019 (previously Circulated).

#### 4. PUBLIC PARTICIPATION

#### 5. CLERK'S REPORTS

5.1 Annual Parish Meeting/May Day event (verbal update)

5.2 Communications/Promotions (verbal update)

5.3 **Training - Staff and members.** Members are asked to note the attached copy of the SALC 2019 training programme which is set out in Appendix 1. The programme details training for both officers and members and could be a useful source of training for new and existing members.

The SALC programme has previously been utilised to support officer and member training where appropriate courses are held this is also supplemented by other external training sources where appropriate.

5.4 **Business Plan (verbal update)**

6. Urgent Matters at the discretion of the Chairman for noting and/or inclusion on a future agenda.

## 7. DATE OF NEXT MEETING

16<sup>th</sup> April 2019

## EXCLUSION OF PUBLIC AND PRESS

In the event that any confidential business may be transacted, members of the public or press will be requested to withdraw from the meeting.

8. **Minutes (confidential)** to agree the confidential minutes relating to the meeting held on the 19<sup>th</sup> February 2019
9. **Staffing Matters** – Appendix 2 attached

## FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

### **Please Note**

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

**Item 4** – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.