


## HASSOCKS PARISH COUNCIL

You are summoned to a meeting of the **Parish Council** on 8th October 2019  
at **7.30 pm** in the Council Chamber, Parish Centre, Adastra Park, Hassocks.

  
Parish Clerk 2 October 2019

Members of the public are encouraged to come to the meetings and there is an opportunity for them to address the Council relating to the non-confidential items on the published agenda.

### AGENDA

1. **APOLOGIES**

- 1.1 To Accept Apologies for Absence.

2. **DECLARATIONS OF INTEREST**

- 2.1 Disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.

3. **MINUTES**

- 3.1 To accept the minutes of the:

**Parish Council** meeting 10 September 2019.

4. **PUBLIC PARTICIPATION**

*Up to fifteen minutes will be available to allow for the public to make representations, answer questions or give evidence **in respect of any item of business included in the agenda**, in accordance with Standing Orders.*

5. **MINUTES**

To note the following Minutes

- 5.1 **Planning Committee** – to note the minutes for 23 September 2019.  
5.2 **Policy Resources & Communications** 17 September 2019 (for noting)  
5.3 **Grounds & Environment** – 26 September 2019 (for noting only)

6. **FINANCE**

- 6.1 To approve the Financial Report and authorise the list of payments in the sum of £ 29,542.46 for the period ending 31 August 2019 set out in **Appendix 1**.

## 7. REPORTS

- 7.1 District Councillors' Report
- 7.2 County Councillor Report
- 7.3 Rail Matters. (oral report, Leslie Campbell)
- 7.4 Youth Initiatives
- 7.5 Police report
- 7.6 Report from Councillors on meetings of outside bodies where the Council is represented.

## 8. CHAIRMAN'S REPORT

- 8.1 Current matters (oral report)

## 9. CLERK'S REPORT

- 9.1 Neighbourhood Plan (verbal update)

- 10. **Urgent Matters** at the discretion of the Chairman for noting and/or inclusion on a future agenda.

- 11 Date of next meeting 12 November 2019

**EXCLUSION OF PUBLIC AND PRESS** In view of the confidential nature of the business about to be transacted Councillors will be referred to the Confidential agenda. If any members of the public or press are present they will be requested to withdraw from the meeting.

## FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

### **Please Note**

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

**Item 4** – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

Hassocks Parish Council 2019/20				
Current Bank A/C 2114				
List of Payments made between 01/08/2019 and 31/08/2019 (incl VAT)				
Date Paid	Payee Name	Reference	Amount Paid £	Transaction Detail
05/08/2019	Safeplay Playground Services	6089	237.30	Safety surface repairs
05/08/2019	Greenscene Landscapes	6093	198.60	Lamp post basket maint July 19
05/08/2019	Rob Eager- Rooted Gdn Services	6094	212.00	B/G Maintenance July
05/08/2019	Jane Barker	6095	32.00	Reimburse Strimmer blades
08/08/2019	Scottish Water Business Stream	6096	14.43	Bowls WasteWater 14.3-27.3.19
08/08/2019	Biffa Waste Services Ltd	6097	289.10	Biffa waste 29.6-26.7.19
08/08/2019	Sovereign Alarms	6098	50.40	replacement batteries Pav
08/08/2019	Close Invoice Finance/TSS	6099	246.66	Pav Water Test/TMV test
08/08/2019	Burial Ground refund (Ref:M25)	6100	98.00	Refund of Pre-purchase B/G
08/08/2019	Viking	6101	223.12	Various supplies
08/08/2019	Bee Clean (Southern) Ltd	6102	225.60	Pavilion Clean August
20/08/2019	HMRC/PAYE	6103	2123.32	PAYE/NI August Salaries
14/08/2019	Moore Stephens	6104	720.00	Ext. Audit 2018/19
19/08/2019	Safeplay Playground Services	6105	90.00	July Safety Inspections
19/08/2019	DC Electrical Solutions	6106	87.09	Exterior Light replacement P/O
19/08/2019	Greenscene Landscapes	6107	82.67	Repairs to lamp post baskets
16/08/2019	West Sussex County Council	BACS	14415.00	Op Watershed Refund
20/08/2019	WSCC Pension Fund	BACS LET	2403.21	Pension Contributions August
20/08/2019	Total August Salaries	BACS LET	6701.93	Total August Salaries
05/08/2019	Barclays Bank	BARCLAYS	32.67	Bank Charges 13.6-14.7.19
27/08/2019	British Gas	BRITGASD/D	7.40	P/O Gas D/D August
15/08/2019	British Telecom	BT D/D	99.72	P/O telephone July D/D
16/08/2019	Castle Water	CASTLE D/D	17.28	Pavilion Water August D/D
28/08/2019	Castle Water	CASTLED/D	8.67	P/O Water D/D August
01/08/2019	edf energy	EDF D/D	356.00	Pavilion elec August D/D
01/08/2019	edf energy	EDF D/D	77.00	P/O elec August D/D
01/08/2019	Mid Sussex District Council	MSDC D/D	271.00	Business Rates August D/D
01/08/2019	Southeast water	SEWAT D/D	11.00	Allot water August D/D
16/08/2019	Scottish Water Business Stream	SWBS D/D	109.38	P/O Waste Water 11.3-19.6.19
16/08/2019	Scottish Water Business Stream	SWBS D/D	101.91	Pav Waste Water 3.1-27.6.19
	<b>TOTAL EXPENDITURE</b>		<b>29542.46</b>	
	Signed.....			
	Date.....			

Date: 09/09/2019

Hassocks Parish Council Current Year

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Time: 15:32

**Bank Reconciliation Statement as at 09/09/2019  
for Cashbook 1 - Current Bank A/C 2114**

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/C 2114	30/08/2019	3	49,126.17
			<u>49,126.17</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>6,192.88</u>
			42,933.29
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			42,933.29
		Balance per Cash Book is :-	42,933.29
		Difference is :-	0.00

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**Receipts and Payments Summary - Cashbook 1**

Current Bank A/C 2114

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	279,091.47	263,594.23	
Total Receipts / Payments	279,091.47	263,594.23	Closing Trial Balance
Opening Balance	27,436.05		
Closing Balance		42,933.29	42,933.29
	<u>306,527.52</u>	<u>306,527.52</u>	

Date: 09/09/2019

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Time: 15:35

Bank Reconciliation Statement as at 09/09/2019  
for Cashbook 2 - Tracker A/C 3548

User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Tracker A/C 3548	30/08/2019	1	348,932.81
			348,932.81
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			348,932.81
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			348,932.81
		Balance per Cash Book is :-	348,932.81
		Difference is :-	0.00

09/09/2019

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## Receipts and Payments Summary - Cashbook 2

Tracker A/C 3548

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Year to Date	215,575.26	240,000.00	
Total Receipts / Payments	215,575.26	240,000.00	Closing Trial Balance
Opening Balance	373,357.55		
Closing Balance		348,932.81	348,932.81
	588,932.81	588,932.81	

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Receipts and Payments Summary - Cashbook 4

Business Saver 2

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Receipts / Payments	0.00	0.00	Closing Trial Balance
Opening Balance	0.05		
Closing Balance		0.05	0.05
	<u>0.05</u>	<u>0.05</u>	

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Hassocks Parish Council Current Year

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Receipts and Payments Summary - Cashbook 3

Business Saver 3

	<u>Receipt Totals</u>	<u>Payment Totals</u>	
Total Receipts / Payments	0.00	0.00	Closing Trial Balance
Opening Balance	85.44		
Closing Balance		85.44	85.44
	<u>85.44</u>	<u>85.44</u>	