

## HASSOCKS PARISH COUNCIL

You are summoned to a meeting of the **Parish Council** on 12th November 2019  
at 7.30 pm in the Council Chamber, Parish Centre, Adastra Park, Hassocks.

Parish Clerk 6<sup>th</sup> November 2019

Members of the public are encouraged to come to the meetings and there is an opportunity for them to address the Council relating to the non-confidential items on the published agenda.

### AGENDA

1. **APOLOGIES**

1.1 To Accept Apologies for Absence.

2. **DECLARATIONS OF INTEREST**

2.1 Disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.

3. **MINUTES**

3.1 To accept the minutes of the:

**Parish Council** meeting 8<sup>th</sup> October 2019.

4. **PUBLIC PARTICIPATION**

*Up to fifteen minutes will be available to allow for the public to make representations, answer questions or give evidence **in respect of any item of business included in the agenda**, in accordance with Standing Orders.*

5. **MINUTES**

To note the following Minutes

5.1 **Planning Committee** – to agree the minutes for 14th October 2019 and note the minutes for 4<sup>th</sup> November 2019.

5.2 **Policy Resources & Communications** 15th October 2019 (for noting)

5.3 **Grounds & Environment** – 24<sup>th</sup> October 2019 (for noting only)

6. **FINANCE**

6.1 To approve the Financial Report and authorise the list of payments in the sum of £23,687.88 for the period ending 27th September 2019 set out in **Appendix 1**.

## 7. REPORTS

- 7.1 District Councillors' Report
- 7.2 County Councillor Report
- 7.3 Rail Matters. (oral report, Leslie Campbell)
- 7.4 Youth Initiatives
- 7.5 Police report
- 7.6 Report from Councillors on meetings of outside bodies where the Council is represented.

## 8. CHAIRMAN'S REPORT

- 8.1 Current matters (oral report)

## 9. CLERK'S REPORT

- 9.1 **Grants Awarded by Hassocks Parish Council.** The purpose of this report is to inform Members that following the grants agreed at the Full Council meeting of 10<sup>th</sup> September 2019, letters of thanks have been received from:

- Victim Support
- St Peter & St James Hospice
- St Catherine's Hospice
- Jack & Jill Playgroup
- Hassocks Guide Hall
- Hurst Players Theatre

### 9.2 Co-opting onto the Council

- i) The Council currently has one vacancy which has remained unfilled since the elections in May earlier this year and has continued to be advertised since this point. We have now received an application from a resident wishing to join the Council. Providing the resident meets the requirements to become a Councillor the Council should RESOLVE to co-opt that person onto the Council.

Members are therefore requested to consider co-opting Mr Kristian Berggreen onto the Council.

- ii) Kristian has extensive experience as a Councillor previously and has indicated if Members are minded to approve the Co-option he has indicated an interest in sitting on the Planning and Grounds & Environment Committees.

Members are therefore requested to formally consider the above Committee membership

- 9.3 **Committee Membership** - Earlier this year the Council co-opted Cllr Bob Brewer and Cllr Alex Simmons onto the Council, they have now indicated an interest in being considered for the following Committees:

|                   |                       |
|-------------------|-----------------------|
| Cllr Bob Brewer   | Planning              |
| Cllr Alex Simmons | Grounds & Environment |

Members are therefore requested to formally approve Cllr Brewer and Cllr Simmons Committee membership.

## 9.4 Speedwatch

Members may recall that the Council previously funded the purchase of speed gun to support the then newly formed Speedwatch group in the village.

The Speedwatch co-ordinator has provided the Council with a report which I have summarised below setting out details of the activities of the group for the last eleven months which have been positively received around the village.

Volunteer wise the group have maintained a core group of about 8, picking up and losing a few along the way - and in that time have completed 50 sessions, so well over one a week after taking into account breaks around non-term times etc.

| <b>Statistics</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                        |                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Over 1000 vehicles recorded significantly in excess of 30mph                                                                                           | 900 warning letters sent out         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 17 of these in excess of 50mph with the highest being 68mph                                                                                            | This equates to 1.7% of all vehicles |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 14 vehicles have been caught more than once                                                                                                            | This equates to 1.4% of all vehicles |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 3 PSVs have been caught more than once                                                                                                                 |                                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 26% of all sessions have observed over 10% - 38% of vehicles monitored significantly over the speed limit. These figures are likely to be understated. | 13 out of 50 sessions                |
| <p>The group estimate that for each vehicle recorded on average one is missed as it is either too close to the one being noted, or passes when data collected is being noted down. In addition there are some limitations due to the range of the radar device.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                        |                                      |
| <p>Recent initiatives have been undertaken with the Police (over 2 days) who have suggested that at some point the group may wish to consider upgrading their device to a Laser speed meter to similar standard to one used by the police. Potential advantages would be that: Able to pinpoint vehicles in traffic more easily, rather than have to pass up on quite a few reports because of contamination from traffic passing closer by or in the opposite direction.</p> <ul style="list-style-type: none"> <li>• Able to track the vehicles earlier, meaning more time available to get the required details noted down.</li> <li>• Better use of the spots within the heart of the village (Grand Ave, Keymer Road) which are harder to get results in with the limited range of a radar gun (the group have little evidence on these roads to back up the problems we clearly have)</li> <li>• With an additional device we can monitor both sides of a road simultaneously, or monitor two different locations at once, which will also be useful.</li> </ul> |                                                                                                                                                        |                                      |

If the group were able to secure a laser device they have indicated it would improve accuracy and the volume of vehicles checked but would cost circa £2,000 net.

The group also indicate that there has been no improvement in signage along Ockley Lane to indicate the 30mph zone but none the less from the data captured to date they feel this supports the need to improve this therefore the relevant authority should review this. It is also suggested that the Parish Council may wish to purchase some Speedwatch related signs to promote the initiative to increase awareness.

The organiser has indicated he would be happy to attend a future meeting to discuss the initiative if members so wish. In addition member's views are sought on the option of whether the Council would consider providing additional funding for a 'Laser device' in the sum of £2,000 (net) or to assist the group in exploring other funding sources.

10. **Urgent Matters** at the discretion of the Chairman for noting and/or inclusion on a future agenda.

11 Date of next meeting 10<sup>th</sup> December 2019

**EXCLUSION OF PUBLIC AND PRESS** In view of the confidential nature of the business about to be transacted Councillors will be referred to the Confidential agenda If any members of the public or press are present they will be requested to withdraw from the meeting.

**FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA**  
During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting

**Please Note**

All members of the public are welcome to attend to attend meetings of the Parish Council and its Committees.

**Item 4** – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda

Date: 08/10/2019

Hassocks Parish Council Current Year

Page 1

Time: 09:41

Bank Reconciliation Statement as at 08/10/2019  
for Cashbook 1 - Current Bank A/C 2114

User: TRACY

| <u>Bank Statement Account Name (s)</u>    | <u>Statement Date</u> | <u>Page No</u>              | <u>Balances</u> |
|-------------------------------------------|-----------------------|-----------------------------|-----------------|
| Current Bank A/C 2114                     | 30/09/2019            | 4                           | 32,665.55       |
|                                           |                       |                             | 32,665.55       |
| <u>Unpresented Cheques (Minus)</u>        |                       | <u>Amount</u>               |                 |
|                                           |                       |                             | 7,525.21        |
|                                           |                       |                             | 25,140.34       |
| <u>Receipts not Banked/Cleared (Plus)</u> |                       |                             |                 |
| 01/10/2019 Allot 22B                      |                       | 36.00                       |                 |
| 01/10/2019 Allot 2A                       |                       | 36.00                       |                 |
|                                           |                       |                             | 72.00           |
|                                           |                       |                             | 25,212.34       |
|                                           |                       | Balance per Cash Book is :- | 25,212.34       |
|                                           |                       | Difference is :-            | 0.00            |

08/10/2019

Hassocks Parish Council Current Year

10:01

Receipts and Payments Summary - Cashbook 1

Current Bank A/C 2114

|                           | <u>Receipt Totals</u> | <u>Payment Totals</u> |                       |
|---------------------------|-----------------------|-----------------------|-----------------------|
| Total Year to Date        | 284,814.30            | 287,038.01            |                       |
| Total Receipts / Payments | 284,814.30            | 287,038.01            | Closing Trial Balance |
| Opening Balance           | 27,436.05             |                       |                       |
| Closing Balance           |                       | 25,212.34             | 25,212.34             |
|                           | 312,250.35            | 312,250.35            |                       |

(2 of 5)

Date: 08/10/2019

Hassocks Parish Council Current Year

Page 1

Time: 10:37

Bank Reconciliation Statement as at 08/10/2019  
for Cashbook 2 - Tracker A/C 3548

User: TRACY

| <u>Bank Statement Account Name (s)</u>    | <u>Statement Date</u> | <u>Page No</u>              | <u>Balances</u>   |
|-------------------------------------------|-----------------------|-----------------------------|-------------------|
| Tracker A/C 3548                          | 27/09/2019            | 1                           | 349,224.80        |
|                                           |                       |                             | <u>349,224.80</u> |
| <u>Unpresented Cheques (Minus)</u>        |                       | <u>Amount</u>               |                   |
|                                           |                       | 0.00                        |                   |
|                                           |                       |                             | <u>0.00</u>       |
|                                           |                       |                             | 349,224.80        |
| <u>Receipts not Banked/Cleared (Plus)</u> |                       |                             |                   |
|                                           |                       | 0.00                        |                   |
|                                           |                       |                             | <u>0.00</u>       |
|                                           |                       |                             | 349,224.80        |
|                                           |                       | Balance per Cash Book is :- | 349,224.80        |
|                                           |                       | Difference is :-            | 0.00              |

08/10/2019

Hassocks Parish Council Current Year

10:38

Receipts and Payments Summary - Cashbook 2

Tracker A/C 3548

|                           | <u>Receipt Totals</u> | <u>Payment Totals</u> |                             |
|---------------------------|-----------------------|-----------------------|-----------------------------|
| Total Year to Date        | 215,867.25            | 240,000.00            |                             |
| Total Receipts / Payments | 215,867.25            | 240,000.00            | Closing Trial Balance       |
| Opening Balance           | 373,357.55            |                       | <u>                    </u> |
| Closing Balance           |                       | 349,224.80            | <u>349,224.80</u>           |
|                           | <u>589,224.80</u>     | <u>589,224.80</u>     |                             |

Bank Reconciliation Statement as at 14/10/2019  
for Cashbook 3 - Business Saver 3

| <u>Bank Statement Account Name (s)</u>    | <u>Statement Date</u> | <u>Page No</u>              | <u>Balances</u> |
|-------------------------------------------|-----------------------|-----------------------------|-----------------|
| Business Saver 2514                       | 30/09/2019            | 1                           | 85.52           |
|                                           |                       |                             | <u>85.52</u>    |
| <u>Unpresented Cheques (Minus)</u>        |                       | <u>Amount</u>               |                 |
|                                           |                       | 0.00                        |                 |
|                                           |                       |                             | <u>0.00</u>     |
|                                           |                       |                             | 85.52           |
| <u>Receipts not Banked/Cleared (Plus)</u> |                       |                             |                 |
|                                           |                       | 0.00                        |                 |
|                                           |                       |                             | <u>0.00</u>     |
|                                           |                       |                             | 85.52           |
|                                           |                       | Balance per Cash Book is :- | 85.52           |
|                                           |                       | Difference is :-            | 0.00            |

Receipts and Payments Summary - Cashbook 3

Business Saver 3

|                           | <u>Receipt Totals</u> | <u>Payment Totals</u> |                             |
|---------------------------|-----------------------|-----------------------|-----------------------------|
| Total Year to Date        | 0.08                  | 0.00                  |                             |
| Total Receipts / Payments | 0.08                  | 0.00                  | Closing Trial Balance       |
| Opening Balance           | 85.44                 |                       | <u>                    </u> |
| Closing Balance           |                       | 85.52                 | <u>85.52</u>                |
|                           | <u>85.52</u>          | <u>85.52</u>          |                             |

(4 of 5)

|                                                                    |                                | Hassocks Parish Council 2019/20 |               | Page 1 of 2                    |  |
|--------------------------------------------------------------------|--------------------------------|---------------------------------|---------------|--------------------------------|--|
|                                                                    |                                | Current Bank A/C 2114           |               |                                |  |
| List of Payments made between 01/09/2019 and 27/09/2019 (incl VAT) |                                |                                 |               |                                |  |
| Date Paid                                                          | Payee Name                     | Reference                       | Amount Paid £ | Transaction Detail             |  |
| 02/09/2019                                                         | Barcombe Landscapes Ltd        | 6108                            | 3381.30       | Grounds Maintenance-Park/BG    |  |
| 02/09/2019                                                         | Greenscene Landscapes          | 6109                            | 198.60        | Lamp post baske maint Aug      |  |
| 02/09/2019                                                         | James Wilson Tree Care         | 6110                            | 150.00        | Removal Willow Tree - Allots   |  |
| 02/09/2019                                                         | Void cheque                    | 6111                            | 0.00          | void cheque                    |  |
| 02/09/2019                                                         | void cheque                    | 6112                            | 0.00          | void cheque                    |  |
| 02/09/2019                                                         | Rob Eager- Rooted Gdn Service  | 6113                            | 250.50        | B/G Maintenance                |  |
| 02/09/2019                                                         | Biffa Waste Services Ltd       | 6114                            | 193.10        | Biffa Waste 27.7-23.8.19       |  |
| 02/09/2019                                                         | Warnes Windows                 | 6115                            | 55.00         | P/O Window clean August        |  |
| 02/09/2019                                                         | Safeplay Playground Services L | 6116                            | 90.00         | August safety Inspection       |  |
| 02/09/2019                                                         | CSE Ltd                        | 6117                            | 41.89         | Exchange Online licence 3/4    |  |
| 20/09/2019                                                         | HMRC/PAYE                      | 6118                            | 2078.51       | NI/PAYE Sept                   |  |
| 09/09/2019                                                         | Vitax limited                  | 6119                            | 584.93        | Line marker - Adastra Park     |  |
| 09/09/2019                                                         | Close Invoice Finance/TSS      | 6120                            | 114.66        | Pavilion water test August     |  |
| 09/09/2019                                                         | Close Invoice Finance/TSS      | 6120                            | 751.85        | Hot water system repairs Pav   |  |
| 24/09/2019                                                         | Bee Clean (Southern) Ltd       | 6121                            | 225.60        | Pav cleaning Sept              |  |
| 23/09/2019                                                         | Kaycee Roofing Ltd             | 6122                            | 114.00        | Repair to Pavilion roof        |  |
| 23/09/2019                                                         | Warnes Windows                 | 6123                            | 25.00         | P/O window clean Sept          |  |
| 23/09/2019                                                         | G Jeffcott                     | 6124                            | 60.00         | Repair to bollard and gate     |  |
| 23/09/2019                                                         | Tracy Forte                    | 6125                            | 57.95         | Reimburse Burial/G Bollard Key |  |
| 23/09/2019                                                         | Safeplay Playground Services L | 6126                            | 90.00         | September Safety Inspections   |  |
| 23/09/2019                                                         | John Bailey (Jap Knotweed Sx)  | 6127                            | 475.00        | Jap Knotweed Treatment         |  |
| 26/09/2019                                                         | Sports and Play Consulting Ltd | 6128                            | 500.00        | Adastra Park Consultancy       |  |
| 26/09/2019                                                         | Hassocks Community Runners     | 6129                            | 340.00        | s137 Grant-Community Runners   |  |
| 26/09/2019                                                         | The Woodland, Flora & Fauna    | 6130                            | 300.00        | s137 grant-Flora&Fauna group   |  |
| 26/09/2019                                                         | Parkfield Equine Solutions     | 6131                            | 250.00        | s137 grant - Parkfield equine  |  |
| 26/09/2019                                                         | Jack & Jill Playgroup          | 6132                            | 100.00        | s137 Grant-Jack&Jill Playgroup |  |
| 26/09/2019                                                         | St Peter & St James Hospice    | 6133                            | 250.00        | s137 Grant-St Peter&St James   |  |
| 26/09/2019                                                         | Victim Support                 | 6134                            | 200.00        | s137 grant-Victim Support      |  |
| 26/09/2019                                                         | Age Concern Hassocks           | 6135                            | 200.00        | s137 Grant-Christmas Day Lunch |  |
| 26/09/2019                                                         | Hassocks GuideHall Assoc       | 6136                            | 400.00        | s137 grant - Hass Guide Hall   |  |
| 26/09/2019                                                         | Hurstpierpoint Players         | 6137                            | 400.00        | s137 grant-Hurstpierpoint Play |  |
| 26/09/2019                                                         | St Catherines Hospice          | 6138                            | 300.00        | s137 Grant - St.Catherines Hos |  |
| 26/09/2019                                                         | Bowley funeral services        | 6139                            | 25.00         | Plot Preparation               |  |
| 26/09/2019                                                         | Mid Sussex District Council    | 6140                            | 480.00        | Parking Discs                  |  |
| 26/09/2019                                                         | DC Electrical Solutions        | 6141                            | 134.40        | Flood Light repair P/O         |  |
| 20/09/2019                                                         | Total September Salaries       | BACS LET                        | 6324.92       | Total September Salaries       |  |
| 20/09/2019                                                         | WSCC Pension Fund              | BACS LET                        | 2296.63       | Sept 19 Pension Contributions  |  |
| 05/09/2019                                                         | Barclays Bank                  | BARCLAYS                        | 25.50         | Bank Charges 15.7-12.8.19      |  |
| 25/09/2019                                                         | British Gas                    | BRITGASD/D                      | 6.73          | P/O Gas D/D Sept               |  |
| 16/09/2019                                                         | British Telecom                | BT D/D                          | 102.40        | P/O Telephone D/D September    |  |
| 17/09/2019                                                         | Castle Water                   | CASTLE D/D                      | 17.28         | Pavilion Water Supply Sept D/D |  |
| 17/09/2019                                                         | Castle Water                   | CASTLE D/D                      | 39.00         | Burial Ground Water supply D/D |  |
| 30/09/2019                                                         | Castle Water                   | CASTLE D/D                      | 8.67          | P/O Water supply D/D Sept      |  |
| 02/09/2019                                                         | edf energy                     | EDF D/D                         | 356.00        | Pavilion Electric Sept D/D     |  |
| 02/09/2019                                                         | edf energy                     | EDF D/D                         | 77.00         | P/O Electric D/D               |  |



(5 of 5)

|            |                             |           |                 |                         |  |
|------------|-----------------------------|-----------|-----------------|-------------------------|--|
|            |                             |           |                 | Page 2 of 2             |  |
| 02/09/2019 | Mid Sussex District Council | MSDC D/D  | 271.00          | Business Rates Sept D/D |  |
| 02/09/2019 | Public Works Loan Board     | PWLB D/D  | 1327.46         | Pavilion Loan Repayment |  |
| 02/09/2019 | Southeast water             | SEWAT D/D | 18.00           | Allot water D/D Sept    |  |
|            | <b>Total Expenditure</b>    |           | <b>23687.88</b> |                         |  |
|            | Signed.....                 |           |                 |                         |  |
|            |                             |           |                 |                         |  |
|            | Date.....                   |           |                 |                         |  |

