

## HASSOCKS PARISH COUNCIL

**To: All Members of the Grounds & Environment Committee (Kate Bailey, Jane Baker, Leslie Campbell, Georgia Cheshire, Frances Gaudencio, Peter Gibbons, David Hammond, and Bill Hatton) and Co-Opted Members (Tony Copeland) with copies to all other Councillors for information.**  
**cc Richard Higgs**

---

A meeting of the **GROUND AND ENVIRONMENT COMMITTEE** will be held on **Thursday 26 September 2019 at 7.30pm in the Parish Centre, Adastra Park, Hassocks.**

Parish Clerk  
20 September 2019

1. **TO ACCEPT APOLOGIES FOR ABSENCE.**
2. **TO ACCEPT DECLARATIONS OF INTEREST.**
3. **MINUTES**
  - 3.1 To accept Minutes of the Grounds and Environment Meeting held on Thursday 25 July 2019. (Previously Circulated)
4. **PUBLIC PARTICIPATION.**
5. **OFFICER'S REPORT.** (Appendix 1).
6. **PARKLANDS ROAD ALLOTMENTS.**
  - 6.1 Verbal Update
7. **BURIAL GROUND GATES.** Members are invited to consider the installation of a vehicle barrier at the entrance to the burial ground. (Appendix 2)
8. **ADASTRA PARK.**
  - 8.1 **Adastra Park Masterplan.** Verbal Update. (Cllr Frances Gaudencio)
  - 8.2 **Adastra Park Trees.** Members are invited to consider two options for the removal of ivy on trees along Orchard Lane. (Appendix 3)
9. **PUBLIC RIGHTS OF WAY.**
  - 9.1 Verbal Update (Cllr Leslie Campbell.)
10. **URGENT MATTERS** at the discretion of the Chairman for noting and/or inclusion on a future agenda.
11. **DATE OF NEXT MEETING** Thursday 24 October 2019 at 7.30pm

### FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

#### **Please Note**

All members of the public are welcome to attend meetings of the Parish Council and its Committees.  
**Item 4** – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.  
It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

Clerk: Ian Cumberworth, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH  
Tel: 01273 842714 email: [info@hassocks-pc.gov.uk](mailto:info@hassocks-pc.gov.uk)

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 26 September 2019

Contacts for this report: Deputy Clerk

Subject: Agenda Item 5 - **OFFICER'S REPORT**

---

1. The purpose of this report is to update the Committee on Grounds and Environment (G&E) Matters.
2. **Science Trail – Aداstra Park.** This interactive activity took place on Monday 5 August coinciding with the Mid Sussex Family Activity day in Aداstra Park and again on Saturday 24 August alongside Hassocks Village Market. The activity proved to be a great success on the date coinciding with the MSDC Play Days and below is an excerpt from the report provided by the organiser:

*We ran the Aداstra Summer Trail with Sussex Clubs for Young People at the Mid Sussex District Council Play Days on Tour event. The trail was very successful with 90 goody bags given away to individual children taking part and approximately an addition 40 parent/ carers involved. As anticipated it was observed that families took part in the trail together, following the clues and taking part in the activities as a group.*

*We had a comments box and asked for feedback (positive and negative) from visitors. Feedback was overwhelmingly positive as follows:*

*“Thank you so much! It was great fun, educational and creative! We all loved it!”*

*“Thank you for such a wonderful event. The treasure chest hunt was brilliant. The children had great fun and were all engaged in the hunt”*

*“The treasure hunt in Aداstra Park was lots of fun. My 4 and 7 year olds really enjoyed the hunt, the activities in the boxes and partaking in all the activities around the park. A really great day! Thank you”*

It is hoped to repeat the activity as part of any other suitable events that might be run in Aداstra Park.

3. **Parklands Copse Tree Work.** Communication was received from Hassocks Scout Group raising concerns over some overhanging trees in Parklands Copse which were touching the Scout Hut roof. The Scout Group is shortly due to embark on some refurbishment to the building and enquired as to whether the trees could be lifted prior to this work commencing. As this was an operational matter, the trees were inspected and it was agreed that remedial work was required for safety reasons and to avoid any damage to the building roof. The cost of this work is £250 exc. VAT and will be funded from the Parklands Copse Tree Maintenance budget. This work will commence early October,
4. **Aداstra Park Play Area.** A recent safety inspection of the play equipment in the small children's play area in Aداstra Park has identified a broken weld at the top of the slide on the Toddler Play Unit. The slide has therefore been securely taped off and is currently out of action. A repair for £161.00 excl. VAT has been authorised as a matter of urgency.
5. **Festive Lighting.** Confirmation has been received that the festive lighting Contractor is now HERS registered. This was required by the WSCC Highways lighting contractor, SSE, prior to approving any applications for the installation of festive lighting on street lamp columns.

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 26 September 2019

Contacts for this report: Deputy Clerk

Subject: - Agenda Item 7 - Burial Ground Entrance

---

1. The purpose of this report is to update Members on matters regarding the Burial Ground Entrance and to invite members to consider the installation of a vehicle barrier in place of the previous gates.

2. Further to the gates being damaged by a vehicle earlier in the Summer, a second bollard has now also been run into and damaged. Therefore currently only one bollard is working to allow vehicular access to the Burial Ground and a long term effective and practical solution for securing the entrance of the Burial Ground is urgently required

3. A quote has been received from the contractor used to install the height barrier in Adastra Park for a low defender barrier.



For illustrative purposes only.

4. The total cost to supply and install 1 No. 7.0m Defender vehicle barrier c/w/integral lock and lock open post would be £4,285.00 excl. VAT. The barrier would be galvanised steel, if a coloured barrier is preferred this is an option for an additional cost of £375 excl. VAT.

5. Alternative similar lower cost barriers have been explored, however the quality of the barriers appears to be inferior, and installation is not supported with a prior site visit.

6. There is currently £3.500 in Ear Marked Reserves for improvements to the Burial Ground and £1,500 remaining in the budget for Repairs and Renewals to the Burial Ground.

7. OFFICER'S RECOMMENDATION. Members are

- a) invited to consider whether a low defender barrier is acceptable as a long term solution to provide a secure entrance to the Burial Ground
- b) invited to approve the quote for £4285.00 plus VAT for a galvanised defender barrier as quoted above or to instruct the Clerk/Deputy Clerk to seek alternative options in terms of cost and/or solutions.

**HASSOCKS PARISH COUNCIL**

To: Grounds & Environment Committee

Date: 26 September 2019

Contact for this report: Deputy Clerk

Subject: Agenda Item 8.2 – **ORCHARD LANE TREE MAINTENANCE**

---

1. The purpose of this report is to invite members to agree an appropriate course of action to remove ivy from 10-13 trees bordering Adastra Park along the Northern End of Orchard Lane.
2. Ivy was severed on these trees following remedial safety works carried out in 2015, however the ivy has since grown excessively again. Recently a branch fell from one of the trees into Orchard Lane and removal of the ivy is considered necessary to allow a clear visual inspection of the trees and also to prevent the ivy acting as a sail in high winds.
3. Two quotes have been received for removing the ivy:  
  
Quote 1 is for the severing of the ivy only, which would prevent the current growth from continuing. However this would leave the greenery in situ for some time until the leaves dropped. The cost of severing the ivy is £200 excluding VAT.  
  
Quote 2 is for the complete stripping and removal of the ivy. The total cost for this is £650 excluding VAT.
4. There is £1550 currently in the budget for Tree Maintenance in Adastra Park.
5. **OFFICER RECOMMENDATION.** It would be preferable to enable a full visual inspection of the condition of the trees under consideration, therefore it is suggested that completely stripping the ivy would be the most beneficial course of action.