

HASSOCKS PARISH COUNCIL

To: All Members of the Grounds & Environment Committee (Kate Bailey, Jane Baker, Leslie Campbell, Georgia Cheshire, Frances Gaudencio, Peter Gibbons, David Hammond, Bill Hatton and Frank Rylance) and Co-Opted Members (Tony Copeland) with copies to all other Councillors for information.

cc Richard Higgs

A meeting of the **GROUND AND ENVIRONMENT COMMITTEE** will be held on **Thursday 24 October 2019 at 7.30pm** in the Parish Centre, Adastra Park, Hassocks.

Parish Clerk
17th September 2019

1. **TO ACCEPT APOLOGIES FOR ABSENCE.**
2. **TO ACCEPT DECLARATIONS OF INTEREST.**
3. **MINUTES**

3.1 To accept Minutes of the Grounds and Environment Meeting held on Thursday 26 September 2019. (Previously Circulated)

4. **PUBLIC PARTICIPATION.**
5. **OFFICER'S REPORT.** (Appendix 1).
6. **PARKLANDS ROAD ALLOTMENTS.**

6.1 Verbal Update

7. **MSDC ANIMAL WELFARE POLICY CONSULTATION.** To invite Members to consider the submission of any comments on this new policy. (Appendix 2)
8. **GROUND & ENVIRONMENT BUDGET INITIATIVES 2020/21** – Members are requested to consider potential initiatives they would like to see funded in the next financial year (2020/21). In considering options members should have regard for our current allocated Earmarked Reserves (EMR) and our priorities set out within the Business Plan. The current areas where funds have been allocated to support priority initiatives are as follows:

Description	EMR £
• Village sign	3,000
• Adastra Park Masterplan	162,685
• Tree Planting Initiative	3799
• Youth project	5,000
• Burial Ground (**)	3,500
• Bus Shelter Replacement	10,000
• Repairs Fund	18,785
• Legal Land transfer	8,000
• Parish Acoustics	3,000
• Public Rights of Way Improvements (PROW)	6,000

(** allocated to fund replacement gates at burial ground – awaiting installation)

9. ADASTRA PARK.

9.1 Adastra Park Masterplan. (Appendix 3)

9.2 May Day/Downsfest event (Appendix 4)

9.3 Cricket Nets (Appendix 5)

10. PUBLIC RIGHTS OF WAY (PROW).

10.1 Verbal Update (Cllr Leslie Campbell.)

10.2 WSCC PROW Inspection. Members are invited to note that Public Rights of Way inspections are to be carried out next month and to inform the Clerk of any maintenance problems on Rights of Way to be reported to WSCC.

11. **URGENT MATTERS** at the discretion of the Chairman for noting and/or inclusion on a future agenda.

12. **DATE OF NEXT MEETING** Thursday 28th November 2019 at 7.30pm

FILMING, RECORDING OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting members of the public may film or record the Committee and officers from the public area only providing it does not disrupt the meeting. The Confidential section of the meeting may not be filmed or recorded. If a member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking. The use of social media is permitted but members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

Please Note

All members of the public are welcome to attend meetings of the Parish Council and its Committees.

Item 4 – a period of 15 minutes will be set aside for the public statements and questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session and where this arises, these items will be considered at the end of the agenda.

To: Grounds & Environment Committee

Date: 24 October 2019

Contacts for this report: Deputy Clerk

Subject: Agenda Item 5 - **OFFICER'S REPORT**

1. The purpose of this report is to update the Committee on Grounds and Environment (G&E) Matters.
2. **Festive Lighting.** The licence has been approved by the WSCC Street Lighting Contractor for the installation of Festive Lighting this year.
5. **Adastra Play Area.** The Monday Group have kindly carried out some minor repairs on fencing and wooden play equipment in the small children's Play Area.

HAS SOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 24 October 2019

Contacts for this report: Deputy Clerk

Subject: - Agenda Item 7 – **MSDC ANIMAL WELFARE POLICY CONSULTATION.**

1. The purpose of this report is to inform Members that Mid Sussex District Council are consulting on a new Animal Welfare Policy, and to invite Members to consider the submission of any comments on behalf of Hassocks Parish Council.

2. The policy is new to this council and has been specifically prepared to take account of the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018.

Any comments on the Policy should be received by the Licensing Team no later than 3 November 2019.

3. Details of the Policy and the Consultation can be found on the MSDC website under Consultations or by using this link [MSDC Animal Welfare Policy Consultation](#)

To: Grounds & Environment Committee

Appendix 3

Date: 24 October 2019

Contact for this report: Clerk

Subject: Agenda Item 9.1 – **ADASTRA PARK MASTERPLAN.**

1. The purpose of this report is to invite members to consider the following proposals from the Park Working Group.
2. Members previously agreed to authorise the Clerk to commence preparing submission papers to MSDC to secure further S106 funding to support the next phase of works within Adastra Park. At present a sum of £32,998.62 is allocated (ring fenced) specifically to be expended on Adastra Park Play from s106 funding.
3. The Park working group recently met to discuss options for the progression of the Adastra Park Masterplan where it was agreed that the playground should be proposed as the next significant element to be delivered and should be supported directly by a combination of the ring fenced s106 funds and the Councils own allocated Earmarked reserves.
4. The working group are seeking authority to develop a proposal for the play area to appeal to a wider age group (0-12 yrs.) with a view to expending a budget of £100,000 net made up of just under £33,000 from ring-fenced s106 funding with the balance £67,000 being met from the Councils Earmarked reserves previously set aside to support the park improvement as part of the masterplan.
5. In addition the group have proposed that a further indicative sum of up to £50,000 be allocated from the Masterplan Earmarked reserves to install a basketball hoop and climbing/swinging facility and associated safety surfacing in the south field in the vicinity of the skate park/climbing rock. These proposals would seek to address the need for the existing play facilities to appeal to a wider age range and specifically address the facilities needed for older children.
6. If members are minded to approve these proposals it is anticipated that these initiatives would be taken to market in December 19/January 20 with a view to works being undertaken sometime after the Easter holidays next year when ground conditions should have improved with a completion target of around May/June next year.
7. It is anticipated that a further request for funding will come forward at a later date for the installation for a path access from the main car park to link up these facilities once further costs and exact siting's have been established.
8. It is anticipated that after the tender evaluation process an opportunity will be provided for the public to comment on the proposed design/equipment.
9. Members are therefore requested to consider and agree the working groups following proposals in turn:
 - a) Allocate £100,000 net budget to deliver a new /improved play facility to be funded via £32,998.62 (ring fenced s106 funds) with the balance being met from allocated masterplan Earmarked reserves £67,001.38.

- b) Allocation of an indicative sum of up to £50,000 for the provision of basketball hoop and climbing/swing facility and associated safety surfacing in the South field.
- c) Members are also requested to note that a further request will be sought for funding for a path to link up these facilities and will come forward at a future point.

It should be noted that if members were minded to approve the above proposals £117,001 would be drawn down from the current overall Park Master Plan reserves which would leave a remaining balance of £45,683 with a further request being sought for a path to link the elements up at a later point.

HASSOCKS PARISH COUNCIL

To: Grounds & Environment Committee

Date: 24 October 2019

Contact for this report: Deputy Clerk

Subject: Agenda Item 9.2 – **DOWNSFEST and MAY DAY EVENT.**

1. The purpose of this report is to invite members to consider a request for the proposed following events
 1. Friday, 8th May 2020, 12-4pm – 75th VE Day Celebrations (in place of Hassocks May Day) – a 1940's tea party in the park with 1940's styled activities. South Field only
 2. Saturday, 5th September 2020, 12-10pm – DownsFest 2020. A community music festival raising monies for St Peter & St James Hospice, North Field only.
This is also likely to require Friday 4th September for set up and Sunday 6th AM for breakdown of site. North Field only

Member's views are sought.

To: Grounds & Environment Committee

Date: 24 October 2019

Contacts for this report:

Subject: Agenda Item 9.3 – **KEYMER & HASSOCKS CRICKET CLUB - CRICKET NETS**

1. The purpose of this report is to bring members attention to a recent request received from the Cricket Club requesting that the Council consider allowing them to install a permanent practice net within the park.
2. I have attached a copy of a letter received from the Chairman of Keymer & Hassocks Cricket club outlining a proposal for consideration which also sets out some of the benefits that could be realised from the installation of this type of facility. (Appendix 5a)
3. It is understood that a number of clubs in the area enjoy the benefit of permanent practice nets. To assist members they have provided me with some supporting images of the type/design of net the cricket club would like to install.
 - (a) Keymer & Hassocks Cricket Club net drawing (Appendix 5b)
 - (b) Burgess Hill CC – Double Bay facility (Appendix 5c)
4. The proposal for Adastra Park would be 30m in length and 9.3m wide therefore the siting would need to be considered carefully to ensure that it did not impact adversely on the existing pitch area or other park users. It may require some reconfiguration of the current pitch footprint (boundaries) to accommodate this but still ensuring that the pitch dimensions meet the required league standards but further work would be needed to be undertaken to establish if this would be required.
5. The club have also provided the Council with a letter of support from Sussex Cricket Ltd the body that represents cricket within Sussex.
6. The club have already secured quotes for the work and some preliminary designs. If the Council were minded to agree in principal the club would then seek to secure appropriate funding streams. At this point no final decision has been made regarding its specific siting however, they have provided details of two potential locations (see appendix 5b) for consideration.
7. In any detailed proposal regarding the siting of the facility consideration will need to be given to the impact on the overall pitch and potential impact on other park users.
8. Before the club embark on more detailed work on the proposal they have requested that the Council consider the proposal in principle in the first instance. Members are therefore requested to consider in principle whether they would be open to the idea of a permanent net facility within the park subject to further details being sought form the club regarding its specific proposed location, delivery timeframe, impact if any on other users etc. or whether they would not wish to see this type of facility installed within the park.
9. Members views are sought.

Keymer & Hassocks Cricket Club

Dear Grounds Committee,

I write following some initial discussions with Tracy and Ian regarding our aspiration to install a permanent net facility at Adastra Park for Keymer and Hassocks CC to use for training purposes.

As you know, we are a thriving community club in the heart of Hassocks life. As well as three adult teams, we currently have the highest number of juniors - 99 - signed on that we have ever had, including 50 under 11s. Having a permanent net facility will enable us to offer higher levels of training, thus improving engagement and capability. It would solve many issues, not just for KHCC, but regarding other usage of the park. For example, potential clashes between stoolball and our senior nets would immediately disappear, benefiting both clubs and promoting harmonious relations in two organisations working towards the same end - providing activity for local people in Adastra Park.

As you will see from the attached letter of support from Sussex County Cricket Club, we are a progressive club with a good history of providing cricket for local young people and a respected member of the county cricket scene. They note our ambition to improve our facilities, and the benefits that will bring, including a possibility of women's and girls' cricket. It would also bring KHCC to the level of all other local clubs who all have permanent nets.

As well as increased training potential for our juniors and seniors, we see various benefits to ourselves and other park users, for example:

- Greater flexibility on when training can take place i.e when cricket or stoolball games are going on
- Ground by bowls green will not overused and left bare
- Clears space used by mobile net next to Bowls Green
- Our Groundsman can be more flexible on when pitch preparation takes place

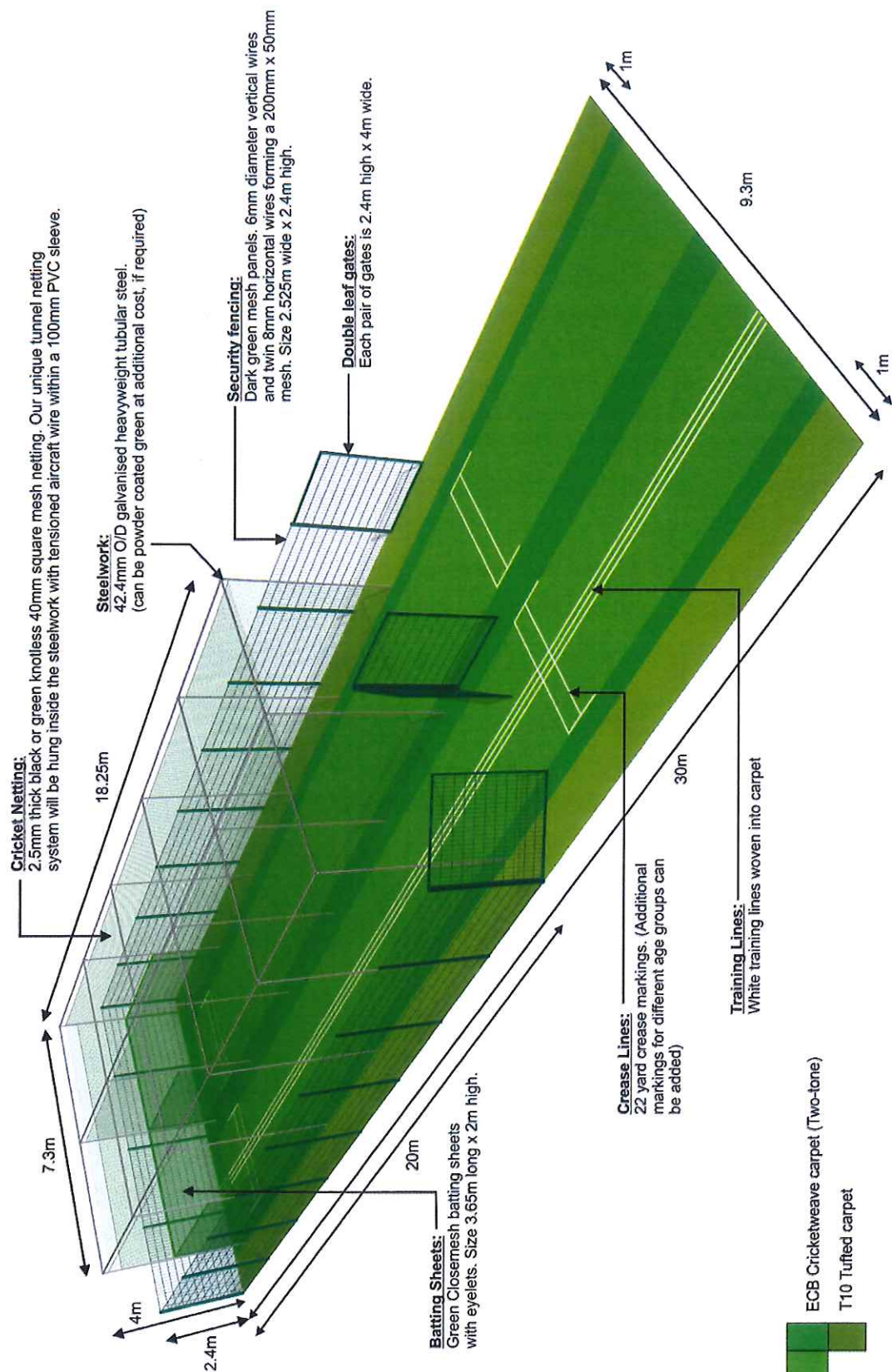
We have some outline costings of £20-30k depending upon the size of installation and can also support in terms of investigating grants to fund this type of project. Within the attached document we have included examples of installations that other local clubs have had (mostly by the same company that we have originally quoted with as the English Cricket Board (ECB) preferred supplier).

Our preference would probably be something very similar to that installed at Burgess Hill, which gives us what we need but also keeps the impact to boundary size and to the park in general to a minimum.

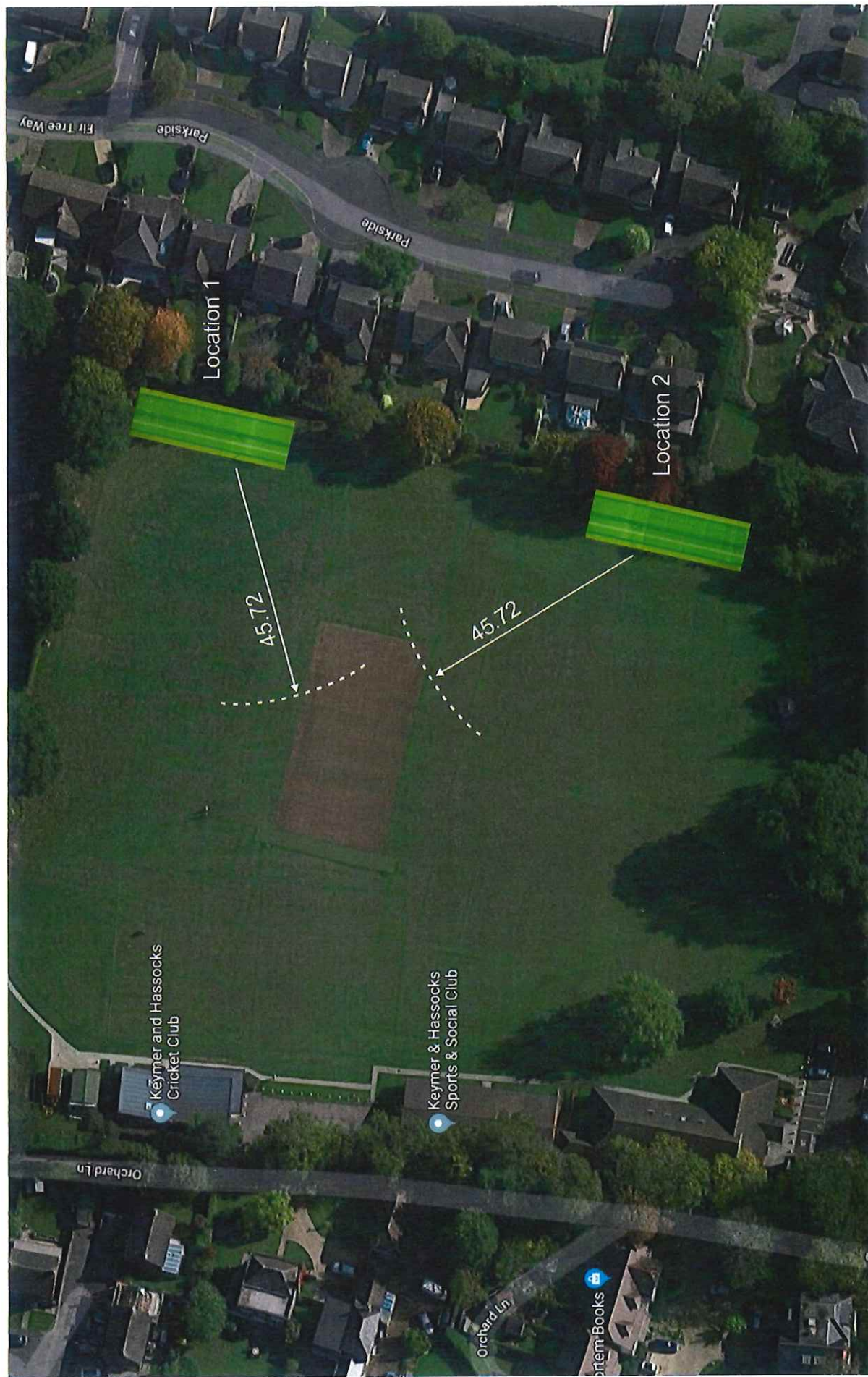
It would be good to move these discussions forward formally this autumn in preparation for cricket and stoolball seasons getting underway next spring.

Yours Sincerely
Ross Watkins
Chairman
KHCC

Keymer & Hassocks Cricket Club: Double bay practice facility- Two-tone Cricketweave carpet



Keymer & Hassocks Cricket Club: Double bay practice facility- Two-tone Cricketweave carpet



Burgess Hill CC Double Bay

