

HASSOCKS PARISH COUNCIL
GRANT APPLICATION 2021/22

(1)

CONTACT DETAILS

Name of Group/Organisation: Hurstpierpoint Gymnastics Club
 Address:
 Post Code:
 Email:
 Tel No:
 Website
 Contact Person Title:
 First Name:
 Surname:
 Position held in Group:
 Email:
 Telephone No:

ABOUT YOUR ORGANISATION

What type of organisation are you? Youth Sports Club

Please tick all the boxes that apply:

Community group/club/society

Company Limited by Guarantee/CIC

Registered Charity

Other

If other, please describe: Fully constituted Not-for-profit sports club registered with the Inland Revenue

Charity Registration Number n/a

Purpose of your community group/organisation and how are you financed?

We are a not-for-profit youth sports organisation aiming to provide affordable gymnastics coaching for children between the ages of 3 and 16 in the Mid Sussex area. We aim to provide ENJOYMENT so that the children return for regular health EXERCISE in a safe environment and coach the gymnasts towards EXCELLENCE.

Our affordability aim is to provide classes with free British Gymnastics awards, free competitions and subsidised clothing – all at about a third of the cost of Sports Centre provision.

Please enclose a copy of your constitution. If you are not a registered charity you must enclose a copy of your constitution. Attached as requested

If you are a branch of, or related to, a larger organisation, please give details:

We have belonged to Sussex Clubs for Young People for the past 20 years.

①

(2085)

ABOUT YOUR PROJECT/SERVICE

Project Title. Youth support – Awards, clothing & coaching

Briefly describe your project to enable the Parish Council to understand how its grant will be used: We are requesting support towards three main strands which affect all of the children who are Hassocks residents.

- a) British Gymnastics awards celebrate children's achievements and cost £2.20 each. Most children gain two a year.
- b) Our Club leotards are comfortable, safe and engender a sense of belonging. Post Brexit, our leotards costs have risen to £39, which we subsidise to £25 to keep them in the affordable, attainable range. Nearly all our children buy and wear them.
- c) In line with our Covid Risk Assessment, we have reduced the number of children in groups and within each group we have increased the number of coaching assistants to reduce 'bubble' sizes. We fund our volunteers all their expenses for travel, childcare and clothing.
- d) In our attempts to offer children normality, we are running our Arts Competition in March and our Championship competition in July. These are offered free to encourage the children's skills, sense of well-being and achievement.

How many people from the parish of Hassocks will directly benefit from your project?

We currently have over 30 children attending every week from Hassocks, Keymer & Clayton

Have you received grant funding from Hassocks Parish Council in the past three years? No

If so could you please give details of how much funding you have received (broken down annually). We have received funding from Hassocks Parish Council in the past – to directly pay the fees of some children whose families could not afford any fees.

Please provide a summary breakdown of what the money will be used for.

For each child we need an average

£4 per head to cover awards,

£10 to cover leotard subsidy

£15 per child to cover volunteer expenses and

£8 per child to cover competition costs.

Our 30 Hassocks resident children will therefore welcome £37 of subsidy over the coming year.

The fees charged will cover hall rental, insurance administration, main coaching costs and any shortfalls in grant monies.

We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity Estimated Cost

Our total annual budget needs in excess of £22,000, main items being :-

- a) Hall rental and storage £5,200
- b) Expenses for 21 volunteer coaches £13,500
- c) Awards £1,000
- d) Medals and trophies £450
- e) Equipment replacement £200
- f) Leotard subsidy £2,100

(1)

Please provide a summary of funding sought from other sources if applicable.

Funding source Our main funding comes from fees charged to parents/carers, but we supplement it with fund raising from our own events.
We are applying to other funders such as the Sussex Community Foundation, Sussex Police and Parish Councils, who have supported us in the past.

Estimated Grant Not yet assessed

How much of the organisation's own money will be used towards funding this project? £ ____
Our reserves were totally used up with the onset of Covid lock-down when certain fixed costs such as equipment storage and insurance had to be paid, with no income to balance them.
All of our income from fees, fundraising and grants will be needed to balance our books in the next year.

How much funding are you seeking from the Parish Council?
£ 600 (an average £20 subsidy for a year for each Hassocks based child.

Does your total project expenditure include or exclude VAT?
We are not liable for - or able to reclaim VAT.

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature

Date: 1st January 2022

(Please: Print name) Andrew Hair
Position held: Lead Coach

If a grant is awarded, please state who the cheque should be made payable to:
Hurrstpierpoint Gymnastics Club

(1)

(4 & 5)

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

I have: (Please tick)

answered every question ✓

enclosed a copy of our latest accounts and/or treasurer's statement . ✓

Signed the Declaration ✓

GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

Completed Application Forms should be returned to: The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH Tel: 01273 842714 email: info@hassocks-pc.gov.uk Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively: Date of meeting Application receipt deadline September 2021 August 31st 2021 February 2022 January 31st 2022

Privacy Notice for Grant Applicants Hassocks Parish is the Data Controller under the new data protection law and will use the information you provide on this form in order to contact you about your grant application. If you are an organisation or a group the legal basis for processing this data is the necessity for compliance with a legal obligation to consider your grant request. If you include any personal details on this grant request on behalf of an organisation or group, the legal basis for processing this data is your consent to do so. You can withdraw your consent at any time by notifying us. Our contact details to do so, or for any other queries, are Parish Centre, Adastra Park, Keymer Road, Hassocks, BN6 8QH. We will keep your data for six years if your grant application is successful and for six months if your application is turned down plus the current financial year, which runs from 1st April to 31st March. Your information will not be shared further. Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/> Information you provide will only be used for the stated purpose. Further information about the processing of your data can be found on our website at www.hassocks-pc.gov.uk If you agree to Hassocks Parish Council using and retaining your personal information contained on the grant from above to consider your grant application please tick the boxes below:

Name ✓
Address ✓
Email ✓
Phone ✓

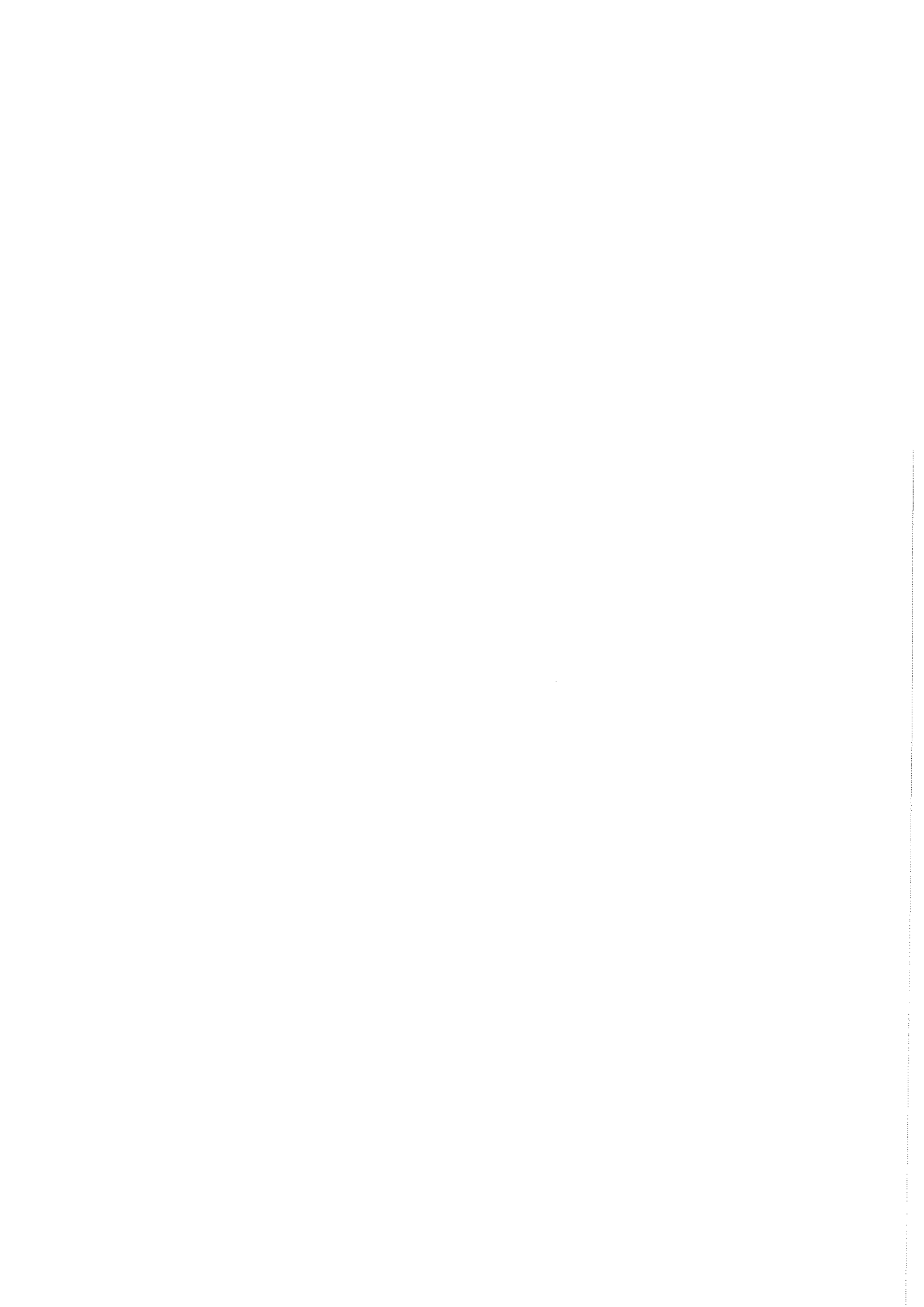
Date 1st January 2022

Hurstpierpoint Gymnastics Club

Income and Expenditure Account for the year ended 4th April 2021

Income	£	£
Subscriptions, grants etc	14,440	14,440
 Expenditure		
	£	
Premises	1,361	
Repairs	90	
General admin	1,809	
Motor expenses	3,815	
Travel & subsistence (including all coaches)	8,173	
Advertising, promotion & entertainment	1,461	
Legal & professional	548	
Other expenses	2,099	
	19,356	19,356
 EXCESS OF INCOME OVER EXPENDITURE	 Balance c/f	 -4,916
 Balance sheet		
	£	
Balance brought forward from 2019/20	287	
Balance from 2020/21	-4,916	
Balance to carry forward to 2021/22	-4629	

The above Income and Expenditure Account has been prepared from the books and records of the Club.





HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2021/22

CONTACT DETAILS

Name of Group/Organisation: UHS NHS TRUST.

Address: PRINCESS ROYAL HOSPITAL, LEWES ROAD,
H. HEATH, WEST SUSSEX,
Post Code:
Email:
Tel No:

Contact Person

Title: MISS ALLEN First Name: FIONA.
Surname: ↓ Position held in Group: MIDWIFE.
Email: as above Telephone No:

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

- Community group/club/society Company Limited by Guarantee/CIC
- Registered Charity Other

If other, please describe:

Charity Registration Number

.....
Purpose of your community group/organisation and how are you financed?

[Empty box]

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

University of Sussex hospitals NHS Trust

ABOUT YOUR PROJECT/SERVICE

Project Title.

Bringing the midwife back into the village.

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

Community midwives for a number of years now have had no regular base for antenatal/postnatal appbs we have had contribution from Husb parish council that we have funding for 1 day a week from the project grant & are hoping that you could do the same for Hassock. This will be to use the room in the village centre a day.

How many people from the parish of Hassocks will directly benefit from your project? £41.60

All pregnant women approx 20 per week.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

No.

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
A room for one day a week for pregnant women & new mums & babies.	£41.60 a day £2163.20 a yr

Please provide a summary of funding sought from other sources if applicable.

Husb parish council are paying the same for one day

(2)

(3 of 5)

Funding source	Estimated Grant
Hurst parish council	£41.60 per day

How much of the organisation's own money will be used towards funding this project?

£ none currently

How much funding are you seeking from the Parish Council?

£ 2163.20 a year or at least some contribution.

Does your total project expenditure include or exclude VAT?

will have to find out, think it includes


FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

NAS

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature  Date: 21/01/22
(Please: Print name) FRANK AUBEN
Position held: MIDWIFE

If a grant is awarded, please state who the cheque should be made payable to:

To be Dismissed

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

2

(4 of 5)

<p>I have:</p> <p>(Please tick)</p>	<p><input checked="" type="checkbox"/> answered every question</p> <p><input type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement</p> <p><input checked="" type="checkbox"/> Signed the Declaration</p>
--	--

GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

Completed Application Forms should be returned to:

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

Date of meeting	Application receipt deadline
September 2021	August 31st 2021
February 2022	January 31st 2022

Privacy Notice for Grant Applicants

Hassocks Parish is the Data Controller under the new data protection law and will use the information you provide on this form in order to contact you about your grant application.

If you are an organisation or a group the legal basis for processing this data is the necessity for compliance with a legal obligation to consider your grant request.

If you include any personal details on this grant request on behalf of an organisation or group, the legal basis for processing this data is your consent to do so. You can withdraw your consent at any time by notifying us. Our contact details to do so, or for any other queries, are Parish Centre, Adastra Park, Keymer Road, Hassocks, BN6 8QH.

We will keep your data for six years if your grant application is successful and for six months if your application is turned down plus the current financial year, which runs from 1st April to 31st March.

Your information will not be shared further.

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

Information you provide will only be used for the stated purpose. Further information about the processing of your data can be found on our website at www.hassocks-pc.gov.uk

If you agree to Hassocks Parish Council using and retaining your personal information contained on the grant from above to consider your grant application please tick the boxes below:

- Name:
- Address:
- Email:
- Phone:

DATE: _____

3

(1 of 3)

Your story. Our journey



Hassocks Parish Council
Parish Centre, Adastra Park
Keymer Road, Hassock
BN6 8QH

Dear Sir/Madam

I am writing to you from *Lifecentre* a Sussex based charity helping survivors of rape or sexual abuse to recover and rebuild their lives. I have chosen to write to you due to our shared charitable values and to ask for your kind support of a donation of £200 towards our lifesaving trauma counselling service. The need for *Lifecentre* services continues to increase; from January - November we have seen a 28% increase in referrals for our face-to-face counselling, compared to the same time frame in 2020. We currently have 440 survivors waiting to receive lifesaving trauma counselling, of which 150 are under the age of 18. It costs £1,530 for each person to receive a full course of treatment consisting of 18 sessions of counselling.

In 2020, we continued to see an increased demand for our services, receiving 710 referrals for our free, specialist trauma counselling. In Hassocks alone, we received 6 referrals from survivors living in your area. This trend has continued into 2021 as from January-November we have seen a 28% increase in referrals compared to the same period in 2020. There are currently 5 survivors on our waiting list from your local area, of which 2 are under the age of 18. While we are deeply saddened that the demand for our service is ever-growing, we are encouraged to know that survivors are still reaching out for the help they need during these difficult times as for survivors, each counselling session is a step towards a new lease on life. Where previously even the smallest of tasks would have been impossible, survivors feel able to tackle everyday life overcoming the effects of their abuse such as anxiety, eating disorders, depression, and suicidal ideation. Many find that counselling allows them to reconnect with family, re-enter the workplace and have so much more confidence in their abilities. A survivor who recently finished counselling with us told us:

"Life centre has helped turn my life around. very appreciative of all the help and support!" -Client

Understandably the covid-19 pandemic has exacerbated the issues that people were already facing. Since the outbreak of covid-19 our clients have faced new levels of anxiety and isolation, increasing their vulnerability, mental health symptoms and use of life-threatening coping behaviour patterns. Of those we saw in 2020:

- 33% had attempted suicide
- 48% were enduring suicidal thoughts
- 47% self-harmed
- 28% had substance misuse issues
- 27% had eating disorders
- 73% suffered depression and anxiety

3

(2 of 3)



Please see enclosed a case study of a young female survivor who greatly benefited from our services.

"Family betrayal is something I know will always be there but through counselling I have learnt to deal with it better and overcome the initial anger I had."

Lifecentre client

As a charity we are totally reliant on donations to be able to deliver our services and developing partnerships with funders such as Hassocks Parish Council are a real lifeline to us. It takes a lot of courage for a survivor to take that first step of reaching out and ask for support. We would be most grateful if you could join with us to help them on their journey to recovery, together we can provide our survivors with the gift of healing, the gift of a brighter, safer future.

We would love to stay in touch with you in the future, if you would like to receive our newsletter and email updates, please visit mailchi.mp/516dbc921296/lifecentre-mailing-list to sign up. I would also be delighted to send you any copies of our poster, our brochures and stickers for you to pop up around your local community venues, just email me at mollie@lifecentre.uk.com and I'll be happy to help. To find out more about our services and to see our new website and resources visit www.lifecentre.uk.com or please do not hesitate to contact us.

Yours sincerely,

Mollie-Ann Nisbet
Communications Assistant
Lifecentre

Lifecentre
PO Box 58, Chichester, West Sussex, PO19 8UD
Email: info@lifecentre.uk.com
Tel: 01243 786349 www.lifecentre.uk.com

22

3

3 of 3



Lifecentre Case Studies

Age Range: 17-18

Gender: F

Date: 27/11/20

Brief summary of case (if appropriate please include referrer and service used):

YP was referred by school following disclosure of two incidents of sexual assault and rape one, by family friend/neighbour and the second by teen friend in the woods.

Please describe the case in as much detail as appropriate (bullet points or narrative form):

During therapy, the YP went on to disclose that her father had been sexually abusing and raping her since the age of 9. The YP was removed from her mother's care and now lives in foster care. The YP presented with and suffered from:

- 5 suicide attempts
- Self-harm
- Extreme fear
- Flashbacks, dissociation
- Inability to make and keep friends
- Panic attacks and anxiety
- Low mood and depression
- Sleep difficulties
- Low self-confidence and self esteem
- Grief and loss
- Attachment difficulties

Within the therapeutic context the YP was able to develop, trust and rely on a reparative healthy relationship with a safe person. Interventions used:

- Stabilisation (this took a substantial time as in the beginning the full extent of the abuse was not disclosed and the YP was having contact with her father)
- Safety plan, keeping safe, boundaries
- Self-regulation
- Grounding techniques for flashbacks
- Guided visualisation for containment and feeling of self-control
- Guided breathing and other physical self-regulation tools
- Trauma work, processing pain, secrets, shame, fear, and hopelessness within reparative relationship
- Integration

This YP has made incredible progress and repeatedly says to me you are the first person that believed me. She has carried on with Education and is planning on going to University in September. She has gained trust in herself, self-awareness, and a wide range of tools and strategies that enable her to function in her everyday life. She has friends and physically looks healthy and looks after herself. She is looking forward to her future.



(1 of 5)

HAS SOCKS PARISH COUNCIL

GRANT APPLICATION 2021/22

CONTACT DETAILS

Name of Group/Organisation: BinxServices Ltd

Address: _____

Post Code _____

Email: _____

Tel No: _____

Contact Person

Title: Mrs First Name: Michelle

Surname: Binks Position held in Group: Organiser

Email: michellebinks5@outlook.com Telephone No: 07505 123149

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

- | | | | |
|------------------------------|--------------------------|----------------------------------|-------------------------------------|
| Community group/club/society | <input type="checkbox"/> | Company Limited by Guarantee/CIC | <input checked="" type="checkbox"/> |
| Registered Charity | <input type="checkbox"/> | Other | <input type="checkbox"/> |

If other, please describe: _____

Charity Registration Number

.....
Purpose of your community group/organisation and how are you financed?

Working for the community running events – self financed

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

[Empty box for larger organisation details]

ABOUT YOUR PROJECT/SERVICE

Project Title.

Hassocks May Day

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

[Empty box for project description]

- To bring the local community of Hassocks together
- To promote local groups, charities and businesses
- To offer a platform for local groups and charities to fundraise
- To have fun with your family outdoors

How many people from the parish of Hassocks will directly benefit from your project?

2000

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

Hassocks May Day last run in May 2019 – covered cost of hire of Pavilion

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotation please enclose copies:

Item/Activity	Estimated Cost
Burgess Hill Marching Youth	£250
Premises License (annual renewal)	£70
Insurance	£250
Flyers	£100
LoneMed	£200
Hire of Pavillion	£30
Burgess Hill Community Radio	£250

(4)

(345)

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
None	

How much of the organisation's own money will be used towards funding this project?

£ 600

How much funding are you seeking from the Parish Council?

£ 550

Does your total project expenditure include or exclude VAT?

Include VAT

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

Funds/grants look to cover costs of the event, along with stall charges. I have always covered all costs out of my own pocket – including the renewal of the annual Premises License for the past 2 years when no event has been able to be held due to Covid.

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature: _____ Date: 27 January 2022

(Please: Print name) Michelle Binks

Position held: Organiser

If a grant is awarded, please state who the cheque should be made payable to:

Binx Services Ltd

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

<p>I have: (Please tick)</p>	<p><input checked="" type="checkbox"/> answered every question</p> <p><input type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement</p> <p><input checked="" type="checkbox"/> Signed the Declaration</p>
--	--

GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

Completed Application Forms should be returned to:

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

Date of meeting	Application receipt deadline
September 2021	August 31st 2021
February 2022	January 31st2022

4

(5 & 5)

Privacy Notice for Grant Applicants

Hassocks Parish is the Data Controller under the new data protection law and will use the information you provide on this form in order to contact you about your grant application.

If you are an organisation or a group the legal basis for processing this data is the necessity for compliance with a legal obligation to consider your grant request.

If you include any personal details on this grant request on behalf of an organisation or group, the legal basis for processing this data is your consent to do so. You can withdraw your consent at any time by notifying us. Our contact details to do so, or for any other queries, are Parish Centre, Adastra Park, Keymer Road, Hassocks, BN6 8QH.

We will keep your data for six years if your grant application is successful and for six months if your application is turned down plus the current financial year, which runs from 1st April to 31st March.

Your information will not be shared further.

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

Information you provide will only be used for the stated purpose. Further information about the processing of your data can be found on our website at www.hassocks-pc.gov.uk

If you agree to Hassocks Parish Council using and retaining your personal information contained on the grant from above to consider your grant application please tick the boxes below:

- Name:
- Address:
- Email:
- Phone:

DATE: _____

5

(1 of 8)



HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2021/22

CONTACT DETAILS

Name of Group/Organisation: Hassocks And Hurst Little Bees

Address:

Post Cod:

Email:

Tel No:

Contact Person

Title: Mr	First Name: Matthew
Surname: Reynolds	Position held in Group: Group founder
Email:	Telephone No:

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

- Community group/club/society Company Limited by Guarantee/CIC
- Registered Charity Other

If other, please describe:

Charity Registration Number

.....
Purpose of your community group/organisation and how are you financed?

5

(218)

Purpose of the group is to provide sporting activities to 2-4 years in a non-commitment environment. Financed through pay as you play and personal donations from group founder

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

N/A

ABOUT YOUR PROJECT/SERVICE

Project Title.

Equipment purchase

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

The club just about breaks even when outdoors but an indoor venue which is crucial for 2-4 years is too expensive for the club to run as all indoor venues seem to need 5 hour minimum bookings. To overcome this, we need more sports equipment which will enable us to utilise these bookings and provide more activities to become self-sufficient.

How many people from the parish of Hassocks will directly benefit from your project?

200

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

No

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
Laerdal mini annie x10 to provide parent and baby first aid sessions	£540
Early Years sports equipment including bean bags, hoops, balls, fitness bands and ropes, athletics equipment for a variety of athletics and ball games	£400

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant

How much of the organisation's own money will be used towards funding this project?
 £ 340

How much funding are you seeking from the Parish Council?
 £ 600

Does your total project expenditure include or exclude VAT?

Inclusive

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

Unable to provide these. Currently the funds have come out of my personal bank account to cover equipment, insurance and venue hire. We have a meeting setup with Barclays to set up an official bank account for this 2nd Week in Feb. The goal of the funding is to provider greater community activities and to allow the club to self-sustain without the need of the founder to fund. The only suitable location is Adastra Hall which is where we intend running the activities.

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature _____ Date: 19/01/22
 (Please: Print name) Matthew Reynolds
 Position held: Group Founder

If a grant is awarded, please state who the cheque should be made payable to:

By the time the grant is awarded, our bank account will be setup in the Name of Hassocks and Hurst Little Bees

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

<p>I have:</p> <p>(Please tick)</p>	<input checked="" type="checkbox"/> answered every question <input type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement <input checked="" type="checkbox"/> Signed the Declaration
--	---

GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

Completed Application Forms should be returned to:

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

Date of meeting	Application receipt deadline
September 2021	August 31st 2021
February 2022	January 31st2022

Hassocks and Hurst Little Bees Constitution

1. Name:

The name of the group shall be Hassocks and Hurst Little Bees

2. Aims/Objectives:

The aims of the group shall be:

To bring together residents of the Hassocks and Hurstpierpoint communities and other interested parties through children sports and other activities.

To encourage residents of the Hassocks and Hurstpierpoint communities and neighbouring communities to get active by sports.

To promote an ecologically conscious approach with an awareness of our natural environment.

To encourage social connection through the participation in Hassocks and Hurst Little Bees activities.

To support and promote the wellbeing of all residents and of visitors to Hassocks and Hurstpierpoint.

To provide opportunities to learn, develop and grow for all interested parties through sport.

3. Powers:

In order to achieve its aims and objectives, the group may:

- Formalise structure
- Raise money
- Open bank accounts
- Take out insurance
- Organise courses and events
- Work with similar groups and exchange information and advice with them
- Do anything lawful that will help to fulfil its aims and objectives

4. Membership:

All individuals who meet the following criteria qualify to apply for membership:

- Any individual who resides in Hassocks and Hurstpierpoint
- Any individual who works in or has a relationship with Hassocks and Hurstpierpoint

(5)

(6 of 8)

All members must be committed to helping the group to achieve its aims and objectives.

All members must be willing to abide by the rules of the group and willing to pay any subscription agreed by the Management Committee.

2022 membership will be free and will be reviewed on an annual basis at the AGM.

Every member shall have one vote at General Meetings.

The membership of any member may be terminated for good reason by the Management Committee. Any member affected has the right to be heard, accompanied by a friend, before a final decision to terminate membership is heard.

5. Management:

The group shall be administered by a Management Committee of not less than three and not more than fifteen members elected at the Group's Annual General Meeting.

The officers of the Management Committee shall be the Chair, the Vice Chair, the Treasurer, the Secretary and the Engagement Officer.

The Management Committee shall meet at least twice a year.

At least two Officers in addition to three Management Committee Members must be present for a Management Committee meeting to take place.

Voting at a Management Committee meeting shall be taken by a show of hands. If there is a tie, then the Chair shall have a second vote.

6. The duties of the Officers:

The duties of the Chair shall be:

- To chair meetings of the committee and the group
- To represent the group at functions and meetings to which the group has been invited.
- To act as the spokesperson for the group when necessary

The Duties of the Vice Chair shall be:

- To undertake all duties of the Chair in the event of the Chairs absence or unavailability.

The duties of the Secretary shall be:

- To prepare in consultation with the Chair the agenda for meetings of the committee and the group

5

(7 of 8)

- To take and keep minutes of all meetings
- To collect and circulate any relevant information within the group

The duties of the Treasurer shall be:

- To supervise the financial affairs of the group
- To keep proper accounts that show all monies received and paid out by the group.

The Duties of the Engagement Officer shall be:

- To manage the promotion of the Annual General Meeting.
- To manage the promotion of scheduled activities.
- To maintain the social media presence of the group.

7. Finance

Any money obtained by the group shall be used only for the group.

Any bank accounts opened for the group shall be in the name of the group.

Any cheques issued shall be signed by the Treasurer and one other nominated member of the group.

8. Annual General Meeting:

The group shall hold an Annual General Meeting (AGM) in the month of December.

All members shall be given at least 14 days' notice of the AGM and shall be entitled to attend and vote.

The business of the AGM shall include:

- Receiving a report from the Chair on the group's activities over the preceding year
- Electing a new committee
- Considering any other matter as may be decided

9. Special General Meeting:

A Special General Meeting may be called by the management committee or five members to discuss an urgent matter. The Secretary shall give all members 14 days' notice of any Special General Meeting together with notice of the business to be discussed.

10. Alterations to the constitution:

Any changes to this constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

11. Dissolution:

The group may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting. In the event of winding up, any assets remaining after all debts have been paid shall be given to another group with similar aims and objectives.

12. Adoption of the constitution:

This constitution was adopted by:

Hassocks and Hurstpierpoint On 10 January 2021

Signed:

M. Reynolds Chair

..... Vice Chair

..... Secretary

..... Treasurer

.....Engagement Officer



(1085)

HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2021/22

CONTACT DETAILS

Name of Group/Organisation:
HKD Transition – Floods and SuDS group

Address:

Post Code:

Email:

Tel No:

Contact Person

Title: Dr

First Name: Juliet

Surname: Merrifield

Position held in Group: Management Committee

Email: julietmerr@gmail.com

Telephone No: 0774-506-9558

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

Community group/club/society Company Limited by Guarantee/CIC

Registered Charity Other

If other, please describe:

Charity Registration Number

Purpose of your community

group/organisation and how are you financed?

6

(205)

HKD Transition is a group of residents of Hassocks, Hurstpierpoint, Keymer and Ditchling working to highlight climate change and build stronger communities to cope. We raise awareness, work on community projects and encourage people to adopt sustainable living. We are funded by donations from members and occasional small grants for projects.

The Floods and SuDS group is a partnership of HKD Transition, the Hassocks Community Organisation and the Ouse and Adur Rivers Trust. It was started in 2016 to address flooding in Hassocks and has developed demonstration natural flood management and sustainable drainage projects designed to reduce flood risk.

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

ABOUT YOUR PROJECT/SERVICE

Project Title.

Monitoring stream flows in Hassocks

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

As part of the Floods and SuDS group's work to tackle flooding in Hassocks we plan to install gauge boards in the streams to monitor stream flows and track changes in flow levels related to different rainfall events. The monitoring will allow us to develop better data and understanding of catchment behaviour and its association with rainfall, groundwater and surface water events. It will enable us to understand the impact of key pinch points and to assess how interventions (the leaky dams in Parklands Copse) are performing in order to inform future planning and design.

We propose to install a 2m gauge board (showing depth of the stream) at each of the two main pinchpoints on the Herring stream (upstream from Spitalford Bridge and on Woodland Rd upstream of the railway culvert). We also propose a smaller gauge board above and below the more visible of the two leaky dams in Parklands Copse to enable us to monitor the impact of the leaky dam in slowing the stream flow in high water events.

We will use Fixed Point Photography to capture data from the gauge boards and will invite members of the public to contribute their photos as well. A small metal sign at each of the 3 sites will explain the purpose and invite people to submit time-dated photos. The monitoring will be communicated via social media and village magazines to inform the community and increase awareness about stream flows, their changes and the relationship with flooding in the village.

How many people from the parish of Hassocks will directly benefit from your project?

The whole community will benefit from better understanding of the streams and associated flood risks. In particular residents of properties that adjoin the Herring stream in Parklands Rd, Downs

6

(3 of 5)

View Rd, Chancellors Park and Woodland Rd will benefit as their properties are most at risk of stream flooding.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

In August 2020 HKD Transition applied for a grant of £500 for start-up costs of the Repair Café. The Repair Café started in November 2020.

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
2m gauge boards to be installed at Spitalford Bridge and Woodland Rd (£180 each)	£360
1m gauge boards to be installed upstream and downstream from one of the leaky dams in Parklands Copse (£117.50 each)	£235
3 signs for fixed point photography point (£40 each)	£120
TOTAL	£715

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
OART is donating a 1m gauge board	£115

How much of the organisation's own money will be used towards funding this project? All Installation will be done with volunteer labour, and volunteer labour will gather, collate and disseminate data from the installations.

How much funding are you seeking from the Parish Council? £600

Does your total project expenditure include or exclude VAT?

Includes VAT

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

HKD Transition's reserves are held for specific projects: the Ditchling Village Orchard and Hassocks Repair Café. General reserves available for this project are very small.

DECLARATION

I am/ ~~we are~~ authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the

(6)

(A-15)

purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature	Date: 27.1.22
(Please: F	
Position held: Member of HKD Transition management committee	

If a grant is awarded, please state who the cheque should be made payable to:

HKD Transition

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

I have: (Please tick)	<input checked="" type="checkbox"/> answered every question
	<input checked="" type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement
	<input checked="" type="checkbox"/> Signed the Declaration

GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

Completed Application Forms should be returned to:

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

Date of meeting	Application receipt deadline
September 2021	August 31 st 2021
February 2022	January 31 st 2022

Privacy Notice for Grant Applicants

6

(5 of 5)

Hassocks Parish is the Data Controller under the new data protection law and will use the information you provide on this form in order to contact you about your grant application.

If you are an organisation or a group the legal basis for processing this data is the necessity for compliance with a legal obligation to consider your grant request.

If you include any personal details on this grant request on behalf of an organisation or group, the legal basis for processing this data is your consent to do so. You can withdraw your consent at any time by notifying us. Our contact details to do so, or for any other queries, are Parish Centre, Adastra Park, Keymer Road, Hassocks, BN6 8QH.

We will keep your data for six years if your grant application is successful and for six months if your application is turned down plus the current financial year, which runs from 1st April to 31st March.

Your information will not be shared further.

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

Information you provide will only be used for the stated purpose. Further information about the processing of your data can be found on our website at www.hassocks-pc.gov.uk

If you agree to Hassocks Parish Council using and retaining your personal information contained on the grant from above to consider your grant application please tick the boxes below:

- Name:
- Address:
- Email:
- Phone:

DATE: 27/1/22

