



APPENDIX 4

(10F4)

HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2023/24

CONTACT DETAILS

Name of Group/Organisation:

Mid Sussex Radio

Address: 89n Church Walk , Burgess Hill, West Sussex

Post Code: RH15 9BQ

Email: info@midsussexradio.co.uk

Tel No: 01444 841038

Contact Person

Title: Mrs

First Name: Julie

Surname: Holden

Position held in Group: Chairman / Director

Email:

Telephone No:

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

Community group/club/society

Company Limited by Guarantee/CIC

Registered Charity

Other

If other, please describe: Community Interest Company (not for profit)

Charity Registration Number

(2014)

[Empty box]

Purpose of your community

group/organisation and how are you financed?

We are a community radio station, regulated by Ofcom and licenced to broadcast in the Mid Sussex Area, we broadcast Ardingly to Pyecombe, Cowfold to Newick. As a local community station we are run by volunteers, bringing local news, traffic, weather, events coverage and quality music and community chat shows to the community. We achieve 12,000 individual streams per month and also broadcast on FM 103.8 to a potential audience of 140,000. We are regularly used by local councils (all tiers) to disseminate news along with local Drs, Vets and Police. We are financed through advertising, subscriptions and fundraising. We are restricted by OFCOM as to the amount of income raised via advertising and need to raise funds through other methods. We provide PA and hosting of community events for many local events as well as subscriptions from our members and holding fundraising events.

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution. Please note that we have changed our name and the name change document is also included.

If you are a branch of, or related to, a larger organisation, please give details:

n/a

ABOUT YOUR PROJECT/SERVICE

Project Title.

Replacement equipment

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

While we raise enough income to cover most of our day to day costs of the rent, utilities and licences, we don't necessarily have extra income to replace equipment when it wears out or breaks. We are asking for funds to allow us to purchase compressors for our studio microphones which means that presenters and in studio guests have their sound levels modulated to sound even. We are also looking to replace PC monitors, we run dual studios and have four screens in each as well as two off air production PCs. Monitors do need replacing from time to time. We would like to replace the studio chairs (we have an average of 15 hours live presenting each day (7 am – 10 pm), which means that the two studios are getting a lot of use and the chairs need replacing every few years.

How many people from the parish of Hassocks will directly benefit from your project?

[Empty box]

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As explained above, we raise enough to cover our rent , utilities and licences, through advertising and subscriptions and hosting events/ providing PA . During the summer we do most of this work so our accounts look better at certain parts of the year as supplemental work through the winter is much less available. Summer fetes, village and town days tend to occur in the summer. We make some money at the run up to Christmas, however December - March there is almost no opportunity for additional income and our reserves are used at that time. Paying to keep the radio on air in our studio is over £1500 per month.

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature	Date: 26 th August 2023
(Please: Print name) Julie Holden	
Position held: Director / Chairman	

If a grant is awarded, please state who the cheque should be made payable to:

Mid Sussex Radio CIC

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

I have: (Please tick)	<input type="checkbox"/> answered every question <input type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement <input type="checkbox"/> Signed the Declaration
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GRANT REQUESTS

This is difficult to quantify, we have presenters who live in Hassocks, but In addition we have listeners. We know that a number of elderly people listen to us as we are local and our music base (1960s to today), we provide over 150 hours a week bespoke shows which are a mixture of live, segue edited and voice tracked, meaning that company is provided 24 hours for those who may be listening to the radio over night as well as all day. Many of the shows are produced to the fact that you cannot tell whether a presenter is live or pre recorded therefore making these a vital part of the day for many single or elderly people in our community.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have a received (broken down annually).

We have not applied previously, we are approaching all the parishes in our area to hope that if all make a small contribution we can replace the equipment and ensure that all of our listeners continue to benefit.

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
Compressor microphones x6 @ 155 each	620
Office chairs x 2 @80 each	160
PC monitors x 4 @ 80 each	320

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
We are applying to other parish councils in the area to ask that a contribution will be made, The radio station will make up shortfalls or wait until more fundraising is complete.	

How much of the organisation's own money will be used towards funding this project?

£ _____ as necessary _____

How much funding are you seeking from the Parish Council?

£ _____ up to 500 _____

Does your total project expenditure include or exclude VAT?

Includes VAT

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

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APPENDIX 4

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HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2023/24

CONTACT DETAILS

Name of Group/Organisation: St John Ambulance

Address:
27 St John's Lane, London

Post Code:
EC1M 4BU

Email: communityfundraising@sja.org.uk

Tel No: 0333 1881201

Contact Person

Title: Community Fundraising Manager	First Name: Viktoria
Surname: Racz	Position held in Group: Employee
Email:	Telephone No:

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

- | | | | |
|------------------------------|-------------------------------------|----------------------------------|--------------------------|
| Community group/club/society | <input type="checkbox"/> | Company Limited by Guarantee/CIC | <input type="checkbox"/> |
| Registered Charity | <input checked="" type="checkbox"/> | Other | <input type="checkbox"/> |

If other, please describe:

Charity Registration Number

1077265/1

Purpose of your community group/organisation and how are you financed?

From helping young people become the healthcare professionals of tomorrow, to world class training, St John Ambulance empowers people of all ages with lifesaving skills and the confidence to use them, every day.

St John people know that first aid saves lives. They deliver compassion and care at major events – everything from marathons to music festivals – provide the nation's ambulance auxiliary, and support communities through vital projects all over the country.

They are a familiar and reassuring presence at events up and down the country, **giving lifesaving first aid and medical help** to people out enjoying themselves. Last year our volunteers provided 477,000 hours of first aid at 11,000 events, and this is expected to grow in 2023.

St John Ambulance is primarily funded through a **combination of sources**, including government grants, donations from the public and corporate partners, fundraising activities, and revenue from trainings and commercial services.

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

ABOUT YOUR PROJECT/SERVICE

Project Title.

Sussex Community Support Unit purchase

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

The **Community Support Units** are spacious four-wheel drive vehicles. They are adaptable for all terrains, so most outdoor locations can be reached. Up to six volunteers can travel together to an event, allowing briefing and preparation during the journey so they do not waste precious time on arrival. Along with the team members, the van carries first aid kitbags necessary for the different situations the volunteers will encounter, as well as equipment which can be quickly removed from the van to set up a covered first aid post.

The **Community Support Unit** contains facilities essential to enable rapid and safe response from our busy volunteers: a water heater for vital regular handwashing, a power supply to charge radios and mobile phones, a table for setting up communications equipment if needed.

These adaptable vehicles add even more value to the St John Ambulance fleet with the installation of a blue light, enabling their use for emergency driver training. This releases our ambulances to get on with their priority work of responding to saving and protecting lives.

St John Ambulance has been serving the community and saving lives for more than 140 years and never has the need for our work been greater.

Each Community Support Unit costs £75,000 fully-equipped. We urgently need funds to purchase a vehicle in Sussex to continue supporting the communities.

How many people from the parish of Hassocks will directly benefit from your project?

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St John Ambulance is a major provider of first aid in the community, you will find us at many different events in your local area and the wider community, therefore all the 7,000 people in Hassocks could benefit from a new Community Service Unit.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

No.

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
Fully equipped Community Service Unit	£75,000

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
Already collected donations from other Trust applications and community events	£34,000
funding sought from other sources:	£20,000
Trusts and Grants applications	£5,000
Planned community fundraising events	£16,000
Legacy	

How much of the organisation's own money will be used towards funding this project?

How much funding are you seeking from the Parish Council?
£1000

Does your total project expenditure include or exclude VAT?

The total project expenditure exclude VAT.

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

Reserves is required to ensure that the activities of St John Ambulance can continue in the event of a major unforeseen reduction of income or increase in expenditure. These reserves provide a contingency which enable St John Ambulance, if necessary, to make the required structural changes to bring

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income and expenditure into line.

CSUs (Community Service Units) are community-founded equipments that rely on grassroots support and community engagement. We deeply value the principle of community-driven initiatives, which is why our CSU has been established and nurtured by the active participation of local residents and volunteers. Our commitment to fostering community well-being and addressing societal needs is a testament to our core values.

The project we are seeking grant funding for holds the potential to make a transformative impact, but due to its scale and the need for long-term sustainability, we believe that combining grant funds with our community resources will lead to the most effective and enduring results.

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature

Date: 24.08.2023

(Please: Print name) Viktoria Racz

Position held: Community Fundraising Manager – London and South

If a grant is awarded, please state who the cheque should be made payable to:

St John Ambulance

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

I have: (Please tick)	<input checked="" type="checkbox"/> answered every question
	<input checked="" type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement
	<input checked="" type="checkbox"/> Signed the Declaration

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APPENDIX 4

(1046)



HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2023/24

CONTACT DETAILS

Name of Group/Organisation:

St Catherine's Hospice

Address:
Malthouse Road, Southgate, Crawley, West Sussex

Post Code: RH10 6BH

Email: fundraising@stch.org.uk

Tel No: 01293 447333

Contact Person

Title: Mrs	First Name: Shannon
Surname: Mackey-Witton	Position held in Group: Partnerships Assistant
	Telephone No:

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

- Community group/club/society Company Limited by Guarantee/CIC
- Registered Charity Other

If other, please describe:

Charity Registration Number

281362

Purpose of your community group/organisation and how are you financed?

St Catherine's is your local hospice, providing expert palliative and end of life care to adults and supporting their loved ones in the diverse communities we serve in our catchment areas of West Sussex and East Surrey, including Hassocks.

Rated '**Outstanding**' by the Care Quality Commission, we care for people on our hospice wards located on Malthouse Road Crawley, in people's own homes, care homes, GP surgeries and hospitals. We also provide specialist education and training and collaborate with the wider health and social care system, to pioneer standards in palliative care and bereavement support. Whilst many of our patients (62%) have cancer as their primary diagnosis, we care for people affected by life limiting conditions including motor neurone disease, heart disease, chronic pulmonary conditions and dementia.

Our hospice services include:

1. Symptom management, pain relief and end of life care on our wards
2. Nursing care in the community seven days a week, enabling patients to stay in the comfort and familiar surroundings of home
3. Wellbeing services including therapies, spiritual care, emotional support, welfare advice and bereavement care
4. Specialist advice and support 24 hours a day through our telephone service

At the end of this year, we will be moving to our brand-new, bigger, state-of-the-art hospice, currently being built in Pease Pottage. This significant investment into the future care of our local community will allow us to expand and enhance our services to meet the increasing needs of a growing and ageing local population and will help towards our ambition to be there for **everyone** who needs us.

We receive just one third of our income from the NHS, so rely upon the continuing generosity of our supporters and the local community to raise around £7 million each year to fund our vital end of life services.

Please enclose a copy of your constitution. If you are not a registered charity you must enclose a copy of your constitution.

n/a

If you are a branch of, or related to, a larger organisation, please give details:

n/a

ABOUT YOUR PROJECT/SERVICE

Project Title.

End of life care

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

We are seeking a grant towards our core costs during this landmark year, as we transition to our new hospice. Our new hospice will have 24 individual patient suites, double the ward capacity we currently have available, enabling us to gradually scale up our inpatient care whilst also expanding and enhancing our community care, to meet the increasing needs of our community.

A grant of £600 from the Hassock's Parish Council would go towards the costs of providing our expert care, to help ensure;

- Local residents facing death and dying on our wards, in their own homes and at local care homes get the expert medical care and emotional support they need
- Carers feel supported, reassured and better able to cope with the demands of caring for their loved ones
- Regular visits are made to patients at home (c. 80% of our patients), to monitor and review their medication, care for wounds and provide advice on managing pain and other symptoms
- Home adaptations are made and equipment to help keep patients as independent and comfortable as possible are delivered
- Patients receive help with their personal needs, such as washing and dressing, when this becomes difficult to manage alone
- Welfare Advice is provided to ease financial anxieties that patients and families face in a cost-of-living crisis
- Wellbeing support is provided to help people have as good a quality of life as possible in the time they have remaining
- Bereavement support is available to those grieving the loss of a loved one

"St Catherine's supported me in ways I didn't know they could. They gave me mental and practical support and offered financial support if I needed it...they've helped me deal with my pain and prescribed medications that are just there when I go to the chemist. Their support has lifted some of my stress and worry – I'd be lost without the hospice." (Violet)

With your continued support, people in the Hassocks Parish Council area facing the end of life will be able to spend their final days as pain free, dignified, and comfortable as possible while their families feel supported, reassured, and better able to cope with the demands of caring for their loved one.

How many people from the parish of Hassocks will directly benefit from your project?

Our services, provided at no extra cost to families and patients, are available to all residents living in the Parish of Hassocks. The number of people we care for varies each year.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

Yes – We last received a grant donation of £300 in October 2020.

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Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
Hospice care in the community	We receive just one third of our income from the NHS, so rely upon the continuing generosity of our supporters and the local community to raise around £7 million each year to fund our vital end of life services for people in our catchment areas, including Hassocks.

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
<p>Each year we submit grant applications to charitable Trusts, Foundations and local parish councils alongside a range of community group and hospice led fundraising events, corporate sponsorship, our in-house lottery, charity retail operations. We also receive donations from individuals and gifts in wills.</p> <p>We apply to Parish Councils across our catchment area of East Surrey and West Sussex throughout the year to help us with a variety of costs and projects. This financial year we have received the following grants from local Parish Councils.</p> <p>We have applied to the following Parish Councils this financial year and are waiting to hear whether we have been successful.</p> <p>St Catherine's has 14 charity shops, including our new store in the heart of Horsham town centre which incorporates 'Catherine's Bridal' selling an array of pre-loved wedding dresses along with books, furniture, electricals and clothing.</p> <p>We have also recently opened a Community Café in Woodgate, directly adjacent to the site of our new Hospice, and all profits from that will go back to the Hospice.</p>	<p>Parish Council grants awarded:</p> <ul style="list-style-type: none">-Maresfield Parish Council £600-Felbridge Parish Council £250-Colgate Parish Council - £1000-Hurstpierpoint & Sayers Common Parish Council - £500-Oxted Parish Council -£500 <p>Awaiting response:</p> <ul style="list-style-type: none">-Horsted Keynes Parish Council - £200-Lingfield Parish Council - £500- Caterham on the Hill - £1000

(506)

How much of the organisation's own money will be used towards funding this project?

£ ___ Our total expenditure is £10.125 Million _____

How much funding are you seeking from the Parish Council?

£ ___ 600 _____

Does your total project expenditure include or exclude VAT?

Inclusive of vat


FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

A copy of our latest Annual Accounts is attached.

DECLARATION

I am authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature  Date: 21 August 2023
(Please: Print name) SHANNON MACKEY-WITTON
Position held: Partnerships Assistant

If a grant is awarded, please state who the cheque should be made payable to:

St Catherine's Hospice Ltd.

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CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

I have: (Please tick)	✓ answered every question
	✓ enclosed a copy of our latest accounts and/or treasurer's statement
	✓ Signed the Declaration

GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

Completed Application Forms should be returned to:

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

Date of meeting	Application receipt deadline
September 2023	August 31 st 2023
February 2024	January 31 st 2024



Victim Support
Unit 11 Riverside Business Centre
Brighton Road
Shoreham By Sea
West Sussex
BN43 6RE

(1 of 3)

Mr Ian Cumberworth
Parish Clerk, Hassocks Parish Council
Parish Centre
Adastra Park
HAS SOCKS
BN6 8QH

14th August 2023

Dear Mr Cumberworth

Supporting people in Sussex affected by crime

I am once again writing to ask, if Hassocks Parish Council would consider making a contribution towards our essential work in supporting people in Sussex who have been affected by crime. Previous donations have gone towards training new volunteers, some of whom will be allocated to work in your Parish as there have been 247 referrals (95 Domestic Abuse related) in the last 12 months and support offered.

The impact of crime

The impact of crime can be far reaching, not only to the victim but also their family, friends and the wider community. For example a Hate Crime can divide a local community and increase the fear of crime, making people feel unsafe where they live. The impact on a victim and their family can be huge affecting them financially, emotionally, physically and psychologically. Fraud crime by phone, email and dating sites is rising and causing vulnerable people to lose large sums of money and we are frequently supporting them.

Victim Support - What we do

We offer a free and confidential service to victims of crime, their family, friends and anyone else affected.

We support people from all communities, whatever crime they have suffered, whenever it happened, even when they have felt unable to report it to the police.

We give information, emotional support and practical help for as long as it takes for the victim(s) to find the strength to move on with their lives.

We operate the Young Witness Service in Sussex. Without this service many offenders would not be brought to justice because the young witnesses would not feel able to give evidence without our support.

We have a team specialising in Fraud, as this is an increasing crime

The Benefits for Local Communities

Our diverse volunteer workforce, live and work locally.

The high quality of our volunteers' training and the skills with which we equip them develops your communities and has a positive local impact beyond the criminal justice system.

With their help victims of crime in Sussex are better able to recover and move on with their lives.

Young witnesses can be more confident about giving evidence, helping to create a more effective justice system and a safer community and sense of well-being.

We can help reduce the harm that crime does to people in Sussex.

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What victims say about us

Here is just a small selection of the feedback we receive:

"Victim Support genuinely care about you – this makes a huge difference because you feel your issues are important and will be dealt with."

"Victim Support helped me from the moment I reported the crime to the police until I said I didn't need them anymore. They were there for me emotionally, answering all my questions, explaining every step of the way to me."

"This is the biggest fight I've had to face, but we will get through it. I didn't have support like this when it happened to me when I was younger – I had no one to believe me. But Victim Support sticks by you – I thank them from the bottom of my heart."

"Thank you to your Young Witness Service team for looking after me, without which a very stressful time would have been unbearable."

"I had not received information before going to court and went in 'blind'. On the day, the Young Witness Service did an excellent job of making me feel prepared and more at ease about giving evidence. Thank you."

How your donation could be spent

Every contribution to the work that we do can make a big difference. For example:

£50 could pay for us to give 5 burglary victims security items to help secure their home.

£250 could help us to support 10 child and young person victims and witnesses of crime.

£500 could help meet the cost of 10 volunteer's expenses while they support a victim of domestic violence.

£200 could assist us in giving support to a young witness before, during and after the trial.

£500 could help us give ongoing support to a family recently bereaved due to a violent crime.

£250 could pay for 15 volunteers to receive one day training on serious crime.

No matter how big or small your donation, it will make a real difference to us in our work with victims and young witnesses. If you are able to make a contribution it will, with your support, be used by VS Sussex in a number of ways to support local victims – an unrestricted donation.

Payments can be made by BACS to Lloyds Bank 30-00-02:

Account No. 04115819 Quoting ref of your Parish Council (which will allocate the payment to Sussex) or by cheque to Victim Support.

If you would like to read more about Victim Support you can find details on our website:
www.victimsupport.org.uk

Thank-you for all your support to-date and I hope that we can continue to contact you in the future.

Yours sincerely,
Sue Bartlett
Volunteer Administrator/Fundraiser – Sussex
Email: sue.bartlett@victimsupport.org.uk

IF YOU REQUIRE ANY MORE INFORMATION CAN YOU PLEASE EMAIL ME AS I AM WORKING FROM HOME.

Parish Council Donations April 22-March 23

Aldwick	
Angmering	£250.00
Bersted	£100.00
Billingshurst	£ 75.00
Bosham	£500.00
Broadbridge Heath	£100.00
Brightling	£ 60.00
Donnington	£ 50.00
East Preston	£200.00
Ewehurst	£
Fairlight	£ 50.00
Felpham	£150.00
Forest Row	£300.00
Funtington	£300.00
Hassocks	£250.00
Heathfield & Waldron	£
Herstmonceux	£
Hurstpierpoint & Sayers Common	£300.00
Hurst Green	£ 50.00
Lancing	£
Lindfield	£100.00
Maresfield	£600.00
North Horsham	£500.00
Peasmarsh	
Pevensey	£100.00
Petworth	£200.00
Pulborough	£100.00
Ringmer	£
Rustington	£
Shere (Surrey)	£
Sompting	£200.00
Westfield	£
Willingdon & Jevington	£
TOTAL	£4535.00

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HASOCKS PARISH COUNCIL

GRANT APPLICATION 2023/24

CONTACT DETAILS

Name of Group/Organisation:
Air Ambulance Charity Kent Surrey Sussex

Address: KSS, Rochester City Airport, Maidstone Road, Chatham, Kent

Post Code: ME5 9SD

Email: community@aakss.org.uk

Tel No: 01634 471900

Contact Person

Title: Mr

First Name: Nick

Surname: Turrell
Manager

Position held in Group: Community Fundraising

Email: community@aakss.org.uk

Telephone No 01634 471900:

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

Community group/club/society Company Limited by Guarantee/CIC

Registered Charity YES Other

If other, please describe:

Charity Registration Number

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[Empty box for group/organisation name]

Purpose of your community

group/organisation and how are you financed?

Charity Registration Number: 1021367
Provision of Helicopter Emergency Medical Service (HEMS). 87% of finance derived from supporters of the charity

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

Independent/ autonomous organisation

ABOUT YOUR PROJECT/SERVICE

Project Title.

Life-saving emergency pre-hospital care

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

Contributing to ongoing costs of helicopters, rapid-response vehicles, medical equipment, and highly-trained crews.

How many people from the parish of Hassocks will directly benefit from your project?

Our regional charity delivers its services at a very local level when needed. Everyone in Hassocks is a potential beneficiary. We are part of your community.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

No

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

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Item/Activity	Estimated Cost
Contribution to ongoing costs of providing our emergency services	£16.6million

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
Grants, donations, lottery, raffles, events, sponsorship, business partnerships etc	Total of £16.6m

How much of the organisation's own money will be used towards funding this project?
£16.6m _____

How much funding are you seeking from the Parish Council?
£ 300 _____

Does your total project expenditure include or exclude VAT?

Excludes VAT

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

Financial statement attached. Reserves are held to ensure that our main services can continue if fundraising income is temporarily interrupted (e.g. during pandemic).

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

/

/Signature Date: 07/08/23

(Please: Print name) Nick Turrell

Position held: Community Fundraising Manager

If a grant is awarded, please state who the cheque should be made payable to:
Air Ambulance Charity Kent Surrey Sussex

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

<p>I have: (Please tick)</p>	<p><input type="checkbox"/> answered every question</p> <p><input type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement</p> <p><input type="checkbox"/> Signed the Declaration</p>
--	--

GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

Completed Application Forms should be returned to:

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

Date of meeting	Application receipt deadline
September 2023	August 31 st 2023
February 2024	January 31 st 2024

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APPENDIX 4

(1044)



HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2023/24

CONTACT DETAILS

Name of Group/Organisation:

HURSTfolk.

Address:

Post Code:

Email:

Tel No:

Contact Person

Title:

Miss

First Name:

Debbie

Surname:

Clare

Position held in Group:

Producer

Email:

Telephone No:

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

Community group

Charity Registration Number

N/A (I have not yet applied for charity status)

(20f4)

Purpose of your community group/organisation and how are you financed?

HURSTfolk. is a new annual music festival, taking place in Hurstpierpoint from 15-17 November 2023, featuring musicians from Hurstpierpoint and Hassocks. The event will be entirely funded by grants; the intention is for the shows to be either free entry or priced very affordably, making it accessible to the whole community.

Please enclose a copy of your constitution. If you are not a registered charity you must enclose a copy of your constitution.

The purpose of HURSTfolk.:

Fostering Creativity and Collaboration: HURSTfolk. provides an opportunity for local musicians to collaborate, experiment with new ideas, and explore innovative music genres. This creative exchange can lead to the development of fresh and exciting musical compositions.

Engaging Youth and Emerging Talent: The festival can serve as a platform for nurturing young and emerging talent in the music scene. By offering performance opportunities and exposure, HURSTfolk. can inspire the next generation of musicians to pursue their artistic aspirations.

Cultural Enrichment: The festival can celebrate the cultural diversity of the community through music. It can showcase a variety of musical genres, reflecting the eclectic tastes and backgrounds of the local population.

Community Networking: HURSTfolk. can act as a networking hub for musicians, local businesses, and residents. It's an occasion for people to connect, share ideas, and build lasting relationships that extend beyond the festival itself.

Boosting Local Economy: Beyond venues, the festival can attract visitors to local restaurants, cafes, and shops. This influx of visitors can lead to increased business activity and contribute to the economic growth of the community.

Preserving Musical Heritage: By highlighting local musical talent, HURSTfolk. can help preserve the community's musical heritage and traditions. It can serve as a platform to honour musicians who have contributed to the local cultural landscape over the years.

Creating Lasting Memories: Music has the power to evoke emotions and create lasting memories. HURSTfolk. can provide attendees with cherished experiences, bringing the community closer together through shared moments of joy and appreciation.

If you are a branch of, or related to, a larger organisation, please give details:

N/A

ABOUT YOUR PROJECT/SERVICE

Project Title.

HURSTfolk.

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

With 25 musicians and 7 venues already signed up to be part of HURSTfolk., I now need to secure funding in order to publicise the event, ensuring that the whole BNG community knows about the event, giving us the best chance of seeing full rooms. I intend to arrange leafleting and posterage from Ditchling to Albourne, up to Sayers Common and down to Pyecombe.

How many people from the parish of Hassocks will directly benefit from your project?

(3 of 4)

The festival will only book musicians who live inside the parish of Hassocks, therefore, it is only parishoners who will benefit from this. To date, there are 25 bands who want to perform, which is a total of approximately 65 people (we have an acapella group in there as well).

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have a received (broken down annually).

N/A

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
7,000 houses to receive an event flyer via Sussex Distribution	£500 + VAT

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
I am applying to Hassocks Parish Council for this specific print distribution grant, and then to Hurstpierpoint & Sayers Common for printing costs	£500

How much of the organisation's own money will be used towards funding this project?
£0

How much funding are you seeking from the Parish Council?
£600

Does your total project expenditure include or exclude VAT?

Includes

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

This is the first edition of the festival, therefore no accounting exists

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature Debbie Clare Date: 9 August 2023

(Please: Print name)

Position held: Producer

(4 of 4)

If a grant is awarded, please state who the cheque should be made payable to:

Deborah Clare



APPENDIX 4

(1 of 3)

HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2023/24

CONTACT DETAILS

Name of Group/Organisation: 4Sight Vision Support

Address: 36 Victoria Drive, Bognor Regis, West Sussex.

Post Code: PO21 2TE

Email: enquiries@4sight.org.uk

Tel No: 01243 828 555

Contact Person

Title: Mrs

First Name: Julie

Surname: Branson

Position held in Group: Fundraising Manager

Email: julie.branson@4sight.org.uk

Telephone No: 01243 838 001

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

Community group/club/society Company Limited by Guarantee/CIC

Registered Charity Other

If other, please describe:

Charity Registration Number

1075447

Purpose of your community

group/organisation and how are you financed?

Our aim is to enable people to continue leading positive, independent lives, whilst living with sight loss. It is our vision that every person in West Sussex who is living with sight loss is aware of, can access and benefit from our services, so that everyone can experience a life without limits. We do not charge our clients a subscription or for our services, as we don't want there to be a financial barrier to anyone receiving our support.

We have an active fundraising team that applies regularly to Trusts and Foundations for grants, as well as to Town and Parish Councils across the County. The team also organise community events throughout the year, such as sponsored well-being walks and raffles, and we receive money from individual donors.

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

N/A

ABOUT YOUR PROJECT/SERVICE

Project Title.

Specialist vision support

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

We aim to make a positive difference in the lives of people who are living with sight loss, by providing support to anyone in West Sussex who needs our help, as well as their family and carers. Our team provides specialist, individually tailored support to people living with sight loss; enabling them to retain their independence and not become socially isolated. We offer everything from advice on eye health, emotional support, guidance on daily living aids and assistance with accessible technology.

Please see attached letter for more details about the services that we provide.

How many people from the parish of Hassocks will directly benefit from your project?

There are currently 25 clients living in your Parish of Hassocks who will benefit directly from any funding that we receive, as well as their family and carers.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

£400 received in October 2020
£400 received in October 2021
£500 received in October 2022

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

(3 of 3)

Item/Activity	Estimated Cost
Any grant that we receive will be used towards funding the cost of providing our specialist support to anyone living in your Parish of Hassocks who is living with sight loss and needs our help.	It costs £55 to fund the support of one person for a year; £1,375 is the total cost to support the 25 clients living in your Parish of Hassocks. We are asking for a grant of £550 to fund the support of ten clients for 12 months.

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
We have an active fundraising team that applies regularly to Trusts and Foundations, as well as to Town and Parish Councils across West Sussex, to help provide funding for their residents.	We have not requested any other funding for our clients living in your specific geographical area.

How much of the organisation's own money will be used towards funding this project?
£__The shortfall from any grant that we receive_____

How much funding are you seeking from the Parish Council?
£550_____

Does your total project expenditure include or exclude VAT?

N/A

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

Please find attached a copy of our latest signed accounts.

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature	Date: 21/07/2023
(Please: Print name) Julie Branson	
Position held: Fundraising Manager	

If a grant is awarded, please state who the cheque should be made payable to:

4Sight Vision Support

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PAGE.

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APPENDIX 4

(1 of 9)



HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2023/24

CONTACT DETAILS

Name of Group/Organisation: Oldland Mill Trust

Address:

Post Code:

Email:

Tel No:

Contact Person

Title: Ms

First Name: Annette

Surname: Brown

Position held in Group: Treasurer and Trustee

Email:

Telephone No:

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

Community group/club/society

Company Limited by Guarantee/CIC

Registered Charity

Other

If other, please describe:

Charity Registration Number

1072911

(2019)

Purpose of your community group/organisation and how are you financed?

The objective of Oldland Mill Trust is to secure the preservation, protection and improvement of Oldland Windmill and maintain it as a working Mill.

The Trust generates income through membership fees, sale of flour, open days, donations and running a local lottery. This income helps maintain the Mill and enables the Mill to be open to visitors.

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

N/A

ABOUT YOUR PROJECT/SERVICE

Project Title.

Purchase of benches

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

Oldland Windmill has stood looking over Keymer and Ditchling for more than 300 years and is a familiar sight to many of Hassock's residents since it was restored to full working order in 2009. It is also much visited, and volunteers meet at the Mill a couple of times a week during the Summer.

The Mill attracts many visitors on open days or open afternoons, which are held monthly from April to October and special event days e.g. National Mills Day. To increase accessibility a free minibus up to the Mill is provided on the open days. Open days and afternoons attract over 800 visitors to the Mill annually.

Volunteers spend Tuesdays and Thursdays at the Mill during the Summer months meeting up and carrying out routine maintenance and can be at the Mill all day. They usually welcome visitors on these days, depending on what work is being carried out. Other visits are organised in advance. We have recently hosted visitors from the Hassocks Twinning Association, Mid Sussex Round Table and Wivelsfield History Society and hope to have a visit from the Brownies soon.

Seating at the Mill is quite limited. We now only have one picnic table and some benches. We would like to purchase 2 new benches now and plan to purchase a new picnic table before our open events next year. This would enable us to provide a better, more welcoming environment for our volunteers and visitors especially because of restricted access most visitors walk up to the Mill.

How many people from the parish of Hassocks will directly benefit from your project?

Everyone in the parish is welcome to volunteer at or visit Oldland Mill. Although access by car is limited a free minibus is provided from the village to the Mill on the two Open days. The Mill is a great community asset.

(3049)

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

No

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
2 Memorial Benches	£798 (£420 each, less 5% discount)
Delivery	£ 40
Total	£838

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
Hassocks Parish Council Grant	£600
Oldland Windmill Trust	£238

How much of the organisation's own money will be used towards funding this project?
£238

How much funding are you seeking from the Parish Council?
£600

Does your total project expenditure include or exclude VAT?

Includes VAT

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

At the end of our last financial year (28/02/2023), Oldland Mill Trust had reserves of £102,400. Our reserves were boosted last year by a generous legacy donation and a series of successful open days/afternoons being the first year we held events after covid.

The Mill's aim is to break even covering running expenses by its annual income. Some one-off items, such as levelling the car park, contributing to the maintenance of the lane and upgrading the electrical supply are paid for from reserves.

Most of the Mill maintenance is carried out by volunteers which keeps the costs down, but the Trustees are very aware that in the future some major parts of the Mill will need replacing and this could be very costly, for example the bespoke laminated stocks supporting the sweeps had a suppliers guarantee of 25 years in 2007/8 (although we hope they will last longer). We have been advised that replacement costs could exceed £100k. Therefore, a decision has been made to keep a substantial balance to ensure that work can at least start on any such major repairs. In addition, the Mill will need to replace its existing cherry picker in the next few years. A newer second-hand model is estimated to cost £20,000 - £30,000.

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature	Date: 29 August 2023
(Please: Print name) Annette Brown	
Position held: Treasurer	

If a grant is awarded, please state who the cheque should be made payable to:

Oldland Mill Trust

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

I have: (Please tick)	<input checked="" type="checkbox"/> answered every question <input checked="" type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement <input checked="" type="checkbox"/> Signed the Declaration
-------------------------------------	--

GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

Completed Application Forms should be returned to:

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

Date of meeting	Application receipt deadline
September 2023	August 31 st 2023
February 2024	January 31 st 2024

OLDLAND MILL TRUST

Income and Expenditure Account for the year ended 28th February 2023

	2022	2023	2022	2023
	£	£	£	£
<u>EXPENDITURE</u>			<u>INCOME</u>	
Mill Expenditure			900 Annual Subscriptions	710
9,553 Maintenance	2,289		Income from Life Memberships	
777 Milling	971		4,880 Reserve b/f	4,905
3,942 New Workshop	5,306		650 New this year	600
296 Utilities	314		5,530	5,505
3,282 Insurance	3,668		(4,905) Reserve	(4,465)
637 Marketing, Fund-Raising and Publicity	2,190		625 To income	1,040
198 Administration	392		2,936 Donations and legacies	28,822
Incorporation	2,684		1,126 Gift Aid Claims	1,759
505 Printing and Stationery	553		3,089 Fund-raising	9,074
91 Postages	184		Grants	
311 Subscriptions	301		1,400 Turner-Dumbrell Foundation	1,850
128 Bank charges	107		- Heritage Crafts	2,000
1,000 Honorarium for Membership Secretary	1,000		1,614 Sale of Flour	1,996
			787 Bank interest	1,586
<u>20,720 Total expenditure</u>	<u>19,958</u>		<u>12,477 Total income</u>	<u>48,837</u>
- Surplus for year to reserves	28,879		8,243 Deficit for year from reserves	-
<u>20,720</u>	<u>48,837</u>		<u>20,720</u>	<u>48,837</u>

(5 of 9)

Independently Examined By PAUL MERCER

16/5/23

OLDLAND MILL TRUST

(6 of 9)

Balance Sheet as at 28th February 2023

	2023	2022	2023
	£	£	£
2,542 Creditors	2,697	79,628	108,256
		Cash at Banks	38
		Cash not banked	
4,880 Life Membership reserve b/fwd	4,905		
650 New members this year	600	184 Stock	
5,530	5,505	1,148 Prepayments	1,260
(625) To Income	(1,040)		
4,905 Life Membership Reserve c/fwd	4,465		
53,592 Reserves b/fwd	45,349		
(8,243) Surplus/deficit of income over expenditure f/	28,879		
45,349 Reserves c/fwd	74,228		
28,164 Long term Reserve	28,164		
80,960 TOTAL	109,554	80,960	109,554

Notes to the Accounts

1. Accounting Policies

- i. The Accounts are prepared on an accrual basis
- ii. Life Membership subscriptions are taken to income over 10 years on a straight line basis.

2. The Freehold title to the Mill and surrounding land is vested with the Official Custodian for Charities and Oldland Mill Trust's Ownership is recorded. In accordance with the Charities SORP the Mill and surrounding land is accounted for as a heritage asset. The Trustees consider that the cost of obtaining a professional valuation of the Mill exceeds any benefits of providing the information and therefore it is not shown on the balance sheet. At 28 February 2023 a workshop was being built on the Mill land mainly funded by a supporter of the Mill. Charity Registration Number 1072911

(7 of 9)

Oldland Mill Trust Financial Report 14 August 2023

- 1) As at 11 August 2023 Oldland Mill Trust has income of £10,933 for the year and expenditure of £14,490. The bank balance is £102,116. I have attached the income and expenditure figures as at 11 August 2023. I have included last years actuals for reference. I have amended some of the budgets, for example increased the bank interest and reduced some of the income budgets to reflect income received to date.
- 2) We have received less income this year than at this time last year. Membership income is less than half of that received last year and the income from the 200 Club is 35% lower. Membership renewal forms and 200 Club letters were sent out later this year and we are in the process of sending out chasing letters.
- 3) Income from the Open Afternoon in April and the Open Day in May were about £1,600 less than income generated from these events in 2022/23. However we had a very good attendance at the August open afternoon and generated £600.
- 4) We will receive more income because of the increase in interest rates.
- 5) The main sources of income so far this year are:
 - Donations of £1,530 including £300 from a legacy donation of £300, £250 following a visit from Mid Sussex Round Table, £169 from the collection box and £109 from donations via our website.
 - Membership subscriptions of £565
 - 200 Club of £1,340
 - Open and event days/afternoons £3,420
 - Sale of flour of £695
 - Sale of memorabilia £330
 - Other fundraising £90
 - Sale of scrap metal £24
 - A grant of £900 from Turner Dumbrell, that was used to purchase the new ladders.
 - £150 from the Government's Non Domestic Alternative Fuel Payment Scheme
 - £438 from gift aid claims
 - Bank interest of £1,357 from the Cambridge and County Bank and £89 from CAF Bank.
- 6) I will make another gift aid claim later in the week.
- 7) We have been notified of a generous donation from Roger Broadbent's daughters of £1,000, that they wish to make to the Mill from Roger's estate.
- 8) We are considering making a grant application to Hassocks Parish council for a new picnic bench or other seating at the Mill.
- 9) The main items of expenditure so far this year include:
 - 1 ton of wheat - £250
 - Utilities - £220
 - Ladders - £876 which will be funded from reserves.
 - Turf for the new strip of grass - £345
 - Contribution to road repairs and carpark repairs - £1,510, which will be funded from reserves.
 - Oak for a replacement step - £136
 - Other maintenance expenditure - £850
 - PAT - £140
 - Fixed installation electrical test - £168, which will be funded from reserves.
 - 9 months' rental of a portaloo - £1,370

(8 of 9)

- 200 Club prizes - £430
- Insurance £4,070
- Subscriptions - £140
- Expenditure on Open and Event days (refreshments, publicity, bus) - £477
- Printing and stationery - £413
- Donation towards garage rental - £100
- Memorabilia – glasses etched with an image of the Mill - £328
- Membership Secretary honorarium - £333
- Incorporation - £1,829, which will be funded from reserves.
- BBQ – net cost £91

- 10) The largest regular item of expenditure in any year is the Mill insurance. For the 2023/24 renewal I tried alternative suppliers and brokers but was unsuccessful in finding an alternative provider who would quote for the Mill insurance. This has meant that we have renewed with our previous provider. Because of the difficulty in finding an alternative provider I have signed up to an agreement that gives a 5% discount on renewal for 3 years.
- 11) We have not yet incurred any expenditure that can be funded by the Heritage Crafts grant that we received in the last financial year.
- 12) The cost to replace the plastic consumer distribution unit in the mill body that was highlighted by DMC during their 5year inspection is £540 and we have asked them to carry out the work. This can be funded from reserves.
- 13) Cost incurred on incorporation are £4,213 to date. This includes expenditure in last financial year.
- 14) It is increasingly difficult to pay money into CAF Bank, because of the closure of branches. CAF Bank has an arrangement with HSBC and money can be paid into an HSBC branch. However because CAF Bank does not provide a debit card, money has to be paid into a branch that has a "counter". The nearest branch that I can pay money into is now Brighton. I am going to investigate opening another current bank account that we can use alongside CAF Bank, that may make it easier to manage the Mill funds.
- 15) The table below shows where the Mill's funds are held at 11 August 2023:

	Funds	Interest rate	Access
CAF current account	£2,192		instant
CAF Gold Account	£15,006	2.5%	instant
Cambridge and Counties Bank	£84,917	4.3%	120 days
Total	£102,115		

(9 of 9)

INCOME	Year to date		Budget		2022/23 actual
	£	£	£	£	£
<u>Subscriptions</u>					
1 Annual	515				
2 Life	50	565		1,000	1310
3 200 Club		1,340		1,700	2088
4 Donations		1,531		2,800	28822
5 Open and event days (excluding flour and memorabilia)		3,423		5,200	6,573
6 Fund-raising (including memorabilia)		421		1,000	1320
7 Sale of Flour		695		1,330	1996
8 Grants		900		900	3850
9 Bank interest		1,446		2,700	1586
10 Gift Aid Claims		438		1,200	1,759
11 Miscellaneous Income		174		200	145
TOTAL INCOME		10,933		18,030	49,459
<u>EXPENDITURE</u>					
20 Insurance		4,069		4,100	3780
21 Utilities		219		700	314
22 200 Club		430		1,020	1171
23 Subscriptions		140		300	301
<u>Milling</u>					
24 Grain purchase	250		400		300
25 Winnowing	0		50		44
26 Flour packing	13		100		526
27 Consumables	30	293	150	700	101
<u>Maintenance</u>					
28 Consumables	985		2,500		1079
Road repairs and carpark	1,510		1,500		0
29 Tools	992		1,400		111
30 Grounds	353		500		9
31 Cherry Picker	0		500		387
32 Equipment Hire	0		0		0
33 Health & Safety	380	4,220	1,100	7,500	702
Porta-loo		1,370		1,370	0
34 New workshop		0		0	5306
<u>Marketing, Fund-Raising and Publicity</u>					
35 Promotion and Fundraising	17		250		202
36 Open and event days	477		1,000		1330
37 Equipment	0		50		35
38 Cards and Memorabilia	328	822	700	2,000	624
<u>Administration</u>					
47 Incorporation	1,829		4,000		2684
39 Office equipment	0		50		0
40 Printing and Stationery	413		700		553
41 Postages	54		100		184
42 Membership Secretary Honarium	333		1,000		1000
43 Bank charges	27		100		107
44 Miscellaneous	153	2,809	450	6,400	392
<u>Grants</u>					
Heritage Crafts				100	0
Safety workwear				420	0
Travel and subsistence				1,440	0
Trainers				40	0
Contingency		0			
46 Miscellaneous Expenditure		119		150	0
EXPENDITURE		14,490		26,240	21,242
Deficit for year to date		-3,557		-8,210	28,217
<u>Funding from reserves 2023/24</u>					
5 year fixed wire inspection		168		710	
Road repairs and carpark		1,510		1,500	
Incorporation		1,829		4,000	
Heritage grant		0		2,000	
		<u>3,507</u>		<u>8,210</u>	
<u>Reconciliation to bank account</u>					
Surplus for year		-3,557			
Bank balance 1 March 2023		16,696			
Total		13,139			
Bank statement 11 August 2023		17,199			
Transfer from CCB		8,000			
Cash (floats)		305			
Difference		-3,635			
Interest CCB		1,357			
Cheque not cashed		-27			
cash not banked		0			
Creditor/debtor 22/23 accounts		<u>2,305</u>			
		<u>0</u>			

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APPENDIX 4

(1074)

HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2023/24

CONTACT DETAILS

Name of Group/Organisation:
St Peter & St James Hospice

Address: North Common Road
North Chailey
Lewes

Post Code: BN8 4ED

Email: |

Tel No: |

Contact Person

Title: Mrs

First Name: Wendy

Surname: Agate

Position held in Group: Relationship Fundraiser

Email: |

Telephone No: |

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

Community group/club/society

Company Limited by Guarantee/CIC

Registered Charity

Other

If other, please describe:

Charity Registration Number 1056114

(2 of 4)

Purpose of your community group/organisation and how are you financed?

St Peter & St James Hospice provide expert care to adults living with a life limiting illness in our community. Our support extends to friends and families too. It is our mission to provide the best possible care, in the right place, at the right time to everyone who needs us, and our workforce us committed to excellence in all they do.

To provide hospice care in the community and at St Peter & St James Hospice it costs £10,000 a day and with only 13% funding from central government, we have to raise over £5 Million through fundraising and retail to run the hospice each year.

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

ABOUT YOUR PROJECT/SERVICE

Project Title.

Hospice Biographers

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

Stories for Life. This service provides patients that unique opportunity with our trained Life Biographers to create a lasting memory. Life experiences or a specific message are recorded onto 2 memory sticks for them to keep or share with loved ones.

How many people from the parish of Hassocks will directly benefit from your project?

Anyone who has been diagnosed with a life limiting illness their families friends and carers will benefit from our project. Last year we supported 173 people form Hassocks.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have a received (broken down annually).

No

(3 of 4)

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
100 memory sticks to record stories for 50 people	£800
Presentation Boxes one per person	£54.00

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant

How much of the organisation's own money will be used towards funding this project?
£254.00

How much funding are you seeking from the Parish Council?
£600.00

Does your total project expenditure include or exclude VAT?

Include

FINANCIAL DETAILS

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature	Date: 30/08/23
Wendy Agate	
Position held: Relationship Fundraiser	

If a grant is awarded, please state who the cheque should be made payable to:

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

<p>I have:</p> <p>(Please tick)</p>	<p><input type="checkbox"/> answered every question</p> <p><input type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement</p> <p><input type="checkbox"/> Signed the Declaration</p>
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GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

Completed Application Forms should be returned to:

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

Date of meeting	Application receipt deadline
September 2023	August 31st 2023
February 2024	January 31st2024