



**HASSOCKS PARISH COUNCIL**

**GRANT APPLICATION 2023/24**

**CONTACT DETAILS**

Name of Group/Organisation:

Cycling without Age (Hurstpierpoint and Hassocks)

Email:

[bridget@cyclingwithoutage.org.uk](mailto:bridget@cyclingwithoutage.org.uk)

**Contact Person**

Title: Ms

First Name: Emma

Surname: Halliday

Position held in Group: Treasurer

Email:

Telephone

**ABOUT YOUR ORGANISATION**

What type of organisation are you? Please tick all the boxes that apply:

Community group/club/society

Company Limited by Guarantee/CIC

Registered Charity

Other

If other, please describe:

Charity Registration Number

1

2

(2018)

[Empty box]

Purpose of your community group/organisation and how are you financed?

Through donations and grants.  
The constitution was last signed in 2018, and we will be reviewing and renewing at our next meeting which is scheduled in Q1. (Including adding Emma Halliday as treasurer)

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

We are a chapter of a larger organisation called Cycling Without Age. They help provide guidance and information sharing across similar organisations across Europe. We do not receive any funding from them.

<https://cyclingwithoutage.org.uk/hurst-hassocks-2/>

### **ABOUT YOUR PROJECT/SERVICE**

**Project Title.**

Cycling without Age – Hurst and Hassocks

**Briefly describe your project to enable the Parish Council to understand how its grant will be used:**

We are a group of volunteers that work within the community, to make cycling accessible to those who no longer can, such as the elderly or infirm.  
We have 2 electric assisted trishaws which our volunteers cycle with our clients as passengers. We take our clients on rides around the village, ride for a coffee or just to feel the breeze in their hair and to give them something different.  
We have regular sessions at Age Concern and close contact with Adastral Villa. We also try to be present at local events, such as the Oldland Mill open days, Light Up Hassocks and Open Gardens to help people be active in the community when they are less mobile.  
Funding is to help us continue to operate

**How many people from the parish of Hassocks will directly benefit from your project?**

50- 100 (and hopefully more than 100) +

**Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).**

2

8

Yes.  
£300 March 2023

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
Bike maintenance / Insurance	£550
Advertising / posters	£50

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
N/A	

How much of the organisation's own money will be used towards funding this project?  
£ N/A

How much funding are you seeking from the Parish Council?  
£ 600

Does your total project expenditure include or exclude VAT?

The group had a c£1,500 annual running cost group over a year.	
Insurance	c£800
Bike Maintenance	£600
Other general costs	£100
Going into 2024 we are looking to identify local business sponsors to help us make this project more sustainable	

**FINANCIAL DETAILS**

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

2023 account view included.

**DECLARATION**

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should

*s*

9

(408)

this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature	Date: 30/1/2024.
(Please: Print name) EMMA HALLIDAY	
Position held: TREASURER	

If a grant is awarded, please state who the cheque should be made payable to:

Cycling without Age-Hurst and Hassocks

### CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

I have: (Please tick)	<input checked="" type="checkbox"/> answered every question
	<input checked="" type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement
	<input checked="" type="checkbox"/> Signed the Declaration

### GRANT REQUESTS

**ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING**

**Completed Application Forms should be returned to:**

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH  
Tel: 01273 842714 email: [info@hassocks-pc.gov.uk](mailto:info@hassocks-pc.gov.uk)

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

4

10

810 (15)

Cycling without Age - Accounts tracker 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
C/F	1,557.85	1,435.48	1,361.11	1,586.74	1,259.74	1,276.74	1,119.88	1,274.96	1,200.64	1,131.32	1,003.60	929.28	1,557.85
<u>Revenue</u>													
Donations													
Cash					17.00								42.00
Grants			300.00			5.00			5.00		5.00		300.00
Other							300.00						300.00
<b>Total Revenue / In</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>17.00</b>	<b>5.00</b>	<b>310.00</b>	<b>0.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00</b>	<b>642.00</b>
<u>Expenses</u>													
Insurance	(74.37)	(74.37)	(74.37)			(74.36)	(74.32)	(74.32)	(74.32)	(74.32)	(74.32)	(74.32)	(743.39)
Bike													
Bike Service				(327.00)									(327.00)
Bike Repairs	(48.00)					(87.50)				(50.00)			(185.50)
Events													
Hurst Festival													(80.60)
General													(8.40)
<b>Total Expenses / Out</b>	<b>(122.37)</b>	<b>(74.37)</b>	<b>(74.37)</b>	<b>(327.00)</b>	<b>0.00</b>	<b>(161.86)</b>	<b>(154.92)</b>	<b>(74.32)</b>	<b>(74.32)</b>	<b>(132.72)</b>	<b>(74.32)</b>	<b>(74.32)</b>	<b>(1,344.89)</b>
Closing balance	1,435.48	1,361.11	1,586.74	1,259.74	1,276.74	1,119.88	1,274.96	1,200.64	1,131.32	1,003.60	929.28	854.96	854.96

Notes.

Last updated: 30.01.2024

Bank balance as at 31./12: 854.96

(6 of 8)

## **Constitution**

### **1. 1 Name**

Cycling Without Age Hurst & Hassocks

### **2. 2 The purposes of the association are:-**

To:

Tackle social isolation by taking elderly people out for rides on a trishaw, so they feel the wind in their hair, are seen and feel part of the community.

Encourage storytelling while out on the bike, so the stories of elderly people are not forgotten.

Encourage inter-generational relationships between pilots and passengers, building trust and happiness.

Let people over 75 age in a positive way – fully aware of the opportunities that lie ahead when interacting in their local community.

### **3. 3 Trustees**

Cycling Without Age Hurst & Hassocks shall be managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the association.

### **4. 4 Carrying out the purposes**

In order to carry out the association purposes, the trustees have the power to:

1. (1) raise funds, receive grants and donations
2. (2) apply funds to carry out the work of the association
3. (3) co-operate with and support other groups with similar purposes
4. (4) do anything which is lawful and necessary to achieve the purposes
- 5.

### **5. 5 Membership**

The association shall have a membership. People who support the work of the association and are aged 18 or over, can apply to the trustees to become a member. Once accepted by the trustees, membership lasts for 3 years and may be renewed. The trustees will keep an up-to-date membership list.

The trustees may remove a person's membership if they believe it is in the best interests of the unincorporated association. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

### **6. 6 Annual General Meeting - AGM**

1. (1) The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda. Minutes must be kept of the AGM.
2. (2) There must be at least 6 members present at the AGM.
3. (3) Every member has one vote.

(7 of 8)

(4) The trustees shall present the annual report and accounts.

5. (5) Any member may stand for election as a trustee.

6. (6) Members shall elect between 3 and 10 trustees to serve for the next year. They will retire at the next AGM but may stand for re-election.

**7. 7 Trustee meetings**

1. (1) Trustees must hold at least 3 meetings each year. At their first meeting after the AGM they will elect a chair, treasurer and secretary. Trustees may act by majority decision.

2. (2) At least 3 trustees must be present at the meeting to be able to take decisions. Minutes shall be kept for every meeting.

3. (3) If trustees have a conflict of interest they must declare it and leave the meeting while this matter is being discussed or decided.

4. (4) During the year, the trustees may appoint up to 2 additional trustees. They will stand down at the next AGM.

5. (5) The trustees may make reasonable additional rules to help run the unincorporated association. These rules must not conflict with this constitution or the law.

**8. 8 Money and property**

1. (1) Money and property must only be used for the association's purposes.

2. (2) Trustees must keep accounts. The most recent annual accounts can be seen by anybody on request.

3. (3) Trustees cannot receive any money or property from the association except to refund reasonable out of pocket expenses.

4. (4) Money must be held in the association's bank account. All cheques must be signed by 2 trustees.

**9. 9 General meetings**

If the Trustees consider it is necessary to change the constitution, or wind up the association they must call a General Meeting so that the membership can make the decision. Trustees must also call a General Meeting if they receive a written request from the majority of members. All members must be given 14 days notice and told the reason for the meeting. All decisions require a two thirds majority. Minutes must be kept.

1. (1) Winding up - any money or property remaining after payment of debts must be given to an association with similar purposes to this one.

2. (2) Changes to the Constitution - can be made at AGMs or General Meetings.

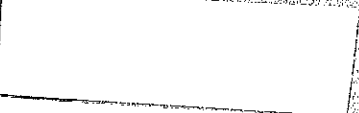
3. (3) General Meeting - called on written request from a majority of members.

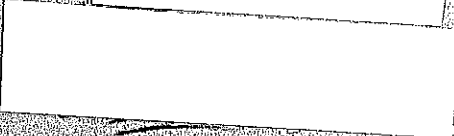
4. (4) Trustees may also call a General Meeting to consult the membership.

**10 Setting up the association**

(8 of 8)

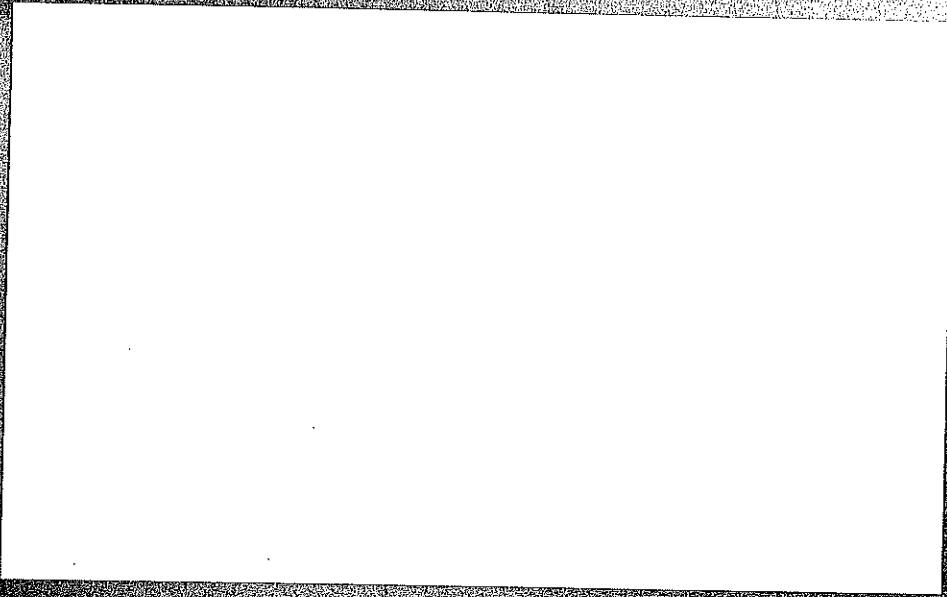
This constitution was adopted on 8th March 2012 by the people whose signatures appear below. They are the first members of the Association and will be the trustees until the AGM, which must be held within one year of this date.

Sign: 



\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Print name and address



\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**HASSOCKS PARISH COUNCIL****GRANT APPLICATION 2023/24****CONTACT DETAILS**

Name of Group/Organisation:

**Greener Hassocks & Ditchling (formerly HKD Transition - name changed Dec 2023)**

Address:

Post Code:

Email: info@hkdtransition.co.uk

Tel No:

Contact Person

Title: Ms

First Name: Justine

Surname: Rowan  
Member

Position held in Group: Steering Committee

Email:

Telephone No:

**ABOUT YOUR ORGANISATION**

What type of organisation are you? Please tick all the boxes that apply:

Community group/club/society\_  Company Limited by Guarantee/CIC Registered Charity  Other 

If other, please describe:

Charity Registration Number

n/a

Purpose of your community group/organisation and how are you financed?

**Purpose:**

Building more resilient local communities in response to climate change via:

- 1). Promoting awareness of climate change and its potential effects in our villages - setting up forums for discussion and learning.
- 2) Developing projects run by local residents which help to reduce our dependence on fossil fuels, reducing our carbon footprint and increasing our resilience to the impacts of climate change.

3) Creating opportunities for residents to build cooperative relationships by coming together to work on projects. Our events also serve to encourage cooperation and connections between people in different community groups, such as school communities, church groups, existing 'eco' groups such as the Hassocks Community Veg patch, the Floods and Suds group, The Repair Cafe, HKD Energy etc.

**Funding:** Public donations; surplus from public events (cakes and coffee). We are now also applying for small grants.

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

We are part of the Transition Towns Network. This means we are on their database of Town groups working on sustainable projects and we have access to all their information and experience via the website and online learning events. <https://transitionnetwork.org>

### **ABOUT YOUR PROJECT/SERVICE**

#### **Project Title.**

Greener Hassocks & Ditchling Climate Hub Events - Started January 2024

#### **Briefly describe your project to enable the Parish Council to understand how its grant will be used:**

We plan to extend our current events programme by running regular monthly, in-person events at existing venues in Hassocks and the surrounding area.

Having recently relaunched as 'Greener Hassocks & Ditchling', we aim to increase community involvement in our projects. We believe that delivering a regular series of relevant and well-advertised events will help us to achieve greater engagement, and in particular we would like to engage with the younger population and members of our community who might have less access to this kind of information and activity.

The events will include talks/discussions and practical workshops with skilled facilitators on topics relevant to our aims and of use to local residents. Topics include: flooding and water conservation; our local natural environment and biodiversity; food and growing; travel and transport; fuel and energy use; waste, community health and wellbeing.

We would like to engage expert speakers for some of these topics, which will incur some cost/expenses.

We would like to advertise these events at key locations around our villages and surrounding area, as well as online, so that we reach as many members of our community as possible, including those who do not yet receive our newsletter or follow us on social media.

**How many people from the parish of Hassocks will directly benefit from your project?**

We aim to have at least 15-20 attendees at each event (180-240 over a year) with these numbers increasing as we extend our engagement with the community, and as the events become a regular feature of village life.

We currently share details about our events via our monthly Greener Hassocks & Ditchling newsletter (650 recipients), as well as on our website, via Facebook, Instagram and X and with posters and flyers in the villages. We would like to increase our reach through these routes, but are conscious that we need to reach out to people who are not already engaged with us in these ways.

Our intention is for our events to promote local resident involvement in sustainability projects that will benefit our village now and in the future, we hope that all residents of Hassocks will eventually benefit.

**Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).**

No

**Please provide a summary breakdown of what the money will be used for.** We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

**Item/Activity**

**Estimated Cost**

- Upgrading our out-of-date website
- Booking Speakers for events - x4 speakers/workshop facilitators
- Publicity for events (posters/flyers)
- Event Materials - stationery supplies etc

**Please provide a summary of funding sought from other sources if applicable.**

**Funding source**

**Estimated Grant**

No other funding source sought

How much of the organisation's own money will be used towards funding this project?  
£200 via selling refreshments \_\_\_\_\_

How much funding are you seeking from the Parish Council?  
£800 \_\_\_\_\_

Does your total project expenditure include or exclude VAT?

Includes VAT

## FINANCIAL DETAILS

(4012)

You must include an up to date statement of your group's financial position (a copy of the latest accounts or a treasurer's report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

### **DECLARATION**

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature

Date: 31/01/2024

(Please: Print name) Justine Rowan

Position held: Steering Committee Member

If a grant is awarded, please state who the cheque should be made payable to:

Justine Rowan (one of the signatories for Greener Hassocks & Ditchling)

### **CHECKLIST**

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

**I have:**

(Please tick)

✓answered every question

✓enclosed a copy of our latest accounts and/or treasurer's statement

✓Signed the Declaration

GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

**Completed Application Forms should be returned to:**

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH  
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

**Date of meeting**

**Application receipt deadline**

**September 2023**  
**August 31<sup>st</sup> 2023**  
**February 2024**  
**January 31<sup>st</sup>2024**

## Privacy Notice for Grant Applicants

Hassocks Parish is the Data Controller under the new data protection law and will use the information you provide on this form in order to contact you about your grant application.

If you are an organisation or a group the legal basis for processing this data is the necessity for compliance with a legal obligation to consider your grant request.

If you include any personal details on this grant request on behalf of an organisation or group, the legal basis for processing this data is your consent to do so. You can withdraw your consent at any time by notifying us. Our contact details to do so, or for any other queries, are Parish Centre, Adastral Park, Keymer Road, Hassocks, BN6 8QH.

We will keep your data for six years if your grant application is successful and for six months if your application is turned down plus the current financial year, which runs from 1<sup>st</sup> April to 31<sup>st</sup> March.

Your information will not be shared further.

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

Information you provide will only be used for the stated purpose. Further information about the processing of your data can be found on our website at [www.hassocks-pc.gov.uk](http://www.hassocks-pc.gov.uk)

If you agree to Hassocks Parish Council using and retaining your personal information contained on the grant from above to consider your grant application please tick the boxes below:

Name: ✓

Address: ✓

Email: ✓

Phone: ✓

**DATE: 31/01/24**

## **Greener Hassocks & Ditchling Constitution**

### **1. Name**

'Greener Hassocks & Ditchling' is our organisation's official name and in order to promote clarity of identity will always be written with that combination of upper and lower case letters.

### **2. Aims**

The aims of Greener Hassocks & Ditchling are:

- i. to promote awareness of 'peak oil' and climate change in our villages and surrounding areas;
- ii. to promote enthusiasm for preparing for the consequences of peak oil and mitigate the effects of climate change;
- iii. to develop groups and projects that involve local residents in creating a sustainable future by reducing our dependence on fossil fuels, reducing our carbon footprint and increasing our resilience to the changes that lie ahead

### **3. Powers**

In order to further its aims achieve its objectives Greener Hassocks & Ditchling may:

- a) Create a constitution and amend as needed
- b) Raise money and accept grants
- c) Open bank accounts
- d) Acquire equipment and property
- e) Enter into contracts, including insurance
- f) Employ staff
- g) Organise courses, events, groups and projects
- h) Work with similar Management Committees and exchange information and advice with them
- i) Do anything else that is lawful in furtherance of our aims

### **4. Membership**

**4.1** Members are those individuals who have asked to be placed on the Greener Hassocks & Ditchling mailing list. Membership of Greener Hassocks & Ditchling shall be open to any individual irrespective of disability, political or religious affiliation, race, gender, age or sexual orientation who is:

- interested in helping the organisation achieve its aims and objectives
- willing to abide by the rules of the organisation, and
- willing to pay any subscription agreed by the Management Committee.

**4.2** The membership of any individual may be terminated for good reason by a specially constituted sub-committee of the Management Committee provided that the member concerned shall have the right to be heard by the Management Committee members who are not on the sub-committee, and may be accompanied by a friend, before a final decision is made.

## **5. Management**

- 5.1** The Management Committee shall comprise not fewer than three and not more than 12 members elected at the Annual General Meeting (A.G.M.).
- 5.2** Each of the Greener Hassocks & Ditchling sub-groups shall propose a member to serve on the Management Committee to ensure proper communication and coordination of all activities.
- 5.3** The members of the Management Committee will ensure that the roles of Chairperson and Minuting Secretary are allocated at the beginning of its meetings.
- 5.4** A Treasurer and a Membership Secretary shall be elected at the AGM to serve for up to a year.
- 5.5** The Management Committee may co-opt individuals in an advisory and non-voting capacity that it feels will help to fulfill the aims of the organisation. These individuals may be in addition to the number of members defined at 5.1 above.
- 5.6** The Management Committee shall meet as frequently as it deems fit, but at least 6 times a year.
- 5.7** At least three Management Committee members must be present for a Management Committee meeting to take place.
- 5.8** Voting at Management Committee meetings shall be by a show of hands. If there is a tied vote then the Chairperson shall have a casting vote.
- 5.9** A specially constituted sub-committee of The Management Committee shall have the power to remove any member of the Management Committee for good and proper reason provided that the member concerned shall be given the right to be heard by the Management Committee members who are not on the sub-committee, and may be accompanied by a friend, before a final decision is made.

## **6. The Duties of the Officers**

### **6.1 The duties of the Membership Secretary shall be to:**

- maintain a membership list
- keep (but not necessarily take) minutes of all Management Committee meetings, and
- collect and circulate any relevant information within the Management Committee and within the membership of Greener Hassocks & Ditchling.

### **6.2 The duties of the Treasurer shall be to:**

- provide a regular report on finances to the management committee, and
- keep proper accounts that show all monies received and paid out.

## **7. Finance**

- 7.1** All monies received by or on behalf of Greener Hassocks & Ditchling shall be applied to further the aims of the organisation and for no other purpose.
- 7.2** Any bank accounts opened shall be in the name of Greener Hassocks & Ditchling .



7.3 Any cheques issued shall be signed by the Treasurer and one other nominated member of the Management Committee.

7.4 The Management Committee shall ensure that its accounts are audited or independently examined every year.

7.5 The Treasurer may pay reasonable out of pocket expenses including travel, childcare and meal costs to members or Management Committee members which have been incurred in furtherance of Greener Hassocks & Ditchling 's aims.

## 8. Annual General Meeting

8.1 Greener Hassocks & Ditchling shall hold an Annual General Meeting (A.G.M.) not more than fifteen months after the preceding one. At least fourteen days' notice shall be given of the date, time and place of the AGM, and such notice is deemed served if sent by electronic mail.

8.2 Everyone who has recorded their contact details with the organisation at least one month before the projected AGM shall be given at least fourteen days notice of the A.G.M. and shall be entitled to attend and vote.

8.3 The business of the A.G.M. shall include:

- receiving a report from Management Committee on its activities over the year
- receiving a report from the Treasurer on the finances of the Management Committee
- receiving a report from the Membership Secretary
- electing a Management Committee
- electing a Treasurer and Membership Secretary besides such other posts as the AGM may deem desirable to create
- considering any other matter as may be decided.

8.4 At least three members must be present for the Annual General Meeting and any other General Meeting to take place.

## 9. Working Groups

9.1 It is anticipated that the aims of Greener Hassocks & Ditchling will largely be delivered by actions undertaken by working groups. These groups will either be new groups initiated by Greener Hassocks & Ditchling or already in existence.

9.2 All working groups will agree a brief, written memorandum with the Greener Hassocks & Ditchling Management Committee setting out mutual expectations including, where appropriate, the following:

9.2.1 the production of reports on their activities for the newsletter, website, AGM etc

9.2.2 the appointment of a representative to join the Management Committee

9.2.3 in the case of working groups set up by the Management Committee, stipulation that:

- (i) membership of groups will be open to any interested individuals

(10 & 12)

- (ii) groups will agree a chair and minute taker for each meeting
- (iii) inactive groups may be wound up by the Management Committee

#### **10. Alterations to the Constitution**

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any meeting. A quorum of 10 members must be present for the meeting to be valid. Fourteen days' notice will be given of any meeting at which changes are to be proposed, and such notice is deemed served if sent by electronic mail.

#### **11. Dissolution**

Greener Hassocks & Ditchling may be wound up at any time if agreed by two-thirds of those members present and voting at an AGM or General Meeting. In the event of winding up any assets remaining after all debts have been paid shall be given to another organisation with a similar aim. Fourteen days' notice will be given of any meeting at which dissolution is to be proposed.

#### **12. Adoption of the Constitution**

At the first General Meeting of Greener Hassocks & Ditchling (formerly HKD Transition) on 22 September 2010 this constitution was reviewed, amended as shown above and adopted by the members present. At that General Meeting the election of the first Management Committee took place. Members of the Management Committee present have signed the Constitution.

(11 of 12)

## HKD Transition / Greener Hassocks & Ditchling Statement of Funds at 31 July 2023

### CURRENT FUNDS

£

Balance brought forward on 1st August 2022	2,996.71
Surplus for the year	<u>-227.88</u>
Balance carried forward at 31st July 2023	<u>2,768.83</u>

### Represented by

Petty cash	221.25
Cooperative Bank Community Directplus account	<u>2,547.58</u>
	<u>2,768.83</u>

### Breakdown of funds at 31 July 2023

Ditchling Orchard Fund  
Repair Café  
Floods & SUDS  
HKD Transition Reserves

	Funds at 31 July 2023	Funds at 31 July 2022
Ditchling Orchard Fund	922.44	575.34
Repair Café	1,670.22	1,527.75
Floods & SUDS	78.00	630.00
HKD Transition Reserves	98.17	263.62
	<u>2,768.83</u>	<u>2,996.71</u>

Prepared by..... 2023

John Willis - HKD Transition Treasurer

## HKD Transition / Greener Hassocks & Ditchling

### Receipts and payments account for the year ended 31 July 2023

	31-Jul-2023	31-Jul-2022	31-Jul-2023	31-Jul-2022
	£	£	£	£
<b>Receipts</b>				
Donations	42.88	178.42		
Events	189.74	170.67		
Ditchling Village Orchard donations (mostly Apple Day)	1,417.46	1,684.31		
Floods & SUDS (donation from Horticultural Society)	0.00	30.00		
Floods & SUDS (from Hassocks Parish Council)	0.00	600.00		
Repair Café donations	1,653.51	1,507.33		
	<u>3,303.59</u>	<u>4,170.73</u>		
<b>Payments</b>				
Venue Hire			150.00	20.00
Events			28.37	5.00
Web hosting			26.37	86.24
Refreshments			62.96	0.00
Charity insurance (see note *)			130.37	191.72
Floods & SUDS (purchase gauge boards)			552.00	0.00
Ditchling Village Orchard - misc** & Apple Day			490.36	921.58
Ditchling Village Orchard - shelter frame & sedum			0.00	4,468.23
Orchard Group donation to Ditchling School FPTA			580.00	0.00
Repair Café ***			1,511.04	1,871.16
			<u>3,531.47</u>	<u>7,563.93</u>
			-227.88	-3,393.20
			<u>3,303.59</u>	<u>4,170.73</u>
			Surplus/deficit for year	

\* Charity insurance split 20%/40%/40% with Ditchling Orchard & Repair Café (ie £130.37 / £260.74 / £260.74)

\*\* Includes insurance for orchard and Apple Day

\*\*\* Includes insurance for Repair Café

(12 of 12)