

Hassocks Parish Council  
Corporate Purchasing Card  
List of Payments

made between 16.10.25-3.11.25

<b>Date Paid</b>	<b>Payee Name</b>	<b>Reference</b>	<b>Amount Paid</b>	<b>Transaction Detail</b>
17/11/2025	Petty cash	ATM	80.00	Top up petty cash
17/11/2025	Urban Hygiene	CARD	216.99	Urban Hygiene
17/11/2025	Land Registry	CARD	70.00	Land reg search fees
17/11/2025	George Browns	CARD	474.95	George Browns
17/11/2025	Microsoft Ltd	CARD	552.96	Microsoft 365 licencex4
17/11/2025	Much Loved	CARD	50.00	mem donation - Jane Baker
17/11/2025	Unity Bank	CARD	5.50	CPC charges
<b>TOTAL</b>			<b>1450.40</b>	

Bank Reconciliation Statement as at 27/11/2025  
for Cashbook 6 - Corporate Purchasing Card

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Corporate Purchasing Card	27/11/2025	1	-1,450.40
			<u>-1,450.40</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			-1,450.40
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			-1,450.40
		<b>Balance per Cash Book is :-</b>	<b>-1,450.40</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....