



HASOCKS PARISH COUNCIL

GRANT APPLICATION 2025/26

CONTACT DETAILS

Name of Group/Organisation: Oldland Mill CIO

Address: 1

Post Code: BN68LR

Email: info@oldlandwindmill.org.uk

Tel No:

Contact Person

Title: Ms First Name: Annette

Surname: Brown Position held in Group: Treasurer and Trustee

Email: finance@oldlandwindmill.org.uk Telephone No:

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

- Community group/club/society Company Limited by Guarantee/CIC
- Registered Charity Other

If other, please describe:

Charity Registration Number

1203609

Purpose of your community group/organisation and how are you financed?

The objective of Oldland Mill CIO is to secure the preservation, protection and improvement of Oldland Windmill and maintain it as a working Mill.

Oldland Mill generates income through membership fees, sale of flour, open days, donations and running a local lottery. This income helps maintain the Mill and enables the Mill to be open to visitors.

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

ABOUT YOUR PROJECT/SERVICE

Project Title.

Cherry Picker Training

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

The Mill is maintained by Volunteers who meet at the Mill and carry out maintenance on a Tuesday and Thursday throughout the year and more often during the Summer months.

A cherry picker is used to access the taller parts and sides of the Mill.

In order to ensure that all maintenance is carried out in compliance with health and safety regulations, and to satisfy insurance requirements, before any volunteer can operate the cherry picker they require an International Powered Access Federation (IPAF) PAL Card and IPAF Licence that needs to be renewed every 5 years.

Training was carried out in May for some volunteers renewing their licence and some new volunteers. Because maintenance is carried out by volunteers it is beneficial to have as many volunteers trained as possible.

We would like to pay for 3 more volunteers to be trained – 2 who are renewing their licence and a new volunteer. Unfortunately all of the renewals fall within the same year.

How many people from the parish of Hassocks will directly benefit from your project?

Everyone in the parish is welcome to volunteer at or visit Oldland Mill. The Mill has Open Days and Open Afternoons once a month from April to October, and also shows visitors round throughout the year on the Volunteer work-days, or by arrangement. Although access by car is limited a free minibus is provided from the village to the Mill on the two Major Open Days. The Mill is a great community asset and flour milled at Oldland is for sale in Hassocks shops.

Although not everyone is from Hassocks the Mill has recorded over 900 visitors so far this year.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

September 2023 - £600 towards new on-site wooden benches

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
3 x IPAF training	£720

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
Not applicable	

How much of the organisation’s own money will be used towards funding this project?
£120

How much funding are you seeking from the Parish Council?
£600

Does your total project expenditure include or exclude VAT?

Includes VAT

FINANCIAL DETAILS

You must include an up to date statement of your group’s financial position (a copy of the latest accounts or a treasurer’s report). If you are holding substantial reserves which would cover the cost of delivering the project you are seeking grant funding for you must provide an explanation as to why this project cannot be supported from your own funds.

At the end of our last financial year (28/02/2025), Oldland Mill CIO had reserves of £72,500. Our reserves were boosted in 2022 by a generous legacy donation. The Mill’s reserves are split as follows:

Maintenance Fund	£55,665
Operational Fund	£8,813
Heritage Crafts Grant	£2,000
General Balance	£6,000
	£72,478

Maintenance fund - to fund major unforeseen, uninsured repairs on the Mill.
 Operations reserve - to fund planned “one off” non urgent expenditure
 General Balance which should not fall below £6,000 - if the Mill was not open and generating any income, the Trustees would want to ensure there was sufficient funds to insure and maintain the Mill to a minimum level.

We aim to break even at the Mill covering running expenses by annual income. Some one-off items, such as the matched contribution to the new defibrillator at the Mill are funded from reserves.

Our cherry picker was replaced in February 2025 after over ten years, at a cost of £27,600.

Virtually all of the Mill maintenance is carried out by volunteers which keeps the costs down, but the Trustees are very aware that in the future some major parts of the Mill will need replacing and this could be very costly, for example the bespoke laminated stocks supporting the sweeps had a suppliers guarantee of 25 years in 2007/8 (although we hope they will last longer). We have been advised that replacement costs could exceed £100k. Therefore, a decision has been made to keep a substantial balance to ensure that work can at least start on any such major repairs.

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature 	Date: 27/08/2025
(Please: Print name) Annette Brown	
Position held: Treasurer and Trustee	

If a grant is awarded, please state who the cheque should be made payable to:

Oldland Mill CIO

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

<p>I have:</p> <p>(Please tick)</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> answered every question <input checked="" type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer’s statement <input checked="" type="checkbox"/> Signed the Declaration
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GRANT REQUESTS

ALL APPLICATIONS FOR FINANCIAL ASSISTANCE ARE CONSIDERED ON THEIR INDIVIDUAL MERITS. APPLICATIONS MUST BE SUBMITTED WELL IN ADVANCE OF YOUR PROJECT TAKING PLACE IN ORDER TO BE CONSIDERED AT THE APPROPRIATE MEETING

Completed Application Forms should be returned to:

The Parish Clerk, Parish Centre, Adastra Park, Keymer Road, Hassocks BN6 8QH
Tel: 01273 842714 email: info@hassocks-pc.gov.uk

Hassocks Parish Council will consider funding applications in 2020/21 at the following Full Council meetings. All applications must be submitted at least two weeks prior to the relevant meeting. No grant funding will be given retrospectively:

Date of meeting	Application receipt deadline
September 2024	August 31 st 2024
February 2025	January 31 st 2025

Privacy Notice for Grant Applicants

Hassocks Parish is the Data Controller under the new data protection law and will use the information you provide on this form in order to contact you about your grant application.

If you are an organisation or a group the legal basis for processing this data is the necessity for compliance with a legal obligation to consider your grant request.

If you include any personal details on this grant request on behalf of an organisation or group, the legal basis for processing this data is your consent to do so. You can withdraw your consent at any time by notifying us. Our contact details to do so, or for any other queries, are Parish Centre, Adastra Park, Keymer Road, Hassocks, BN6 8QH.

We will keep your data for six years if your grant application is successful and for six months if your application is turned down plus the current financial year, which runs from 1st April to 31st March.

Your information will not be shared further.

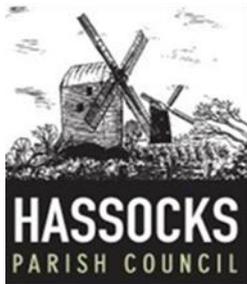
Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner’s Office <https://ico.org.uk/>

Information you provide will only be used for the stated purpose. Further information about the processing of your data can be found on our website at www.hassocks-pc.gov.uk

If you agree to Hassocks Parish Council using and retaining your personal information contained on the grant from above to consider your grant application please tick the boxes below:

- Name:
- Address:
- Email:
- Phone:

DATE: 27/08/2025



HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2025/26

CONTACT DETAILS

Name of Group/Organisation: Air Ambulance Charity Kent Surrey Sussex

Address: KSS, Rochester City Airport, Maidstone Road, Chatham, Kent

Post Code: ME5 9SD

Email: community@aakss.org.uk

Tel No: 01634 471900

Contact Person

Title: MR First Name: Nick

Surname: Turrell Position held in Group: Community Fundraising Manager

Email: community@aakss.org.uk Telephone No: 01634 471900

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

Community group/club/society Company Limited by Guarantee/CIC

Registered Charity YES Other

If other, please describe:

Charity Registration Number 1021367

1021367

Purpose of your community group/organisation and how are you financed?

Our aim is an end to preventable loss of life from medical emergency, and to ensure the best possible outcome for patients.. We fulfil this aim by provision of HEMS (Helicopter Emergency Medical Service). HEMS brings A&E resources, including doctors and critical-care paramedics, direct to the patient at the scene of emergency. Some complex surgical procedures may be undertaken there, including heart and chest procedures and administration of anaesthetics and blood transfusions. Plus rapid transfer to the most appropriate hospital trauma centre.

Our ongoing fundraising effort throughout the year includes grants, donations, lottery, raffles, legacies, events, sponsorship, business partnerships. Only 10% of our funding comes from the NHS.

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

N/A

ABOUT YOUR PROJECT/SERVICE

Project Title.

HEMS (Helicopter Emergency Medical Service)

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

The grant will be used as a contribution to the operating costs of HEMS (see above) – helicopters, rapid-response vehicles, medical equipment, fuel, highly-trained crews

How many people from the parish of Hassocks will directly benefit from your project?

In the event of a serious medical or trauma emergency in Hassocks, every resident of your parish could be a potential beneficiary of our life-saving emergency service.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

2021: £400 2024: £500

Position held: Community Fundraising Manager

If a grant is awarded, please state who the cheque should be made payable to:

Air Ambulance Charity Kent Surrey Sussex

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

I have: (Please tick)	<input type="checkbox"/> answered every question	YES
	<input type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement	YES
	<input type="checkbox"/> Signed the Declaration	YES

GRANT REQUESTS

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September 2025	August 31st 2025
February 2026	January 31st 2026

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If you include any personal details on this grant request on behalf of an organisation or group, the legal basis for processing this data is your consent to do so. You can withdraw your consent at any time by notifying us. Our contact details to do so, or for any other queries, are Parish Centre, Adastra Park, Keymer Road, Hassocks, BN6 8QH.

We will keep your data for six years if your grant application is successful and for six months if your application is turned down plus the current financial year, which runs from 1st April to 31st March.

Your information will not be shared further.

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

Information you provide will only be used for the stated purpose. Further information about the processing of your data can be found on our website at www.hassocks-pc.gov.uk

If you agree to Hassocks Parish Council using and retaining your personal information contained on the grant from above to consider your grant application please tick the boxes below:

Name:

Address:

Email:

Phone:

DATE: 28/07/2025 (Yes to all above on retention of personal information)



HASSOCKS PARISH COUNCIL

GRANT APPLICATION 2025/26

CONTACT DETAILS

Name of Group/Organisation:
4Sight Vision Support

Address: 36 Victoria Drive, Bognor Regis, West Sussex

Post Code: PO21 2TE

Email: enquiries@4sight.org.uk

Tel No: 01243 828555

Contact Person

Title: Mrs

First Name: Michelle

Surname: Searle

Position held in Group: Fundraising Manager

Email: michelle.searle@4sight.org.uk Telephone No: 01243 838001

ABOUT YOUR ORGANISATION

What type of organisation are you? Please tick all the boxes that apply:

Community group/club/society Company Limited by Guarantee/CIC

Registered Charity yes Other

If other, please describe:

Charity Registration Number

1075447

Purpose of your community group/organisation and how are you financed?

4Sight Vision Support has been supporting children and adults in West Sussex who are blind or partially sighted for over 100 years. We are there for people at what can be a devastating and life-changing moment, helping them come to terms with and adapt to living with sight loss. Our Vision is to enable people to live life without limits, by providing the tailored support they need to maintain their independence, access education, stay in/find employment, obtain financial assistance and remain active participants in family life and the wider community.

We do not charge our clients for our services, as we don't want there to be a financial barrier to anyone receiving our support.

We rely on income generated through our fundraising activities and our fundraising team:

- Receive donations
- Organise a free will scheme
- Encourage legacies
- Organise events
- Support those in our community who are fundraising for us
- Apply to trusts and foundations for grants
- Apply to parish, town, city, borough and district councils for grants
- Support our work to obtain contract

We are also contracted by the NHS to provide two services; Sight Care Advisors and Low Vision Clinics, in 2025/26 this will bring in 19% of our income.

Please enclose a copy of your constitution. If you are not a registered charity you **must** enclose a copy of your constitution.

If you are a branch of, or related to, a larger organisation, please give details:

n/a

ABOUT YOUR PROJECT/SERVICE

Project Title.

Specialist Vision Support for Hassocks Residents

Briefly describe your project to enable the Parish Council to understand how its grant will be used:

We aim to make a positive difference in the lives of people who are living with sight loss, by providing support to anyone in West Sussex who needs our help, as well as their family and carers. Our team provides specialist, individually tailored support to people living with sight loss; enabling them to retain their independence and not become socially isolated. We offer everything from advice on eye health, emotional support, guidance on daily living aids and assistance with accessible technology.

Please see attached letter for more details about the services that we provide.

How many people from the parish of Hassocks will directly benefit from your project?

There are currently 28 clients living in your Parish of Hassocks who will benefit directly from any funding that we receive, as well as their family and carers.

Have you received grant funding from Hassocks Parish Council in the past three years? If so could you please give details of how much funding you have received (broken down annually).

£600 received October 2024
£500 received October 2023
£500 received October 2022

Please provide a summary breakdown of what the money will be used for. We need this information to fully assess your application. If you have a project budget or have received estimates/quotations please enclose copies:

Item/Activity	Estimated Cost
Any grant that we receive will be used towards funding the cost of providing our specialist support to anyone living in the Parish of Hassocks who is living with sight loss and needs our help.	It costs £85 to fund the support of one person for a year; £2,380 is the total cost to support the 28 clients living in your Parish of Hassocks. We are asking for a grant of £680 to fund the support of 8 clients for 12 months.

Please provide a summary of funding sought from other sources if applicable.

Funding source	Estimated Grant
We have an active fundraising team that applies regularly to Trusts and Foundations, as well as to Town and Parish Councils across West Sussex, to help provide funding for their residents.	We have not requested any other funding for our clients living in your specific geographical area.

How much of the organisation's own money will be used towards funding this project?

£ The shortfall from any grant that we receive

How much funding are you seeking from the Parish Council?

£ £680

Does your total project expenditure include or exclude VAT?

N/A

FINANCIAL DETAILS

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Please find attached a copy of our latest signed accounts. Please note the following: During this financial year we were fortunate to receive £100,000 in an endowment - this is included in the income figure, but is not available to use for 5 years (from January 2024).

DECLARATION

I am/ we are authorised to submit this application on behalf of the Group/organisation and certify that the information enclosed is correct. We understand that there is no appeal procedure should this application be rejected. If Hassocks Parish Council gives a grant, we agree to use it only for the purpose given and according to any conditions specified. We understand that within twelve months after payment of a grant, we are expected to provide Hassocks Parish Council with a report/evidence on the progress of this project and how the money has been spent.

Signature Date: 24/07/25
(Please: Print name) Michelle Searle
Position held: Fundraising Manager

If a grant is awarded, please state who the cheque should be made payable to:

4Sight Vision Support

CHECKLIST

It is essential that you fill in every question and send the appropriate supporting documentation. Complete the following checklist to show what you have done. If you do not include all the information requested, your application will be incomplete and will take longer to assess or be ineligible. Please do not send any documentation other than that requested.

<p>I have: (Please tick)</p>	<p><input checked="" type="checkbox"/> answered every question</p>
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	<input checked="" type="checkbox"/> enclosed a copy of our latest accounts and/or treasurer's statement <input checked="" type="checkbox"/> Signed the Declaration
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If you agree to Hassocks Parish Council using and retaining your personal information contained on the grant from above to consider your grant application please tick the boxes below:

Name: √
Address: √
Email: √
Phone: √

DATE: 15/8/24
