



Jane Barker  
Hassocks Parish Council  
Parish Centre  
Adastra Park  
Keymer Road  
Hassocks  
BN6 8QH

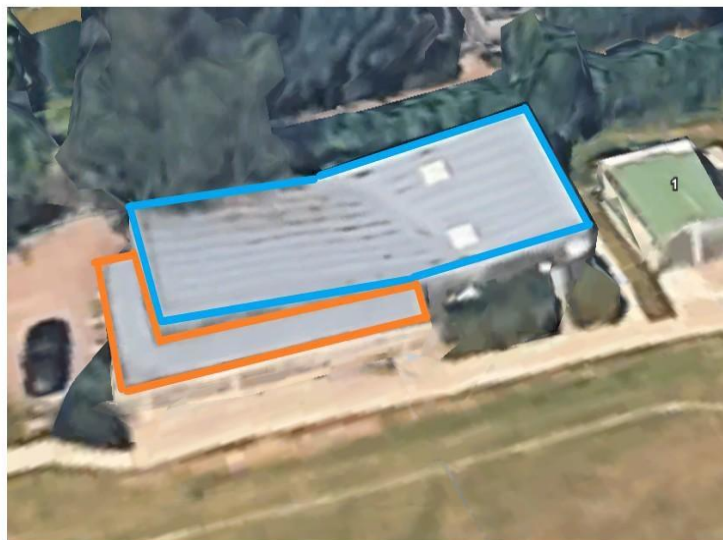
3<sup>rd</sup> February 2026

Your Ref: Sports Pavilion, Adastra Park, Orchard Lane, Keymer  
Our Ref: Est.Hass.12

**UPDATED QUOTATION**

Dear Jane,

Further to our site visit, please find attached the specification and costings to the main flat roof and lower flat roof as highlighted below.



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4 Hammonds Drive, Eastbourne, East Sussex BN23 6PW | 01323 640777  
info@clarke-roofing.co.uk | www.clarke-roofing.co.uk

Continued...

**SPECIFICATION - UPPER FLAT ROOF AREA (BLUE)**

Erect access scaffold to allow works to commence.  
Set aside existing aerial to allow works to commence.  
Remove 1 No. chute and clear away to skip.  
Remove 2No. rooflights and clear away to skip.  
Strip existing roof covering and clear away to skip.  
Check condition of timber deck (see notes).  
Install new OSB to face and top of existing parapets.  
Install 1No. lead chutes to existing drainage.  
Prime timber deck.  
Supply and install Sika 3-layer warm roof system with 130mm insulation, system to be installed to manufacturers specification and guidelines.  
Install new perimeter edge details, perimeter parapet to be encapsulated with new GRP edge trim. New internal gutter to be formed to where pitch of roofs meets.  
Supply and install 2No. Whitesales polycarbonate rooflights to newly raised timber kerbs.  
Internally make good to rooflights to allow for change in height.  
Reinstate set aside aerial to allow works to commence.  
To supply all plant, labour and materials, clearing site on completion.

**SPECIFICATION - LOWER FLAT ROOF AREA (ORANGE)**

Erect boarded scaffold to allow works to commence.  
Set aside existing timber cladding to allow works to commence.  
Strip existing roof covering and clear away to skip.  
Check condition of timber deck (see notes).  
Install new OSB to face and top of existing parapets.  
Install refurbished outlets into existing drainage.  
Prime timber deck.  
Supply and install Sika 2-layer high performance mineral felt system, system to be installed to manufacturers specification and guidelines.  
Install new perimeter edge details, perimeter parapet to be encapsulated with new GRP edge trim. New internal gutter to be formed to flat roof perimeter.  
Reinstate set aside timber cladding to existing fixing points, an allowance has been made to renew small number of defective cladding.  
To supply all plant, labour and materials, clearing site on completion.

**For the sum of                    £47,599.00 + VAT (Both roof areas)**

**SPECIFICATION - UPPER FLAT ROOF AREA REPAIRS (BLUE)**

Erect access scaffold to allow works to commence.  
Remove 1No. chute and clear away to skip  
Strip existing gutter and clear away.  
Form new timbers to form new internal gutter  
Form new sika liquid gutter.  
Coat existing laps to field area.  
To supply all plant, labour and materials, clearing site on completion.

**For the sum of                    £ 8,337.00 + VAT**

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#### **NOTES**

Sika 20- year guarantee to be issued on completion.

Please allow a sum of £40.00 + VAT for any defective timber decking.

No allowance to make good internal areas of damage from existing leaks.

Roof to be compliant with current building regulations and will be certified by the NFRC Competent Person Scheme.

Location of skip and access towers to be determined before works commence.

System to be installed to existing falls areas of ponding water may remain on completion.

Operatives are approved installers of Sika system.

We have presumed welfare will be provided.

#### **TERMS & CONDITIONS**

Our full Terms and Conditions are attached.

Receipt of our enclosed acceptance form or an official order is required before work can commence on site.

The customer has the right to cancel their contract with Clarke Roofing Southern Limited within 14 days of returning their signed acceptance form.

If you should have any queries please do not hesitate to contact us at your convenience.

Assuring our best attention at all times.

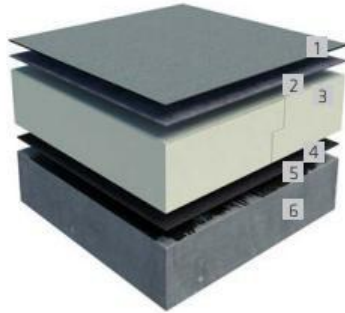
Yours sincerely

George Potter  
**For Clarke Roofing**

**Sika buildup (main roof)**



**WARM ROOF BUILD-UP (REINFORCED BITUMINOUS MEMBRANES)**



1. SikaShield® Cap Sheet
2. SikaShield® Underlay
3. Sikatherm® Insulation
4. SikaShield® Air and Vapour Control Layer (AVCL)
5. Sika® Primer
6. Structural Deck

**Patch repair to existing gutter**



Security fixings missing to rooflight



Blocked gutter to lower flat roof



**Incorrect gutter detail formed**



**Cladding beginning to lift to lower flat roof**

