



Memorial Bench Application Form Burial Ground

Name of Applicant:.....

Address:.....

.....Telephone Number:.....

Email Address:.....

Agreed Location.....

(Further details can be provided overleaf if required)

Bench design:

Engraved brass plaque required? Yes/No* (delete as applicable)

Engraving as follows:

.....
.....
.....

I agree to a donation of £2000 towards the provision of a memorial bench to be installed in Hassocks Burial Ground.

Signed.....

Date.....

Approved by.....

Date.....

Cheques to be made payable to 'Hassocks Parish Council' or payment can be made by BACS to:

Hassocks Parish Council

Unity Bank. Sort Code 60-83-01 Account Number 20517654

Please use YOUR NAME as a reference.

Sept 2026

Hassocks Parish Council

Memorial Bench Procedure Burial Ground

- 1. Memorial Benches can be installed in the Burial Ground for a donation of around £2000. This donation will cover the cost of the purchase of the bench, an engraved plaque, brick base and installation.**
- 2. The agreed Bench design is as per below:**



- 2. The location of a Memorial bench can be requested by those donating the bench**
- 3. with the approval of the Clerk. Office staff may wish to provide guidance of suitable locations. Benches can be installed as a replacement to existing seats which are requiring renewal, or in a new location with the approval of the Clerk.**
- 4. Once a location has been agreed, a memorial bench application form needs to be filled in accompanied by the £2000 payment to Hassocks Parish Council.**
- 5. The application needs to be shown to the Parish Clerk for approval. Once this has been given, the order will be placed with Streetmaster directly.**
- 6. The Parish Council agree to maintain the bench for a period of 10 years from the date of the agreement. After this date the cost of a repair or replacement will be the responsibility of the persons making the original donation. If, within 10 years the bench is vandalised beyond repair the Parish Council are not liable to fund a replacement.**

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G&E 17.9.26 (reviewed)