

HASSOCKS PARISH COUNCIL

Committee Meeting	Full Council
Report of:	Parish Clerk
Date:	8 September 2026
Subject:	Project Budgets (Appendix 5)

Purpose of Report

- 1) To request approval to allocate Council Reserves to fund projects delivering improvements to public rights of way, highways and Council owned assets.

Project Information

2) Birch Way to Grand Avenue (PROW 21k)

A member of the public requested an all-weather surface on this section of the footpath as it is used frequently by children walking to Downlands School. The Parish Council sought a quote for the works and West Sussex County Council has agreed to contribute £7,000 toward the following improvement works:

70m of metal hand rail adjacent to stream at £50 per meter	£3,500
25m of repair to existing wooden hand rail	£6,160
105m of resurface and widening of existing pathway	£4,480
Total	£14,140

Members are asked to **APPROVE** the release of up to £7,140 in EMR 358 – PROW Improvements to fund an all-weather surface, which will leave a balance of £30,760 in the reserve fund.

3) Orchard Lane

There are 4-5 large potholes in Orchard Lane that need attention. The Council has obtained a competitively priced quote to fill them with two layers of tarmac. The repair should last for a minimum of 12 months, and it would be good to get this work done before they get worse over the winter. The Council has a revenue budget of £2,076 for repairs and renewals in Adastra Park Grounds, but these funds are already fully committed for the current financial year.

Members are asked to **APPROVE** the release of £850 from the General Reserve to fund pothole repairs in Orchard Lane.

4) **Lodge Lane**

Cllr Weir and the WSCC Highways Improvements Officer met in Lodge Lane on 10 August to discuss improvements to the walking and cycling infrastructure. WSCC has suggested that the Parish Council arrange a survey, spread over two separate weeks, to count walkers and cyclists. The results of the survey could support an application to the Community Highways Scheme for improvement works and also collect details of traffic movements. WSCC recommended a specialist contractor who has quoted £2,972 plus VAT to undertake the surveys using CCTV. There is no budget available for this work but there is an earmarked reserve of £4,000 set aside for new village signs. The new road signs, approved at the Grounds & Environment Committee on 30 July, can be fully funded through a S106 bid so it proposed that these funds are reallocated to pay for the survey work.

Members are asked to **APPROVE** the reallocation and release of £2,972 in EMR 344 – Village Signs to fund a pedestrian and cycle survey on Lodge Lane.

5) **Sports Pavilion heating**

The Air Source Heat Pump at the sports pavilion is sixteen years old and has been broken since April. It supplied hot water to the Pavilion for toilet sinks, kitchen and bar, changing room showers and underfloor heating for the building when in use (Nov-March). At present the immersion is being used to provide hot water only, running on mains electricity, and there is no heating.

In May and June, the G&E Committee considered quotes for replacement and repairs. The Council instructed a contractor to go ahead with the repair in July but unfortunately due to the hot weather and further damage caused mice living in the outdoor unit, the costs increased and the works were cancelled. The building remains without any heating and this needs to be resolved urgently, before the winter.

The Council has been consulting on community needs in relation to Adastra Park and funding is potentially available for an extension to the pavilion. It is important that the heating and hot water equipment installed is future proofed and can be adapted for a larger building, if necessary.

To examine the issues and come up with a solution, that meets current and future needs, it is suggested that the Council asks a surveyor to provide some technical expertise. The consultancy support is estimated to cost up to £2,500 plus VAT.

Members are asked to **APPROVE** the release of £2,500 in EMR 334 – Adastra Park Masterplan to fund consultancy advice regarding the sports pavilion heating and hot water supply.